

NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT) AGENDA AND NOTICE OF PUBLIC MEETING

DATE & TIME: April 21, 2025 @ 3:30 p.m.

Virtual Meeting Access via Zoom:

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXlTMnVCZz09>

Meeting ID: **897 506 8640**

Passcode: **640B**

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The Board is pleased to invite individuals of the public to participate remotely using Zoom. To learn more about Zoom, go to <https://zoom.us/>. On the scheduled day and time of the meeting, visit the Zoom website and click “Join a Meeting.” You will be prompted to enter your name, along with the Meeting ID and Meeting Passcode above. Attendees on Zoom wishing to speak during public comment must raise their hand through the Zoom platform to be called upon by the Chair.

PLEASE NOTE: The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter within the Board's jurisdiction and/or authority, whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

AGENDA

1. Call meeting to order and introduction of members to determine the presence of a quorum.

2. Public comment.

NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Chair of the Board. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Chair of the Board may allow additional time to be given a speaker as time allows and at their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

3. Review and approve the Board meeting minutes for November 1, 2024, December 18, 2024, and January 23, 2025. **(For Possible Action)**
4. Update of disciplinary action reports and reports from Board Investigators regarding complaints of unlicensed activity. **(For Possible Action)**
5. Review and discuss the financial status of the Board, including approval of all claims and expenses. **(For Possible Action)**
6. Review and discuss dry needling applications with supporting documentation submitted by licensed athletic trainers and approve those who meet the statutory requirements. **(For Possible Action)**
7. Review and approve a one-page document for Board Investigators to use in educating event organizers on the value of having an athletic trainer on site. **(For Possible Action)**
8. Review and discuss a list of interpretation questions requiring clarification for Board Investigators, including investigation policy and other related matters. **(For Possible Action)**
9. Review and discuss SB78 and SB425 of the 83rd (2025) Session. **(For Possible Action)**
10. Report from Executive Secretary, Michelle Cothrun. **(Discussion)**
11. Report from Harry B. Ward, Deputy Attorney General. **(Discussion)**
12. Future agenda items. **(Discussion)**
13. Discussion and possible decision on date of next meeting. **(For Possible Action)**
14. Public comment.

NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Chair of the Board. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Chair of the Board may allow additional time to be given a speaker as time allows and at their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

15. Adjournment. (For Possible Action)

Pursuant to NRS 241.030 the board may close the meeting to consider the character, misconduct, competence, or health of a person.

Items on the agenda may be taken out of order; items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time.

Action by the Board on any item may be to approve, deny, amend, or table.

The Board may allow for public comments after each agenda item. In consideration of others, please limit your comments to no more than five (5) minutes. Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126. Public comment options may include, without limitation, telephonic or email comment. To submit public comment, contact Michelle Cothrun at (775) 787-2636 or atrain@nsbat.nv.gov.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If accommodations are necessary, please contact Michelle Cothrun, Executive Secretary, at (775) 787-2636 no later than three (3) business days before the meeting. Board meeting correspondence and supporting materials for this public workshop may also be obtained by contacting Michelle Cothrun at (775) 787-2636 or atrain@nsbat.nv.gov or by visiting <http://nevadaathletictrainers.nv.gov/>

**NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH
NRS 241.020, ON OR BEFORE THE THIRD WORKING DAY BEFORE THE MEETING,
AT THE FOLLOWING LOCATIONS:**

*State of Nevada, Department of Administration Public Notice website: <http://notice.nv.gov/>

*The Nevada State Board of Athletic Trainer's website: <http://nevadaathletictrainers.nv.gov/>

*The Board office at 6170 Mae Anne Avenue, Suite 1, Reno, NV 89523-4705

In addition, this notice/agenda was mailed, e-mailed or faxed to groups and individuals as requested.

MINUTES OF THE MEETING FOR THE NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT)

DATE & TIME: November 1, 2024 @ 3:00 p.m.

Virtual Meeting Access via Zoom:

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXlTMnVCZz09>

Meeting ID: **897 506 8640**

Passcode: **640B**

1. Meeting called to order by Board Chair, Kendell Galor at 3:02 PM.

Board Members Present: Kendell Galor, Board Chair; Jeremy Fisher, Treasurer; Ariel Ives, Board Member; Leo Lozano, Public Board Member; and Kristopher Bosch, Board Member.

Staff Present: Harry Ward, Deputy Attorney General; Michelle Cothrun, Board Executive Secretary; David Orr and Dustin Hopfe, Board Investigators.

2. Public comment. Kendell Galor asks Michelle Cothrun if she has received any public comment for this meeting. Michelle confirms that she has not received any public comment via email or other means. There is no public comment.

