

# NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT) AGENDA AND NOTICE OF PUBLIC MEETING

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**DATE & TIME:** November 1, 2024 @ 3:00 p.m.

**Virtual Meeting Access via Zoom:**

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXITMnVCZz09>

Meeting ID: **897 506 8640**

Passcode: **640B**

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The Board is pleased to invite individuals of the public to participate remotely using Zoom. To learn more about Zoom, go to <https://zoom.us/>. On the scheduled day and time of the meeting, visit the Zoom website and click “Join a Meeting.” You will be prompted to enter your name, along with the Meeting ID and Meeting Passcode above. Attendees on Zoom wishing to speak during public comment must raise their hand through the Zoom platform to be called upon by the Chair.

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*PLEASE NOTE: The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter within the Board’s jurisdiction and/or authority, whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.*

## AGENDA

1. Call meeting to order and introduction of members to determine the presence of a quorum.

2. Public comment.

*NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Chair of the Board. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Chair of the Board may allow additional time to be given a speaker as time allows and at their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)*

3. Review and approve the Board meeting minutes for April 19, 2024, and June 27, 2024. **(For Possible Action)**
4. Update of disciplinary action reports and investigations of unlicensed activity. **(Discussion)**
5. Review and discuss the financial status of the Board, including approval of the annual balance sheet for FY2024 that is to be submitted to the Legislative Auditor and the Chief of the Budget Division, per NRS 218G.400. **(For Possible Action)**
6. Review and discuss dry needling applications with supporting documentation submitted by licensed athletic trainers and approve those who meet the statutory requirements. **(For Possible Action)**
7. Review and discuss the status of the Subcommittee on Dry Needling and possible nomination for a new third member. **(For Possible Action)**
8. Update on the hiring of investigators and approval of process for investigations and site visits. **(For Possible Action)**
9. Review and approve the Board's membership in the Council on Licensure, Enforcement & Regulation (CLEAR) to receive a discount on classes and for the investigators to attend CLEAR's National Certified Investigator & Inspector Training (NCIT) programs. **(For Possible Action)**
10. Discuss the Legislative initiative in BDR 301 of the 83rd (2025) Session sponsored by the Department of Business and Industry. **(For Possible Action)**
11. Discussion on interest in joining a national AT compact and possible approval of adding the Board's name to a list of supporters to be included in the BOC's application for a DOD grant through the Council of State Government. **(For Possible Action)**
12. Review and discuss the 2024 BOC Compliance and Regulatory Education (CARE) Conference. **(Discussion)**
13. Review and discuss the status of the partial refunds of renewal fees for the 2024 renewal period and other fees that were reduced beginning June 20, 2024. **(For Possible Action)**

14. Report from Executive Secretary, Michelle Cothrun. **(Discussion)**
15. Report from Harry B. Ward, Deputy Attorney General. **(Discussion)**
16. Future agenda items. **(Discussion)**
17. Discussion and possible decision on date of next meeting. **(For Possible Action)**
18. Public comment.

*NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Chair of the Board. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Chair of the Board may allow additional time to be given a speaker as time allows and at their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)*

19. Adjournment. **(For Possible Action)**

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**Pursuant to NRS 241.030 the board may close the meeting to consider the character, misconduct, competence, or health of a person.**

**Items on the agenda may be taken out of order; items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time.**

**Action by the Board on any item may be to approve, deny, amend, or table.**

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**The Board may allow for public comments after each agenda item. In consideration of others, please limit your comments to no more than five (5) minutes. Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126. Public comment options may include, without limitation, telephonic or email comment. To submit public comment, contact Michelle Cothrun at (775) 787-2636 or [atrainner@nsbat.nv.gov](mailto:atrainner@nsbat.nv.gov).**

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**The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If accommodations are necessary, please contact Michelle Cothrun, Executive Secretary, at (775) 787-2636 no later than three (3) business days before the meeting. Board meeting correspondence and supporting materials for this public workshop may also be obtained by contacting Michelle Cothrun at (775) 787-2636 or [atrainner@nsbat.nv.gov](mailto:atrainner@nsbat.nv.gov) or by visiting <http://nevadaathletictrainers.nv.gov/>**

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**NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH NRS 241.020, ON OR BEFORE THE THIRD WORKING DAY BEFORE THE MEETING, AT THE FOLLOWING LOCATIONS:**

\*State of Nevada, Department of Administration Public Notice website: <http://notice.nv.gov/>

\*The Nevada State Board of Athletic Trainer's website: <http://nevadaathletictrainers.nv.gov/>

\*The Board office at 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523-4705

In addition, this notice/agenda was mailed, e-mailed or faxed to groups and individuals as requested.

# MINUTES OF THE MEETING FOR THE NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT)

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**DATE & TIME:** April 19, 2024 @ 3:00 p.m.

**Virtual Meeting Access via Zoom:**

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXITMnVCZz09>

Meeting ID: **897 506 8640**

Passcode: **640B**

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**1. Meeting called to order by Board Chair, Kendell Galor at 3:03 PM.**

**Board Members Present:** Kendell Galor, Board Chair; Jeremy Fisher, Treasurer; Ariel Ives, Board Member; and Leo Lozano, Public Board Member.

**Staff Present:** Harry Ward, Deputy Attorney General; and Michelle Cothrun, Board Executive Secretary.

**Public Present:** Dustin Hopfe, Dr. Ethan Kreiswirth, Paul Kennedy, and Shelby Daly.

**2. Public comment.** Kendell Galor asks Michelle Cothrun if there have been any public comments submitted. Michelle confirms that she received only one comment specific for the adoption hearing. Former Board member, Keoni Kins, emailed that he agrees with the language that was submitted. She has not received any other public comments via email or other means. Deputy Attorney General, Harry Ward, reads the Zoom meeting ID and passcode into the record, along with details on how to call in for public comment.

Dr. Ethan Kreiswirth “Dr. K”, who runs a nationwide athletic training business, asks for clarification on the rules for practicing athletic training in Nevada under the banner of the International Brazilian Jiu Jitsu Federation (IBJJF), especially regarding licensure exemptions and requirements, given the lack of regulation in California. DAG Ward explains that this is a public comment period, and detailed responses would not be provided immediately but could be addressed later. Kendell Galor confirms that this topic will be discussed in more detail under agenda item number 18 later in the meeting. There is no further public comment.

**3. Update on Board appointments. (For Possible Action)** Michelle Cothrun reached out to the Governor’s Office to confirm Kendell Galor’s appointment, which is set to end in 2025, not 2026. She verified Jeremy Fisher's supposition of why Kendell’s term was shortened by a year: Kendell is fulfilling Bryan Lindl’s remaining term. A similar situation happened with Leo Lozano; however, Leo was permitted to serve a full term, likely because the remainder of the term he completed was significantly shorter. Michelle did not seek further clarification from the Governor’s Office, given their heavy workload of board appointments. She wanted to inform the Board and conclude the matter. There was no further discussion on this topic.

4. **Review and approve Board meeting minutes for November 17, 2023, January 12, 2024, and February 29, 2024. (For Possible Action)** Kendell Galor states that she has read all the meeting minutes and accepts their content. She asks the Board members for comments. Jeremy Fisher asks Michelle Cothrun for a modification of the minutes for the February 29, 2024 meeting and clarifies his earlier statements regarding the regulation of dry needling. He explains that his intention was not to suggest an amendment to the regulations but rather to strengthen the Board's position in reviewing applications and insisting on current education. His idea was to emphasize that a consensus had been reached by the Board regarding the importance of current education, without intending to imply a full regulatory change. He requests this clarification to prevent any misrepresentation of his views. Michelle confirms the context of Jeremy's mention of subsection five of the dry needling regulation, noting it was intended to bolster the review of education credentials, not to suggest regulatory amendments. Michelle will update the February 29, 2024 minutes with the one revision. There is no further discussion.

Kendell Galor motions to approve the minutes for November 17, 2023 and January 12, 2024. Jeremy Fisher seconds the motion, and it passes.

Kendell Galor motions to approve the minutes from February 29, 2024 with the amended speech for Jeremy Fisher. Jeremy Fisher seconds the motion, and it passes.

5. **Update on disciplinary action reports and investigation of unlicensed activity. (Discussion)** Michelle Cothrun reports that from January 1, 2024, to March 31, 2024, there were no disciplinary actions or investigations of unlicensed activity. During this quarter, seven new licenses were added. She reminded the Board that she submits statistics on a quarterly basis to the Legislative Counsel Bureau (LCB), which includes details on the number of licenses issued, applications received, and any rejections. This quarter was noted as straightforward with seven licenses added and no disciplinary actions. There is no further discussion.

6. **Review and discuss financial status of the Board, including approval of all claims and expenses from October 1, 2023 to February 29, 2024. (For Possible Action)** Michelle Cothrun informs the Board that there has been a change in the fees for the special Wells Fargo account with fraud prevention features, a response to past incidents of fraud affecting the Board. The fees have increased from \$75 to \$150 monthly. She expresses the advantage in keeping the account and adds that it is not available to new customers. Historically, monthly bank fees ranged from \$40 to \$50 per month, but were waived for a time due to sufficient account balances. The amounts will be about the same again because of the fee increase. Jeremy, the Treasurer, confirmed that the financials were in order and did not have additional comments.

Jeremy Fisher motions to approve the financials of the Board from October 1, 2023 through February 29, 2024. Kendell Galor seconds the motion, and it passes.

7. **Review and approve a rate increase for bookkeeping services with Numbers, Inc., and additional fees for payroll services. (For Possible Action)** Michelle Cothrun reports that the bookkeeper has increased her rates by \$100 quarterly. Michelle supports the rate increase due to the bookkeeper's quality of work and the need for professional handling of payroll and taxes. She explains that the additional fees for payroll services are due to QuickBooks discontinuing compatibility with the bookkeeper's old service. QuickBooks now offers its own service at \$51 per month, which fits the Board's needs with only one employee. Michelle brings these changes to the Board for formal review and approval, as she does not have the authority to approve them herself.

Kendell Galor sees no issues with the changes. Jeremy comments on the inevitability of price increases in business, suggesting that unless a more sustainable option is found within the next year, the Board should accept these new costs as part of regular business. There is no further discussion.

DAG Ward takes a moment to educate the members of the public present that the procedural details of meetings are mandated by the Open Meeting Law, which requires transparency and Board approval. He acknowledges that the public might find the process boring while they wait for the adoption hearing or another portion of the meeting. He hopes the public understands and emphasizes the necessity of these procedures for legal compliance. Kendell adds that she is moving through the agenda as quickly as possible.

Kendell Galor motions to approve the increases for bookkeeping and payroll services. Jeremy Fisher seconds the motion, and it passes.

**8. Review and approve the cost of printing the Renewal reminder postcards. (For Possible Action)** Michelle Cothrun reports that the cost for the renewal reminder cards is the same as last year. The only change in the price quote is removing the line item for postage because Michelle purchased the postage stamps and provided them to the printer. She highlights the effectiveness of the printed reminder postcards and notes that while the Board has debated their necessity in the past, licensees appreciate receiving physical reminders. Consequently, the Board continues the practice, although future preferences may change. In response, Kendell supports the approval of the costs for the renewal cards, mentioning personal appreciation for them. With no further discussion, she moves to approve.

Kendell Galor motions to approve the cost for the renewal postcards. Ariel Ives seconds the motion, and it passes.

**9. Review and discuss the documentation submitted by licensed athletic trainers in their dry needling applications and approve those who fulfill the statutory requirements for dry needling. (For Possible Action)** Kendell Galor states she has reviewed the two applications under consideration, #159-Wiseman and #160-Cross, and found them to be satisfactory. Jeremy Fisher notes that these applications were of higher quality and more thorough than previous ones, appreciating the inclusion of diverse elements previously discussed by the Board. Michelle Cothrun confirms that all three Subcommittee members reviewed both applications and recommend them for Board approval. Kendell asks for any other Board feedback, and there is none.

Kendell Galor motions to approve applications #159-Wiseman and #160-Cross to dry needle. Jeremy Fisher seconds the motion, and it passes.

**10. Review and approve the cost of sending a Board Chair, Kendell Galor, to the BOC Conference, as well as approve the cost of a possible second attendee and additional Board members attending virtually. (For Possible Action)** Kendell Galor informs the Board that the conference is in Omaha, Nebraska on July 8<sup>th</sup> through the 10<sup>th</sup>. She reports that her hotel stay has been covered by the BOC, with up to \$500 in airfare. The Board discusses reimbursing her related expenses. Michelle Cothrun explains that the conference room's limited capacity led to a restriction on in-person attendance, with Jeremy Fisher on standby for an available slot. Virtual attendance options were discussed for other Board members, with a registration fee of \$200 each.

Jeremy Fisher notes that attending virtually might be challenging due to a family vacation, although attending in person would be easier. Ariel Ives expresses willingness to attend virtually, in addition to Michelle Cothrun. Harry Ward suggests the motion include the possibility of Fisher attending in person if a

slot becomes available. Jeremy supports the expense and voices his enthusiasm about the conference, noting its importance for connecting with other professionals at a national level. The Board agrees to participating in the conference both in-person and virtually.

Kendell Galor motions to approve expenses for her in-person attendance at the BOC conference, and for Board member Ariel Ives and Executive Secretary Michelle Cothrun to attend virtually. She adds the possibility for Jeremy Fisher to attend in-person if a slot becomes available. Jeremy Fisher seconds the motion, and it passes.

**11. Review and approve the wording and posting of job listing for an investigator. (For Possible Action)** Kendell Galor begins the discussion and confirms if everyone has reviewed the job posting shared via Dropbox. Leo Lozano and Jeremy Fisher have no significant concerns, but Jeremy suggests adding a clause about random audits. He advocates for incorporating random audits into the investigator's duties to ensure compliance among licensees and to manage unlicensed activity at per diem events, which will enhance accountability and legitimacy. Kendell Galor supports this, noting that similar practices are effective with other boards.

Kendell proposes forming a subcommittee to screen applicants and conduct interviews. DAG Ward emphasizes that per Open Meeting Law conducting interviews should be open to the public. He also answers questions about the advertising requirements and clarifies the legal scope of the investigator's authority, particularly regarding unlicensed activity. He mentions the Board's limited enforcement capabilities but reviews the procedure for issuing cease and desist orders and possible injunctions to stop the activity. He adds that the Board is not required to have everything included in the wording for the posting of the job. The investigator's job duties can be specified after they have been hired.

After discussing enhancements to the job description and the process for hiring, the Board agrees to integrate random audits into the investigator's role and proceed with the hiring process. There is no further discussion.

Kendell Galor motions to approve the job listing for hiring an investigator. Jeremy Fisher seconds the motion, and it passes.

**12. Public Adoption Hearing – R135-23. (Discussion)** Kendell Galor begins the public adoption hearing by reading the purpose from the agenda.

**The purpose of the hearing is to receive final comments from all interested parties regarding the adoption and repeal of regulations that pertain to LCB File No. R135-23, Chapter 640B of the Nevada Administrative Code (NAC).**

**A REGULATION relating to athletic trainers; correcting a statutory reference; revising fees relating to the licensing of athletic trainers; repealing certain duplicative provisions relating to athletic trainers; and providing other matters properly relating thereto.**

**Open Public Comments** Kendell Galor opens for public comment. Dustin Hopfe, a member of the public, seeks confirmation if the revisions to section 640B and associated fees are all included in the Legislative Counsel Bureau (LCB) file. Kendell Galor confirms that these changes pertain to the November 17, 2023 workshop that Dustin attended. Michelle Cothrun elaborates that the meeting materials, including a notice of hearing for LCB file number R135-23 and the proposed regulation changes, are available on the Board's website. She details the updated fee structure: initial application fees reduced from \$300 to \$200, renewal fees from \$150 to \$125, duplicate license fee from \$25 to \$1, and other adjustments. Special fee reductions are

also mentioned for active military, veterans, and their spouses, along with recent Nevada graduates in athletic training.

Dustin then asks if the reduction in fees will be in effect this June for the upcoming renewals. DAG Ward states that the timeline for implementing the new fee schedule is uncertain as the matter is returning to the LCB for further processing. It will subsequently be sent to the Secretary of State for recording. Michelle explains that although the Board is eager to introduce reduced licensing fees this year to align with renewals, it is more realistic to expect these changes to take effect next year due to the additional steps required to get the new regulation approved. Consequently, licensees will pay the usual \$150 fee for renewals this year.