3. Review and approve the Board meeting minutes for April 19, 2024, and June 27, 2024. (For Possible Action) Kendell Galor states that she has reviewed the meeting minutes and asks if the other Board member have as well. She asks if there are any questions or concerns with the meeting minutes and there are none.

Kendell Galor moves to approve the meeting minutes for April 19, 2024 and June 27, 2024. Jeremy Fisher seconds the motion, and it passes.

4. Update of disciplinary action reports and investigations of unlicensed activity. (Discussion) Michelle Cothrun explains to the Board that moving forward this agenda item will solely provide updates on statistics submitted quarterly to the LCB, known as the Disciplinary Action Report (DAR). She anticipates that there will be no need for her to report on unlicensed activity. Since the last meeting, Michelle submitted the following statistics for two quarters:

Q2 (ending June 30, 2024): 2 new licenses added, 30 non-renewals.

Q3 (ending September 30, 2024): 23 new licenses added.

As of today's date, the total number of active licensees stands at 334, marking a record high for the Board. *During this discussion, Leo Lozano and Dustin Hopfe join the meeting.*

5. Review and discuss the financial status of the Board, including approval of the annual balance sheet for FY2024 that is to be submitted to the Legislative Auditor and the Chief of the Budget Division, per NRS 218G.400. (For Possible Action) Michelle Cothrun informs the Board that she is behind submitting monthly statements with supporting documents to the Bookkeeper. She has submitted statements through July, but August, September, and October are still pending. Michelle explains that entering renewal payments along with the corresponding partial refunds into the accounting software contributed to the delay. Nevertheless, the Bookkeeper had all the necessary information to complete the annual balance sheet, which has been submitted, along with confirmation of the up-to-date Disciplinary Action Reports (DAR). Michelle reminds the Board that previous members suggested adding a balance sheet review to the agenda to enhance transparency by making it part of the public record. She then provides a brief overview of the annual balance sheet.

Kendell Galor asks Michelle to update the Board of the status of the partial refunds and includes a discussion of agenda item #13: **Review and discuss the status of the partial refunds of renewal fees for the 2024 renewal period and other fees that were reduced beginning June 20, 2024. (For Possible Action)** Michelle Cothrun reports the challenges she has encountered. A few applicants have submitted a \$300 money order with their applications. She offered to return their money order and have them pay the correct, lower fee by credit card. She has done the same for a couple of applicants who were spouses of active military service members. Furthermore, she mistakenly issued refunds of \$125 and \$50 to two licensees and emailed the licensees upon realization of the error. One has not replied and the other has replied that they have not received the refund.

The Board discusses options for handling the overpayments and concludes that the licensees' actions do not constitute "unethical or unprofessional conduct." In good faith, they decide to give the licensees another opportunity to provide proof that they have not received the refunds. Michelle will follow up via certified letter, which is considered more official than email. Kendell asks the Board if there is any other discussion on this matter, and there is none.

Kendell Galor moves to allow Executive Secretary, Michelle Cothrun to send certified letters to the licensees who received extra refunds, requesting information on whether or not they have received those refunds. Ariel Ives seconds the motion, and it passes.

Jeremy Fisher moves to approved agenda item number five that includes the approval of the annual balance sheet for FY2024. Kendell Galor seconds the motion, and it passes.

6. Review and discuss dry needling applications with supporting documentation submitted by licensed athletic trainers and approve those who meet the statutory requirements. (For Possible Action) Kendell Galor informs the Board that she has reviewed all the dry needling applications. She reads the list of names that are being reviewed: #166-Flanagan, #167-Kriewald, #168-Ikeda, #169-Komisak, #170-Trunk, and #171-Chapman. Michelle Cothrun explains that the last application was reviewed by Steve McCauley and Kyle Moore. Also, since they both have working relationships with Ikeda, they both recused themselves. Those exceptions aside, all applications are recommended to approve. Jeremy Fisher states that he has also reviewed all the applications. Kendell asks the Board if anyone has any questions or concerns with these applications and there are none.

Kendell Galor moves to approve dry needling applications #166-Flanagan, #167-Kriewald, #168-Ikeda, #169-Komisak, #170-Trunk, and #171-Chapman. Jeremy Fisher seconds the motion, and it passes.

7. Review and discuss the status of the Subcommittee on Dry Needling and possible nomination for a new third member. (For Possible Action) Michelle Cothrun states for the record that Keoni Kins has stepped down from the Subcommittee, while Steve McCauley and Kyle Moore continue to serve. She expresses appreciation for Keoni's dedication and hard work. Harry Ward notes that having an odd number of members is customary to avoid tie votes. Kendell Galor mentions having a potential nominee. She reached out to Mike Sepiol and he is interested in serving. Kristopher Bosch also expresses interest. Kendell suggests tentatively nominating Kristopher Bosch, should Steve or Kyle choose to step away.