DAG Ward advises Chair Galor to check for further public comments or input from the Board before proceeding. Following this advice, Kendell solicits additional public comment or Board input on the topic. Finding no further comments, she moves on to the next agenda item.

**Close Public Comments** Kendell Galor closes the public comment portion of the adoption hearing.

13. **LCB File No. R135-23 – Consideration of Public Comments. (For Possible Action)** Michelle Cothrun confirms for the record that there were no public comments for consideration. No action is taken.

14. **Consideration of Adoption of Regulations – LCB File No. R135-23. (For Possible Action)** Kendell Galor motions to adopt the regulations, LCB File No. R135-23. Jeremy Fisher seconds the motion, and it passes.

Before moving on to the next agenda item, DAG Ward suggests reopening the session for public comment following the conclusion of the adoption hearing, noting that essentially two meetings have occurred today within one. He proposes briefly allowing public feedback on the actions taken before moving to agenda item number 15, with a plan for a final public comment session at agenda item number 23. Kendell asks if there is any further public comment on the adoption of the Regulations for LCB file number R135 -23 and there are none. She again closes the public comments and moves on to the next agenda item.

15. **Review and approve a Board policy regarding legal names to be used on licenses, with nicknames or preferred names to be added in quotation marks. (For Possible Action)** Michelle Cothrun explains that the policy arose from applicants wanting to use preferred names different from their legal names, as well as credentials on their licenses. She has drafted a policy to allow nicknames or preferred names in quotation marks alongside the legal name on the license. She confirmed with the BOC (Board of Certification) that they require the use of legal names on their certifications. Leo Lozano agrees that the license should have their legal name, and then a preferred name in quotations in the middle, so that all parties' interests are satisfied. Michelle will add a brief explanation of the policy to the initial and renewal applications since licensees are asked to indicate how they would like their name to appear on their license certificate.

Kendell Galor supports the format of the legal name with the preferred name or nickname essentially taking the place of a middle name. Jeremy Fisher agrees that the Board's policy must align with the BOC. He adds that if a licensee legally changes their name to reflect a new identity, for instance, they will need to supply supporting documentation to change their name on their license, including an updated BOC certification. Michelle speculates on potential future legislative changes allowing preferred names but reiterates the Board's need for an official policy regarding the use of legal names on licenses. The discussion concludes with agreement on the policy as drafted by Michelle.



Kendell Galor moves to approve the policy regarding the use of legal names and preferred names in quotation marks on licenses. Leo Lozano seconds the motion, and it passes.

**16. Review and discuss feedback from the Subcommittee on Dry Needling on the possible addition of a six-year lookback policy to the Dry Needling application. (Discussion)** Kendell Galor tables the discussion, reasoning that there has been good discussion already. She adds that the existing requirement for athletic trainers to submit 50 continuing education units every two years sufficiently covers the educational needs for adding dry needling to their licensure. There is no further discussion.

**17. Discuss athletic trainers administering IV's and injections and a possible email to licensees for educational purposes. (For Possible Action)** Kendell Galor reiterates that current educational programs for athletic trainers do not include training for these procedures, thereby prohibiting them from legally administering IVs and injectables, except in the case of EpiPens at secondary schools that have a designated athletic trainer. Jeremy Fisher argues that athletic trainers are highly trained public health officers and should be allowed to perform these medical tasks, as it would benefit public health and reduce healthcare costs. He highlights that other states and training programs include such practices, advocating for Nevada to become a leader in sports medicine practices. Kendell acknowledges Jeremy's points but emphasizes that the current legal framework does not permit these actions. She proposes sending an educational email to clarify current regulations to those inquiring about the legality of such practices and possibly to all licensees. Michelle reassures Jeremy that changes to the practice act, such as those she observed with the dry needling regulations, typically involve extensive discussions, and often take several years to be approved.

Harry Ward, Deputy Attorney General, advises including the specific wording of the educational email in the agenda for the next meeting to avoid Open Meeting Law complaints. The Board agrees to table the discussion and approve the wording of an education email at the next Board meeting.

**18. Discuss the temporary license exemption and whether the exemption applies to athletic trainers from California, who are not licensed. (For Possible Action)** Kendell Galor clarifies that the temporary license exemption is specific to athletic trainers hired exclusively by an out of state visiting sports team. For example, if a team from California hires an athletic trainer to care solely for its members, that athletic trainer is exempt. However, athletic trainers working at events with general public participation must hold a Nevada license. She then opens for questions or comments on this topic.

Jeremy Fisher agrees with Kendell Galor and elaborates on her points. He notes that athletic trainers from California often work in Nevada without a license, seemingly without repercussions. However, he emphasizes that merely sending a cease-and-desist letter is an inadequate deterrent. He points to potential legal consequences outlined in NRS 640B.700, subsection one, stating that unlicensed activity could lead to severe penalties, including being barred from licensure in Nevada. Such violations raise significant ethical concerns, potentially disqualifying individuals from future licensure due to a demonstrated disregard for licensing laws and professional standards.

Jeremy adds that NRS 640B.335, subsection five, cites NRS 467, which governs unarmed combat events. Athletic trainers participating in these events are not eligible for the exemption in NRS 640B. He sought clarification from the Nevada Athletic Commission, which oversees Boxing, MMA, Muay Thai, kickboxing, and slap fighting. The Commission, which only sanctions judo and jujitsu events if they involve striking, has confirmed that no such events are scheduled through September. With all factors considered, Jeremy concludes that athletic trainers from California must be licensed.

Dustin Hopfe asks if federal laws such as the Sports Medicine Licensure Clarity Act might supersede Nevada licensing requirements for athletic trainers who travel with sports teams. Jeremy responds that any athletic trainer, including those from California, who are hired by and travel with their team are covered. He then provides a few examples. However, he points out that the situation differs for athletic trainers working at tournaments, as these events involve treating the general public in Nevada. Dustin thanks Jeremy for the clarification.

Kendell Galor asks for any other public comments, requesting a focus on the exemption for California athletic trainers. Dr. Ethan Kreiswirth, “Dr. K,” questions how to define a “team” for medical services at sports events, noting that members of the International Brazilian Jiu Jitsu Federation (IBJJF) pay for licensure and membership. He wonders how the federation fits within the exemption. Jeremy clarifies that federation membership differs from being part of a traditional sports team, which typically involves regular competition and coaching—a criterion not met by federation members. Using the NCAA as an analogy, he explains that simply paying a fee does not equate to team membership under Nevada law. Therefore, athletic trainers offering care to federation members must be licensed in Nevada since they provide general, not team-specific, care. He repeats that the exemption requires a current license, which California does not have.

Dr. K reports that Tedd Girouard, a former Board Chair, provided him with conflicting information at a recent conference, leading him to seek clearer guidelines for athletic trainers licensed in other states. He stresses the need for more precise definitions and published guidelines, particularly regarding what qualifies as a “team.” He also emphasizes the need for California athletic trainers to quickly obtain Nevada licenses, especially as the Board plans to hire an investigator soon and summer is only two months away. In response, Kendell acknowledges his concern about the apparent rapid pace of developments yet points out that hiring an investigator has been under consideration for several years. She reiterates that there are only two licensure exemptions: one under the Athletic Commission and the other for team-specific situations. She stresses that per diem athletic trainers serving the general public in Nevada must be licensed.

Jeremy argues that the key issue is who extends the invitation to the athletic trainers. For instance, if the International Brazilian Jiu-Jitsu Federation (IBJJF) were issuing the invitation, the athletic trainers could potentially be licensed in any state. However, since Dr. K’s company is the inviter, the athletic trainers must be licensed in Nevada, as state regulations only exempt athletic trainers invited by a recognized governing body. Jeremy believes this rule is clear, but Dr. K finds it ambiguous and open to interpretation. Dr. K proposes seeking another opinion from the Deputy Attorney General.

Harry Ward, DAG, explains that an official Attorney General's opinion could cost between \$5,000 and \$10,000 and take four to six weeks to obtain. He stresses that enforcement responsibilities rest with the Board and its investigators, not with individual interpretations. Dr. K voices concerns about the ambiguity of the Board's language on exemptions and licensure, arguing for it to be clearer and more universally understood. He highlights the potential confusion arising from differing interpretations and the absence of a consistent approach. In defense, DAG Ward upholds the current regulations and the Board’s role in safeguarding the public by ensuring athletic trainers are properly licensed, pointing out the challenges of doing so when athletic trainers come from California without licensure requirements. He emphasizes that Nevada’s laws aim to ensure that those providing athletic care are well-trained and licensed, thereby protecting public health.

Jeremy suggests that to avoid complications, companies should ensure all athletic trainers are licensed in Nevada, as some other California-based companies have done. He notes that circumventing the fees, which are \$300 for initial licensure and \$150 for renewals—with a reduction expected next year—makes no sense. Dr. K expresses concern that applications may not be processed in time for the summer tournaments.

Michelle Cothrun clarifies that athletic trainers licensed in states like Pennsylvania or Arizona, which also require fingerprint background checks, can obtain Nevada licenses quickly through reciprocity. Upon

submitting their application and paying the fees, they can receive their licenses immediately, although they must still complete the fingerprinting process. In contrast, unlicensed athletic trainers from California applying for the first time must wait several weeks for their fingerprint background checks to be processed, ensuring they meet Nevada's regulatory standards before practicing.

Kendell Galor emphasizes the Board's responsibility to provide clear guidelines, especially in areas like athlete safety and background checks, which are standard for many sports organizations. The conversation concludes with Dr. K asking how to submit further questions, given the length of the meeting. He will email Michelle with his questions. There is no further discussion.

19. **Report from Executive Secretary, Michelle Cothrun. (Discussion)** Michelle Cothrun informs the Board that she has moved the Open Meeting Law training folder to OneDrive and emailed the link to all members, noting that several have already completed the training. She also updated the Board's website to include new reciprocity language on the Forms page to notify applicants that those currently licensed in another state who have undergone a fingerprint background check during their licensure process may qualify for reciprocity. There was no further discussion.

20. **Report from Harry B. Ward, Deputy Attorney General. (Discussion)** Harry Ward has nothing to report currently, and states that he is open for any questions. There is no further discussion.

21. **Future agenda items. (Discussion)** Michelle Cothrun mentions the option of a paid Dropbox account, though she believes that OneDrive is satisfactory. She also informs the Board that the Department of Business and Industry is conducting a thorough review of all boards and their policies. A potential issue has arisen with the Board's workers' compensation account with Pro Group, which may not be a suitable replacement for the State workers' compensation plan. Michelle will collect further information to determine if a switch is necessary. Other topics discussed during the meeting will be included in the next agenda. There is no further discussion.

22. **Discussion and possible decision on date of next meeting. (For Possible Action)** Kendell Galor asks Michelle Cothrun to send a Doodle poll to the Board members to determine a possible date of the next Board meeting. Kendell suggests an additional brief meeting to discuss the investigator position. Michelle will inform the Board when she has received resumes for the Board's consideration. There is no action taken.

23. **Public comment.** Kendell Galor asks Michelle Cothrun to confirm that there is no public comment in the chat or in her emails. Michelle also confirms that most members of the public have left the meeting and that no new members have joined. Kendell asks Dustin Hopfe if he has any comment, and he does not. No public comment.

24. **Adjournment. (For Possible Action)** Kendell Galor adjourns the meeting at 4:56 PM.

**\*\* MEETING MINUTES ARE SUBJECT TO APPROVAL  
AT THE NEXT SCHEDULED BOARD MEETING \*\***

# MINUTES OF THE MEETING FOR THE NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT)

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**DATE & TIME:** June 27, 2024 @ 5:00 p.m.

**Virtual Meeting Access via Zoom:**

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXITMnVCZz09>

Meeting ID: **897 506 8640**

Passcode: **640B**

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**1. Meeting called to order by Board Chair, Kendell Galor at 5:04 PM.**

**Board Members Present:** Kendell Galor, Board Chair; Jeremy Fisher, Treasurer; Ariel Ives, Board Member; Leo Lozano, Public Board Member; and Kristopher Bosch, Board Member.

**Staff Present:** Harry Ward, Deputy Attorney General; and Michelle Cothrun, Board Executive Secretary.

**Public Present:** Meredith Gutowski.

**2. Public comment.** Kendell Galor asks Michelle Cothrun if she has received any public comment for this meeting. Michelle confirms that she has not. The public member present, Meredith Gutowski, has no public comment.

During this discussion, Kristopher Bosch joins the meeting.

**3. Interview of Candidates for Board Investigator position. (Discussion)**

- **Coby Blanco**
- **Dana Coursey**
- **Dustin Hopfe**
- **David Orr**

Kendell Galor gives the candidates an overview of the interview process. Each will answer the same eight questions, starting with a brief self-introduction. For each question, candidates will have three minutes to respond without interruption, after which they'll be asked to finish their thought. The goal is to keep each interview to around 30 minutes to manage the time effectively with four candidates in one session. Jeremy Fisher clarified that if candidates do not need the full three minutes, they can simply let the panel know, and they will move on to the next question. Kendell adds that this approach ensures everyone has the same amount of time.

Michelle Cothrun informs the candidates that they will be in a separate breakout room during interviews. As this is a public meeting, candidates may stay and observe, which is not typical for interviews. The Board will deliberate and select candidates immediately afterward. Since it is an evening session, candidates may leave after their interview if they prefer. The candidates were all properly noticed per NRS241.033, and the interviews were conducted in the name order on the agenda.

**4. Deliberation and selection of the Board Investigator position, ideally with one located in both Northern and Southern Nevada. (For Possible Action)** The Board discusses the candidates and considers each of

their qualifications. They also discuss the possibility of a second investigator in the South and if the budget would allow for three investigators.

Kendell Galor moves to hire David Orr and Dana Coursey as investigators in Southern Nevada and Dustin Hopfe as an investigator in Northern Nevada. Leo Lozano seconds the motion, and the motion passes unanimously.

Kendell asks the remaining candidates back into the main meeting room to thank them for their time and to inform them that the Board has come to a consensus on the investigator position. Michelle Cothrun will send out emails at the conclusion of the meeting tonight.

5. **Review and approve Board meeting minutes for April 19, 2024. (For Possible Action)** Kendell Galor tables the approval on the meeting minutes for April 19, 2024 until the next meeting.

6. **Review and discuss dry needling applications and supporting documentation submitted by licensed athletic trainers to approve those who meet the statutory requirements. (For Possible Action)** Kendell Galor asks the Board members if they have reviewed the four applications. Michelle Cothrun confirms that the Dry Needling Subcommittee members have reviewed the applications as well. The applications for review are #162-Gutowski, #163-Ripplingham, #164-Jacobson, and #165-Rush. Kendell asks for feedback on any of these applications and there is none.

Kendell Galor moves to approve applications #162, #163, #164, and #165 to dry needle in Nevada. Jeremy Fisher seconds the motion, and it passes.

7. **Review and approve the cost of flight and registration fee for Jeremy Fisher, Board Treasurer, to attend the BOC Conference in person, as well as approve the registration fee of additional Board members and Executive Secretary to attend virtually. (For Possible Action)** Michelle Cothrun informs the Board that she has received a few receipts from Jeremy Fisher and a receipt from Ariel Ives. Since both Kendell Galor and Jeremy Fisher will be attending in person, they will have additional receipts to submit afterwards. Kendell asks for any additional feedback and there is none.

Kendell Galor moves to approve the costs for Jeremy Fisher to attend the BOC conference in person, and for Ariel Ives and Michelle Cothrun to attend virtually. Leo Lozano seconds the motion, and it passes.

8. **Review and discuss the effective date of the adopted regulation R135-23, which reduces the fees charged by the Board, and possibly approve partial refunds of renewal fees for licensees who have already renewed. (For Possible Action)** Michelle Cothrun explained that when regulations are submitted, a timeframe is usually set (e.g., 30 or 60 days after the effective date). In this case, the regulation that included the reduced fees was reviewed and approved on June 18 by the Legislative Subcommittee and became effective on June 20 upon filing with the Secretary of State. When Michelle asked the Legislative Council about partial refunds, they stated it was up to the Board to decide. She also confirmed that Stripe can provide partial refunds to the licensees who paid with a credit card. Kendell states that the licensed athletic trainers in the State would appreciate a partial refund of \$25.