With no further discussion, Kendell moves to nominate Mike Sepiol and tentatively Kristopher Bosch for the dry needling subcommittee, pending decisions from Steve McCauley and Kyle Moore. Jeremy Fisher seconds the motion, and it passes.

8. Update on the hiring of investigators and approval of process for investigations and site visits. (For Possible Action) Michelle Cothrun acknowledges the challenges of starting the investigation process from scratch. Despite reaching out to other boards, she found no guidance on how to initiate the process. She has made progress on administrative tasks, such as setting up email addresses, ordering badges, and business cards for the three investigators. She will consult the bookkeeper to handle payroll setup and taxes. Kendell Galor shares that David Orr is willing to draft policies and procedures for investigations, which can be added to the next meeting agenda for review and potential approval. Additionally, David expressed interest in organizing a meeting with senior athletic trainers in the state to review Nevada Revised Statutes (NRS) and discuss various scenarios to gather insights and perspectives. She asks David to express his ideas.

David Orr emphasizes the importance of establishing clear policies and procedures based on past occurrences and the original intent of the practice act. He highlights the need to rely on historical knowledge from previous Board members to ensure compliance with Nevada laws and administrative codes. Orr suggests forming a group with expertise in athletic training and regulatory requirements to address external influences, such as practice acts from other states. He advocates for a standardized investigative and reporting process to maintain consistency and legal adherence. Jeremy Fisher raises concerns about the potential limitations of adopting a highly detailed policy for investigations. He acknowledges that while regulations provide structure, they may also restrict flexibility. He asks if the Board can approve a standard investigative procedure without amending the Nevada Administrative Code (NAC), as done by other boards, such as the Physical Therapy Board. He seeks clarification from Harry on this matter.

Harry Ward, Deputy Attorney General, advises caution when adopting formal policies, noting that they require public comment and can be legally challenged if not followed precisely. He mentions that ambiguous policies can provide more flexibility. Ward emphasizes that investigators are responsible for protecting the public on behalf of the Board and suggests they consult former Board members to identify key issues related to licensed and unlicensed practice. He recommends reviewing policies from other boards and considering a simple, clear policy for investigators. Ward shares a related issue faced by the Board of Psychological Examiners, where a private investigator filed a complaint arguing that board investigators are not licensed by the Private Investigators Licensing Board (PILB). Ward clarifies that board investigators are exempt if they are bona fide employees, meaning they are paid by the board with taxes deducted from their paychecks. He warns that this issue could arise for the Board and emphasizes

the importance of ensuring compliance with relevant regulations under Nevada law.

Kendell finishes the discussion by asking David if he, along with Dustin Hopfe and the other investigator, Dana Coursey, would benefit from meeting with Steve McCauley and other non-Board members to begin drafting policies and procedures. She suggests sending a draft to Michelle for comments, and a vote at the next meeting. As a final reminder, Harry Ward advises Board members to avoid replying to all in email communications regarding policy feedback to prevent violating the Open Meeting Law (OML). He emphasizes that all communication should be directed individually to Michelle, without sharing opinions with other Board members, to avoid creating a "walking forum." There is no action taken.

9. Review and approve the Board's membership in the Council on Licensure, Enforcement & Regulation (CLEAR) to receive a discount on classes and for the investigators to attend CLEAR's National Certified Investigator & Inspector Training (NCIT) programs. (For Possible Action)

Kendell Galor states that the Board's membership in CLEAR is a good idea. Michelle Cothrun explains that the board previously approved investigator training when Keoni Kins and Tedd Girouard were members, but they ultimately decided against hiring investigators. There was initial discussion about Michelle taking the training to better understand the investigation process. The online training includes a basic and advanced course leading to certification. Michelle explains that the membership costs \$260 for a regulatory organization, offering at least a \$100 discount per course.

The Board considers whether membership is financially worthwhile. Leo Lozano asks if CLEAR is the standard for this kind of training and it is for the professional regulatory community. Harry Ward reiterates that the Board investigators need some sort of certification and notes that the CLEAR courses are not limited to investigators. The Executive Secretary and Board members can also participate. He suggests that if funds are available, investing in continuing education (CE) could be a wise use of resources. Jeremy Fisher expresses no concern about the cost of a CLEAR membership for the current year and supports using funds to train investigators, Michelle, and even board members. He believes the expense is minimal within the overall budget. However, he raises a concern about the long-term value of the membership, questioning its necessity beyond the initial training phase. He suggests reassessing the membership annually during budget meetings to determine if continued participation provides value beyond course discounts once the necessary training has been completed. Kendell agrees and asks if there is any further discussion. Hearing none she moves to approve.