Kendell Galor moves to allow all licensees who have renewed for the 2024 renewal period in the state of Nevada to receive a \$25 refund. Jeremy Fisher seconds the motion. Kendell asks for additional feedback and Jeremy asks about the other reduced fees, specifically the initial licensure fee for the recent UNLV grads. The Board discusses giving Michelle, the Executive Secretary of the Board, the authority to issue refunds as needed.

Kendell Galor retracts the previous motion and moves to allow Michelle Cothrun, Executive Secretary of the Board, the authority to issue refunds for all licensees who paid based on the previous fee schedule prior to the adoption of regulation R135-23 for the 2024 year. Jeremy Fisher seconds the amended motion, and it passes.

9. **Discussion and possible decision on date of next meeting. (For Possible Action)** Kendell Galor asks Michelle Cothrun to send the Board members a Doodle poll to find a date for the next Board meeting. She notes that it has worked well in the past. There is no further discussion.

10. **Public comment.** Jeremy Fisher takes a moment to thank everyone for the progress made at this evening's meeting. Michelle Cothrun adds that the Board has been discussing hiring investigators and lowering fees for as long as she has worked for the Board. Kendell Galor is happy to be part of it. There is no public comment.

11. **Adjournment. (For Possible Action)** Kendell Galor adjourns the meeting at 7:15PM.

**\*\* MEETING MINUTES ARE SUBJECT TO APPROVAL  
AT THE NEXT SCHEDULED BOARD MEETING \*\***

**NEVADA STATE BOARDS  
BALANCE SHEET  
FOR THE FISCAL YEAR-ENDED: 6-30-2024**

**ASSETS**

|  |  |                             |
|--|--|-----------------------------|
| 1. Cash – Checking Account                   |  | \$ <u>212,865</u>           |
| 2. Cash – Savings Account                    |  | <u>                    </u> |
| 3. Short-term Investments (See instructions) |  | <u>                    </u> |
| 4. Other Assets (Attach schedule)            |  | <u>1,139</u>                |
| 5. TOTAL ASSETS                              |  | <u>\$ 214,004</u>           |

**LIABILITIES AND FUND BALANCE**

|  |                   |                   |
|--|-------------------|-------------------|
| 6. Accounts Payable                    |                   | \$ <u>520</u>     |
| 7. Other Liabilities (Attach schedule) |                   | <u>38,024</u>     |
| 8. TOTAL LIABILITIES                   |                   | <u>38,544</u>     |
| 9. Fund Balance: Beginning of Year     | \$ <u>165,123</u> |                   |
| 9a. Revenue (Attach schedule)          | + <u>57,025</u>   |                   |
| 9b. Expenditures (Attach schedule)     | - <u>46,688</u>   |                   |
| 10. Fund Balance: End of Year          |                   | <u>175,460</u>    |
| 11. TOTAL LIABILITIES AND FUND BALANCE |                   | <u>\$ 214,004</u> |

Board Name: Nevada State Board of Athletic Trainers Date: 8/19/2024

Form Completed by: Carol Woods Title: Bookkeeper

Signature: *Carol Woods* Telephone: 775-742-2962

Lines 1, 2, 3, 4, 6, 7, 9a, and 9b require supporting documentation. See attached list of documents required to be filed with the balance sheet. Please submit a copy of this form and all applicable schedules and documents to the to the Legislative Auditor and the Chief of the Budget Division of the Office of Finance, Office of the Governor, on or before December 1. Retain all originals for your files.

**NEVADA STATE BOARDS  
LIST OF DOCUMENTS REQUIRED TO BE FILED  
WITH THE BALANCE SHEET**

The following documents are required to be filed with the balance sheet as prescribed by the Legislative Auditor. Please note any items that are not applicable to your board.

1. **Cash - Checking Account** (balance sheet line 1) – Provide a copy of the year-end bank statement and bank reconciliation. *Carol Woods*
2. **Cash - Savings Account** (balance sheet line 2) – If the board has a savings account, provide a copy of the year-end bank statement. *N/A*
3. **Short-Term Investments** (balance sheet line 3) – If the board has short-term investments, provide a schedule of investments by type including a copy of documentation to support the amount listed at year end. *N/A*
4. **Other Assets** (balance sheet line 4) – If the board has other assets, provide a schedule of other assets, by type, such as prepaid expenses, accounts receivable, receivables from officers and employees, land, buildings, and equipment. *Carol Woods*
5. **Accounts Payable/Other Liabilities** (balance sheet lines 6 & 7) – Include a schedule of accounts payable. If the organization has other liabilities, provide a schedule of other liabilities, by type, such as deferred revenues, loans from officers and employees, and notes payable. *Carol Woods*
6. **Revenues and Expenditures** (balance sheet lines 9a & 9b ) – Include a balance sheet and income statement from the board’s accounting software. *Carol Woods*
7. **Updated list of Board Members** – A list of the names of the persons responsible for overseeing the operation of the board. Please also include the charitable organization’s current mailing address and phone number; and two updated contacts for the Contact Mailing List. *MC  
Michelle Cothron*
8. **Quarterly Reports of Occupational Licensing Boards** - Please confirm the Quarterly Reports of Occupational Licensing Boards are updated on the LCB Website at <https://www.leg.state.nv.us>. *MC  
Michelle Cothron*

I certify that a copy of all applicable documents has been provided, and to the best of my knowledge the information is complete and accurate.

Board Name: Nevada State Board of Athletic Trainers Date: 10/30/2024  
Form Completed by: Michelle Cothron Title: Executive Secretary  
Signature: *Michelle Cothron* Telephone: 775-787-2636



# Nevada State Board of Athletic Trainers

## Balance Sheet

As of June 30, 2024

|  | TOTAL               |
|--|---------------------|
| <b>ASSETS</b>                          |                     |
| Current Assets                         |                     |
| Bank Accounts                          |                     |
| Wells Fargo Business Checking          | 212,864.67          |
| <b>Total Bank Accounts</b>             | <b>\$212,864.67</b> |
| Other Current Assets                   |                     |
| Prepaid Expenses                       | 1,139.58            |
| Undeposited Funds                      | 0.00                |
| <b>Total Other Current Assets</b>      | <b>\$1,139.58</b>   |
| <b>Total Current Assets</b>            | <b>\$214,004.25</b> |
| Other Assets                           |                     |
| Other Investments                      | 0.00                |
| <b>Total Other Assets</b>              | <b>\$0.00</b>       |
| <b>TOTAL ASSETS</b>                    | <b>\$214,004.25</b> |
| <b>LIABILITIES AND EQUITY</b>          |                     |
| Liabilities                            |                     |
| Current Liabilities                    |                     |
| Accounts Payable                       |                     |
| Accounts Payable                       | 520.61              |
| <b>Total Accounts Payable</b>          | <b>\$520.61</b>     |
| Other Current Liabilities              |                     |
| Accrued Expenses                       | 758.20              |
| Payroll Liabilities                    | 0.00                |
| 940                                    | 0.00                |
| 941                                    | 0.01                |
| NV Unemployment                        | 65.52               |
| <b>Total Payroll Liabilities</b>       | <b>65.53</b>        |
| Unearned or Deferred Revenue           | 37,200.00           |
| <b>Total Other Current Liabilities</b> | <b>\$38,023.73</b>  |
| <b>Total Current Liabilities</b>       | <b>\$38,544.34</b>  |
| <b>Total Liabilities</b>               | <b>\$38,544.34</b>  |
| Equity                                 |                     |
| Opening Bal Equity                     | 0.00                |
| Unrestricted Net Assets                | 165,123.11          |
| Net Income                             | 10,336.80           |
| <b>Total Equity</b>                    | <b>\$175,459.91</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>    | <b>\$214,004.25</b> |

Nevada State Board of Athletic Trainers  
**Wells Fargo Business Checking, Period Ending 06/30/2024**

**RECONCILIATION REPORT**

Reconciled on: 08/20/2024

Reconciled by: carolwoods94123@yahoo.com

Any changes made to transactions after this date aren't included in this report.

| Summary                                      | USD               |
|--|-------------------|
| Statement beginning balance.....             | 198,551.55        |
| Checks and payments cleared (7).....         | -5,079.78         |
| Deposits and other credits cleared (22)..... | 23,003.35         |
| Statement ending balance.....                | <u>216,475.12</u> |

|  |            |
|--|------------|
| Uncleared transactions as of 06/30/2024..... | -3,610.45  |
| Register balance as of 06/30/2024.....       | 212,864.67 |
| Cleared transactions after 06/30/2024.....   | 0.00       |
| Uncleared transactions after 06/30/2024..... | -1,584.13  |
| Register balance as of 08/20/2024.....       | 211,280.54 |

**Details**

Checks and payments cleared (7)

| DATE         | TYPE         | REF NO. | PAYEE                                   | AMOUNT (USD)     |
|--------------|--------------|---------|---|------------------|
| 06/11/2024   | Expense      | SVCCHG  | Wells Fargo Bank                        | -43.37           |
| 06/16/2024   | Bill Payment | XFER    | Wells Fargo Bank                        | -278.50          |
| 06/17/2024   | Check        | 10402   | Attorney General Nevada Dept of Justice | -1,005.04        |
| 06/17/2024   | Check        | 10403   | Nevada Information Technology           | -69.50           |
| 06/27/2024   | Check        | DD1080  | Michelle Cothrun                        | -2,244.53        |
| 06/27/2024   | Check        | ACH     | Internal Revenue Service                | -1,434.84        |
| 06/27/2024   | Check        | DD1080  | Michelle Cothrun                        | -4.00            |
| <b>Total</b> |              |         |   | <b>-5,079.78</b> |

Deposits and other credits cleared (22)

| DATE         | TYPE    | REF NO. | PAYEE                     | AMOUNT (USD)     |
|--------------|---------|---------|---------------------------|------------------|
| 06/03/2024   | Deposit |         |                           | 290.70           |
| 06/04/2024   | Deposit |         |                           | 288.45           |
| 06/05/2024   | Deposit |         |                           | 2,173.50         |
| 06/06/2024   | Deposit |         |                           | 436.05           |
| 06/07/2024   | Deposit |         |                           | 288.45           |
| 06/10/2024   | Deposit |         |                           | 1,740.30         |
| 06/11/2024   | Deposit |         |                           | 436.05           |
| 06/12/2024   | Deposit |         |                           | 1,299.15         |
| 06/13/2024   | Deposit |         |                           | 436.05           |
| 06/14/2024   | Deposit |         |                           | 579.15           |
| 06/17/2024   | Deposit |         |                           | 300.00           |
| 06/17/2024   | Deposit |         |                           | 1,050.00         |
| 06/17/2024   | Deposit |         |                           | 872.10           |
| 06/18/2024   | Deposit |         |                           | 145.35           |
| 06/20/2024   | Deposit |         |                           | 2,324.40         |
| 06/21/2024   | Deposit |         |                           | 581.40           |
| 06/24/2024   | Deposit |         |                           | 1,306.95         |
| 06/25/2024   | Deposit |         | American Specialty Health | 25.00            |
| 06/25/2024   | Deposit |         |                           | 3,488.40         |
| 06/26/2024   | Deposit |         |                           | 2,325.60         |
| 06/27/2024   | Deposit |         |                           | 1,453.50         |
| 06/28/2024   | Deposit |         |                           | 1,162.80         |
| <b>Total</b> |         |         |                           | <b>23,003.35</b> |

**Additional Information**

Uncleared checks and payments as of 06/30/2024

| DATE         | TYPE    | REF NO. | PAYEE                      | AMOUNT (USD)     |
|--------------|---------|---------|----------------------------|------------------|
| 05/30/2024   | Check   | 10401   | Legislative Counsel Bureau | -250.00          |
| 06/29/2024   | Deposit |         |                            | -3,360.45        |
| <b>Total</b> |         |         |                            | <b>-3,610.45</b> |

Uncleared checks and payments after 06/30/2024

| DATE       | TYPE         | REF NO. | PAYEE                                   | AMOUNT (USD) |
|------------|--------------|---------|---|--------------|
| 07/10/2024 | Bill Payment | XFER    | Wells Fargo Bank                        | -521.61      |
| 07/15/2024 | Check        | ACH     | Nevada Employment Security Division     | -65.52       |
| 07/19/2024 | Check        | 10407   | Nevada Information Technology           | -16.24       |
| 07/19/2024 | Check        | 10408   | Nevada Information Technology           | -50.99       |
| 07/19/2024 | Check        | 10404   | Numbers Inc.                            | -300.00      |
| 07/19/2024 | Check        | 10406   | Attorney General Nevada Dept of Justice | -640.37      |
| 07/19/2024 | Check        | 10405   | Attorney General Nevada Dept of Justice | -157.04      |
| 07/31/2024 | Check        | DD1081  | Michelle Cothrun                        | -4.00        |
| 07/31/2024 | Bill Payment | XFER    | Wells Fargo Bank                        | -199.45      |
| 07/31/2024 | Check        | DD1081  | Michelle Cothrun                        | -2,244.53    |
| 08/06/2024 | Check        | 10409   | Attorney General Nevada Dept of Justice | -533.93      |

| DATE         | TYPE  | REF NO. | PAYEE         | AMOUNT (USD)     |
|--------------|-------|---------|---------------|------------------|
| 08/08/2024   | Check | 10412   | Jeremy Fisher | -905.12          |
| 08/08/2024   | Check | 10410   | Kendell Galor | -465.00          |
| 08/08/2024   | Check | 10411   | Ariel Ives    | -200.00          |
| <b>Total</b> |       |         |               | <b>-6,303.80</b> |

Uncleared deposits and other credits after 06/30/2024

| DATE         | TYPE    | REF NO. | PAYEE | AMOUNT (USD)    |
|--------------|---------|---------|-------|-----------------|
| 07/02/2024   | Deposit |         |       | 2,275.50        |
| 07/03/2024   | Deposit |         |       | 2,444.17        |
| <b>Total</b> |         |         |       | <b>4,719.67</b> |

# Wells Fargo Business Essentials - PF

Account number: [REDACTED] June 1, 2024 - June 30, 2024 Page 1 of 2



THE NEVADA STATE BOARD OF  
ATHLETIC TRAINERS  
6170 MAE ANNE AVE STE 1  
RENO NV 89523-4705

## Questions?

Call your Customer Service Officer or Client Services  
1-800-AT WELLS (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](https://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (825)  
P.O. Box 6995  
Portland, OR 97228-6995

## Account summary

### Wells Fargo Business Essentials - PF

| Account number | Beginning balance | Total credits | Total debits | Ending balance |
|----------------|-------------------|---------------|--------------|----------------|
| [REDACTED]     | \$198,551.55      | \$23,003.35   | -\$5,079.78  | \$216,475.12   |

## Credits

### Electronic deposits/bank credits

| Effective date | Posted date | Amount      | Transaction detail                                    |
|----------------|-------------|-------------|---|
| 06/03          |             | 290.70      | Stripe Transfer St-U2K800L7K9E6 Nevada State Board of |
| 06/04          |             | 288.45      | Stripe Transfer St-T8Q2Z6H6Q5A4 Nevada State Board of |
| 06/05          |             | 2,173.50    | Stripe Transfer St-Q1M3N8F2Z4P8 Nevada State Board of |
| 06/06          |             | 436.05      | Stripe Transfer St-U0J5A1D3Y7W1 Nevada State Board of |
| 06/07          |             | 288.45      | Stripe Transfer St-N7EQJ0S9A3x4 Nevada State Board of |
| 06/10          |             | 1,740.30    | Stripe Transfer St-x1T4U9G5N2G0 Nevada State Board of |
| 06/11          |             | 436.05      | Stripe Transfer St-P2L9O7B1C0Z7 Nevada State Board of |
| 06/12          |             | 1,299.15    | Stripe Transfer St-J9N5W6C5T2E4 Nevada State Board of |
| 06/13          |             | 436.05      | Stripe Transfer St-S3M3F1B0P6K4 Nevada State Board of |
| 06/14          |             | 579.15      | Stripe Transfer St-R8B9M2E4Z0A1 Nevada State Board of |
| 06/17          |             | 300.00      | Desktop Check Deposit <i>check</i>                    |
| 06/17          |             | 872.10      | Stripe Transfer St-J8M5J1W5D3T5 Nevada State Board of |
| 06/17          |             | 1,050.00    | Desktop Check Deposit <i>checks</i>                   |
| 06/18          |             | 145.35      | Stripe Transfer St-V8T7E0N7C8x3 Nevada State Board of |
| 06/20          |             | 2,324.40    | Stripe Transfer St-D7M1A9U0J6G2 Nevada State Board of |
| 06/21          |             | 581.40      | Stripe Transfer St-U4F3W5O8G5F3 Nevada State Board of |
| 06/24          |             | 1,306.95    | Stripe Transfer St-Q1Z6C1K4F8F7 Nevada State Board of |
| 06/25          |             | 3,488.40    | Stripe Transfer St-B2Y1Y4D5F6D8 Nevada State Board of |
| 06/26          |             | 2,325.60    | Stripe Transfer St-S7Z7E9K6D6L9 Nevada State Board of |
| 06/27          |             | 1,453.50    | Stripe Transfer St-Z5O1J4S5F1D7 Nevada State Board of |
| 06/28          |             | 25.00       | Desktop Check Deposit <i>check</i>                    |
| 06/28          |             | 1,162.80    | Stripe Transfer St-O6A9Q2A8C3Q2 Nevada State Board of |
|                |             | \$23,003.35 | Total electronic deposits/bank credits                |
|                |             | \$23,003.35 | Total credits   |



**Debits**

Electronic debits/bank debits

| <i>Effective date</i> | <i>Posted date</i> | <i>Amount</i>     | <i>Transaction detail</i>   |
|-----------------------|--------------------|-------------------|---|
|                       | 06/11              | 43.37             | Client Analysis Srvc Chrg 240610 Svc Chge 0524 000005260797997  |
|                       | 06/17              | 278.50            | Online Transfer Statement Closing 5/23/24 Ref #Bb0Nknn72B   |
|                       | 06/27              | 1,434.84          | Business to Business ACH Debit - IRS Usat taxpymt 062724 225457912970681 Nevada State Board of                    |
|                       | 06/27              | 2,248.53          | Business to Business ACH Debit - Intuit Payroll S Quickbooks 240627 xxxxx6196 Nevada State Board of <i>DD/O80</i> |
|                       |                    | <b>\$4,005.24</b> | <b>Total electronic debits/bank debits</b>  |

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Checks paid

| <i>Number</i> | <i>Amount</i> | <i>Date</i>       | <i>Number</i>            | <i>Amount</i> | <i>Date</i> |
|---------------|---------------|-------------------|--------------------------|---------------|-------------|
| 10402         | 1,005.04      | 06/20             | 10403                    | 69.50         | 06/25       |
|               |               | <b>\$1,074.54</b> | <b>Total checks paid</b> |               |             |
|               |               | <b>\$5,079.78</b> | <b>Total debits</b>      |               |             |

Daily ledger balance summary

| <i>Date</i> | <i>Balance</i>               | <i>Date</i> | <i>Balance</i> | <i>Date</i> | <i>Balance</i> |
|-------------|------------------------------|-------------|----------------|-------------|----------------|
| 05/31       | 198,551.55                   | 06/11       | 204,161.68     | 06/21       | 210,465.74     |
| 06/03       | 198,842.25                   | 06/12       | 205,460.83     | 06/24       | 211,772.69     |
| 06/04       | 199,130.70                   | 06/13       | 205,896.88     | 06/25       | 215,191.59     |
| 06/05       | 201,304.20                   | 06/14       | 206,476.03     | 06/26       | 217,517.19     |
| 06/06       | 201,740.25                   | 06/17       | 208,419.63     | 06/27       | 215,287.32     |
| 06/07       | 202,028.70                   | 06/18       | 208,564.98     | 06/28       | 216,475.12     |
| 06/10       | 203,769.00                   | 06/20       | 209,884.34     |             |                |
| -           | Average daily ledger balance |             | \$207,298.27   |             |                |

**Athletic Trainers Board**  
**Prepaid Expenses**  
 As of 6-30-2024

| <b>Vendor</b>       | <b>Type of Expense</b> | <b>Period Covered</b>       | <b>Paid</b> | <b>Balance</b> |
|---------------------|------------------------|-----------------------------|-------------|----------------|
| NV Retail Network   | Worker's comp          | CY24                        | 625.00      | 312.50         |
| NV Retail Network   | Worker's comp          | Overpayment; to be refunded | 625.00      | 625.00         |
| Zoom phone, service | Telecomm               | 1/26/24 - 1/25/25           | 346.35      | 202.04         |
|                     |                        |                             |             | 1,139.54       |

# Nevada State Board of Athletic Trainers

## A/P Aging Summary

As of June 30, 2024

|                  | CURRENT         | 1 - 30        | 31 - 60       | 61 - 90       | 91 AND OVER   | TOTAL           |
|------------------|-----------------|---------------|---------------|---------------|---------------|-----------------|
| Wells Fargo Bank | 520.61          |               |               |               |               | \$520.61        |
| <b>TOTAL</b>     | <b>\$520.61</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$520.61</b> |

# Nevada State Board of Athletic Trainers

## Transaction Report

April - June, 2024

| DATE                              | TRANSACTION TYPE | NUM | MEMO/DESCRIPTION      | ACCOUNT          | AMOUNT          | BALANCE |
|-----------------------------------|------------------|-----|-----------------------|------------------|-----------------|---------|
| Accrued Expenses                  |                  |     |                       |                  |                 |         |
| 06/30/2024                        | Journal Entry    | 174 | Accrue June AG fees   | Accrued Expenses | 533.93          | 533.93  |
| 06/30/2024                        | Journal Entry    | 174 | Accrue May AG fees    | Accrued Expenses | 157.04          | 690.97  |
| 06/30/2024                        | Journal Entry    | 174 | Accrue June Info Tech | Accrued Expenses | 50.99           | 741.96  |
| 06/30/2024                        | Journal Entry    | 174 | Accrue May Info Tech  | Accrued Expenses | 16.24           | 758.20  |
| <b>Total for Accrued Expenses</b> |                  |     |                       |                  | <b>\$758.20</b> |         |
| <b>TOTAL</b>                      |                  |     |                       |                  | <b>\$758.20</b> |         |



Nevada State Board of Athletic Trainers  
Deferred Revenue  
As of 6-30-24

|   |                  |
|---|------------------|
| Payments made March through June<br>2024 for FY25 licenses: | 37,200.00        |
| Deferred income for FY25 licenses:                          | <u>37,200.00</u> |

Note: all licenses expire at end of the FY

# Nevada State Board of Athletic Trainers

## Profit and Loss

July 2023 - June 2024

|                                       | TOTAL              |
|---------------------------------------|--------------------|
| Income                                |                    |
| License Revenue                       | 57,000.00          |
| Other Types of Income                 | 25.00              |
| <b>Total Income</b>                   | <b>\$57,025.00</b> |
| GROSS PROFIT                          | <b>\$57,025.00</b> |
| Expenses                              |                    |
| Contract Services                     |                    |
| Accounting Fees                       | 900.00             |
| Legal Fees                            | 4,534.76           |
| <b>Total Contract Services</b>        | <b>5,434.76</b>    |
| Facilities and Equipment              |                    |
| Rent, Parking, Utilities              | 650.00             |
| <b>Total Facilities and Equipment</b> | <b>650.00</b>      |
| Operations                            |                    |
| Bank Charges                          | 1,913.47           |
| Books, Subscriptions, Reference       | 100.00             |
| Postage, Mailing Service              | 513.60             |
| Printing and Copying                  | 339.77             |
| Supplies                              | 3,041.27           |
| Telephone, Telecommunications         | 2,177.76           |
| <b>Total Operations</b>               | <b>8,085.87</b>    |
| Other Types of Expenses               |                    |
| Insurance - Liability, D and O        | 50.00              |
| Insurance - Worker's Comp             | 620.00             |
| <b>Total Other Types of Expenses</b>  | <b>670.00</b>      |
| Payroll Expenses                      |                    |
| Employer Taxes                        | 2,467.53           |
| Wages - Stipend                       | 29,380.04          |
| <b>Total Payroll Expenses</b>         | <b>31,847.57</b>   |
| <b>Total Expenses</b>                 | <b>\$46,688.20</b> |
| NET OPERATING INCOME                  | <b>\$10,336.80</b> |
| NET INCOME                            | <b>\$10,336.80</b> |



## **BOARD MEMBERS**

Kendell Galor, MS, LAT, ATC, CSCS  
Board Chair  
Las Vegas, NV  
8/1/2023 to 8/31/2025

Jeremy Fisher, DAT, MPA, LAT, ATC, PES  
Board Treasurer  
Las Vegas, NV  
6/1/2022 to 5/31/2025

Kristopher Bosch, PT, DPT, LAT, ATC CSCS, FAAOMPT  
Dual Credentialed Board Member  
Las Vegas, Nevada  
11/1/2022 to 10/31/2025

Leonardo Lozano, MS, CSCS  
Public Board Member  
Las Vegas, NV  
5/1/2023 to 4/30/2026

Ariel Ives, MS, LAT, ATC  
Board Member  
Las Vegas, NV  
12/1/2023 to 11/30/2026

## **BOARD CONTACT INFORMATION**

Michelle Cothrun  
Executive Secretary  
6170 Mae Anne Ave Suite 1  
Reno, Nevada 89523-4705  
Phone: 775-787-2636  
eFax: 1-775-403-1970  
Email: [atrainerv@nsbat.nv.gov](mailto:atrainerv@nsbat.nv.gov)  
11/1/2017 to present

## Dry Needling Reviews

List of dry needling applications to be reviewed during the November 1, 2024 Board meeting:

#166 - Flanagan

#167 - Kriewald

#168 - Ikeda

#169 - Komisak

#170 - Trunk

#171 - Colton

## Register for CLEAR's Next Online NCIT Program!

CLEAR Learning <clear@clearhq.org>

Thu 6/13/2024 9:07 AM

To: Athletic Trainers <atrainer@nsbat.nv.gov>

**WARNING** - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

[View this email in your browser](#)



## Register for CLEAR's Next Online NCIT Basic Program!

CLEAR is offering a virtual **National Certified Investigator and Inspector Training (NCIT) Basic program** July 11-24, 2024.

This program is offered through a combination of self-paced modules and live instruction through our virtual training platform. Our NCIT Basic programs are ideal for regulatory inspectors and investigators who want to expand their procedural knowledge and hone their investigative skills.



**CLEAR LEARNING**  
NATIONAL CERTIFIED INVESTIGATOR AND INSPECTOR TRAINING

# Basic U.S. Program

[www.clearhq.org](http://www.clearhq.org)



Remember, CLEAR members receive a 20% discount on all of our CLEAR Learning programs! Learn more about CLEAR membership [here](#).

[Learn More & Register Now](#)

[View Our Full Upcoming Events Calendar](#)



**Council on Licensure,  
Enforcement & Regulation**

Promoting Regulatory Excellence

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Added through Council on Licensure, Enforcement and Regulation web site

Our mailing address is:

Council on Licensure, Enforcement and Regulation  
108 Wind Haven Drive  
Ste. A  
Nicholasville, KY 40356

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe](#)



## NCIT – Online Basic Program Schedule

This schedule contains live video conference sessions with required attendance at the date and time specified below, self-paced content must be completed prior to the completion of the program. It is suggested that self-study content be completed prior to the associated live session.

With the exception of the Welcome & Introduction, the invitations to all live video conference sessions, and self-paced content will be found on the **CLEAR Learning Education Platform, Talent LMS**.

Attendees will need an individual account to access this platform. Sharing login information is strictly prohibited. All live and self-paced modules, and knowledge assessments must be completed to be eligible to take the final exam and be eligible for CLEAR certification.

**All times are in Eastern Time (ET)**

| Date             | Start         | End         | Platform   | Session Name   |
|------------------|---------------|-------------|------------|--|
| January 9, 2025  | 11:00 AM ET - | 12:00 PM ET | Zoom       | Welcome & Introduction   |
|                  |               |             | Talent LMS | Professional Conduct   |
|                  |               |             | Talent LMS | Principles of Administrative Law                                     |
| January 14, 2025 | 11:00 AM ET - | 1:00 PM ET  | Zoom       | Investigative Process  |
|                  |               |             | Talent LMS | Principles of Evidence   |
|                  |               |             | Talent LMS | Evidence Collection, Tagging, & Storage                              |
| January 15, 2025 | 11:00 AM ET - | 12:00 PM ET | Zoom       | Week One Q & A   |
| January 16, 2025 | 11:00 AM ET - | 2:00 PM ET  | Zoom       | Interviewing Techniques  |
|                  |               |             | Talent LMS | Investigator Safety  |
|                  |               |             | Talent LMS | Overview of Inspection Procedures                                    |
| January 21, 2025 | 11:00 AM ET - | 2:00 PM ET  | Zoom       | Report Writing   |
| January 22, 2025 | 11:00 AM ET - | 2:00 PM ET  | Zoom       | Testifying in Administrative & Criminal Proceedings + Week Two Q & A |
| January 23, 2025 | 11:00 AM ET - | 1:00 PM ET  | Zoom       | Program Review & Test Prep   |

**Live Video Conference (Team Learning)**

**Self-Paced Content (Individual Learning)**



# Event Registration

< Back to Online National Certified Investigator/Inspector Training (NCIT) Basic - US (/events/online-natl-certified-investigatorandinspector-trainingencitus-basic01-25)

## Online National Certified Investigator/Inspector Training (NCIT) Basic - US - Registration

📅 January 9, 2025 12:00 AM - January 23, 2025 12:00 AM

📍 Virtual Programming

🛒 Tickets

1/3

Please login to register.

[Login Now](#)

### Registration Options

#### CLEAR Member Registration

If you are unable to select the member price and believe you or your organization is a member,

**445.00**

please contact  
membership@clearhq.org



### General Event Registration

This registration type is **555.00**  
for non-CLEAR Members





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**Subtotal** **0.00**

**Continue →**

## Contact

108 Wind Haven Drive Ste. A  
Nicholasville, KY 40356  
United States  
859.269.1289

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 (</contact-us>)

## CLEAR Membership

**CLEAR is an association of individuals, agencies, and organizations that comprise the international community of professional and occupational regulation. CLEAR is a dynamic forum for improving the quality and understanding of regulation in order to enhance public protection.**

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Association Management Software (<http://www.noviams.com>)

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**RE: Membership pricing**

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**From** Membership <membership@clearhq.org>

**Date** Fri 8/9/2024 8:41 AM

**To** Athletic Trainers <atrainer@nsbat.nv.gov>

**WARNING** - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Michelle,

Your organization would be at the Individual Agency or Regulatory Organization - \$260.00 (USD), if you need any assistance getting that started I am happy to assist and send you an invoice, and assist with adding the individuals to the membership.

Best,



**Hannah Fletcher**

Membership Coordinator | [www.clearhq.org](http://www.clearhq.org)  
Council on Licensure, Enforcement, and  
Regulation

**Phone** 859.309.4733

**Email** [hfletcher@clearhq.org](mailto:hfletcher@clearhq.org)

108 Wind Haven Dr., Ste. A, Nicholasville, KY  
40356



*Promoting Regulatory Excellence*



---

**From:** Athletic Trainers <atrainer@nsbat.nv.gov>

**Sent:** Friday, August 9, 2024 11:30 AM

**To:** Membership <membership@clearhq.org>

**Subject:** Membership pricing

Hello,

Our licensing board regulates athletic trainers in Nevada. We only have the one license type. I wanted to confirm if our organization would pay the individual agency or other government agency rate:

- Individual Agency or Regulatory Organization - \$260.00 (USD)
- Other Government Agencies - \$525.00 (USD)

I am looking into membership since our board just hired three investigators that we would like to receive the NCIT training.

Thank you,  
Michelle

**Michelle R. Cothrun**  
Executive Secretary

Nevada State Board of Athletic Trainers

6170 Mae Anne Avenue, Suite 1  
Reno, NV 89523-4705

[atrainner@nsbat.nv.gov](mailto:atrainner@nsbat.nv.gov)

Office: (775)787-2636

eFax: 1(775)403-1970

*Please be sure to enter eFax*

*number as shown: 17754031970*