Kendell Galor moves to approve payment for the Board's CLEAR membership for 2024, with a plan to reassess its value in future years. The motion also includes covering the cost of CLEAR training for all three investigators, Michelle Cothrun, and any interested board members. Ariel Ives seconds the motion, and it passes.

10. Discuss the Legislative initiative in BDR 301 of the 83rd (2025) Session sponsored by the Department of Business and Industry. (For Possible Action) Michelle Cothrun informs the board about a proposed Bill Draft Request (BDR) that aims to merge our Board with others to form the Nevada Board of Healing and Rehabilitative Process. This new board would include Athletic Trainers, Physical Therapists, Occupational Therapists, Massage Therapists, and Chiropractors. She notes that this is just one of several proposed bills aimed at consolidating various regulatory boards, moving away from earlier plans to create a few large "super boards." A draft of the BDR is expected before Thanksgiving, but the

timeline is uncertain. Michelle assures the board that she will provide updates as soon as new information becomes available. Kendell Galor's main concern is that each board represented on this larger board must have an equal representation. She emphasizes the importance of having more than one athletic trainer representative on the proposed new board, given the critical role athletic trainers play in emergency scenarios, rehabilitation, and daily care. It is crucial to advocate for adequate representation to reflect the wide scope of responsibilities covered by athletic trainers. Jeremy Fisher adds that it is odd that only lobbyists and the Executive Director can attend the meeting at Business and Industry.

Michelle Cothrun reminds the Board that once the BDR is available, they can submit comments, but they must do so as private individuals, not as board members. She emphasizes the importance of identifying oneself as a member of the public. Michelle adds that licensees can provide input as well, noting that other professions involved in the proposed board merger have significant resources, including lobbyists and active associations. Kendell emphasizes the importance of taking the process seriously and involving the Nevada Athletic Trainers' Association. *During this discussion, Kristopher Bosch leaves the meeting.*

Jeremy stressed that advocacy must come from the State Association, not the Board, which is part of the Executive Branch. He also expresses concern that the bill could hinder efforts to update the practice act, including joining the AT compact, which will be discussed in the next agenda item. Dustin Hopfe is with the State Association and will reach out to Brittany Backofen, the new President. The Board agrees that there will be more opportunities to discuss the BDR. With no further comments, Kendell moves on to the next agenda item.

11. Discussion on interest in joining a national AT compact and possible approval of adding the Board's name to a list of supporters to be included in the BOC's application for a DOD grant through the Council of State Government. (For Possible Action) Kendell Galor explains that professional licensure compacts allow licensees to hold a single license that permits them to practice in multiple participating states. She feels that a compact would be good for the State and compares it to a driver's license, which allows driving in all 50 states, though this compact would apply only to states that agree to participate. Jeremy Fisher notes that the compact would not apply to California, as the state does not license athletic trainers. Kendell agrees with Jeremy that the compact will not address issues with athletic trainers from California but believes it would greatly benefit many licensees, especially those relocating due to military assignments. Kendell asks for additional discussion. Dustin Hopfe asks about the financial impact to the Board. Jeremy explains that joining the AT compact would not require financial contributions from the Board or licensees, as it is federally funded through a grant awarded to the BOC by the Department of Defense.

Kendell Galor motion to submit interest in joining the National AT compact to the BOC. Jeremy Fisher seconds the motion, and it passes.

12. Review and discuss the 2024 BOC Compliance and Regulatory Education (CARE) Conference. (Discussion) Kendell Galor reports that she and Jeremy Fisher attended the conference in person, while Ariel Ives participated virtually. She found the conference highly beneficial, providing valuable insights into how other states operate and fostering interstate relationships. Many topics, such as board operations in Iowa and Michigan and the AT compact, were covered at the conference. Kendell emphasizes the importance of sending board members annually to stay informed about national regulatory

changes, especially with the evolving nature of the athletic training profession. Jeremy agrees the conference was valuable, highlighting insights gained from Ohio's approach to updating their practice act. He notes that attending the conference provided a better appreciation of how Nevada's NRS is comprehensive and flexible for athletic trainers. Kendell concludes the discussion by emphasizing the conference's value, noting that it covered a wide range of relevant topics, including legal, investigative, and regulatory issues. She highlights that the conference addressed many subjects the board discusses regularly. With no further comments from Jeremy or Ariel, she moves on to the next agenda item.

13. Review and discuss the status of the partial refunds of renewal fees for the 2024 renewal period and other fees that were reduced beginning June 20, 2024. (For Possible Action) *Was combined with agenda item number five.*

14. Report from Executive Secretary, Michelle Cothrun. (Discussion) Michelle Cothrun shares a combination of future agenda items and updates. Ariel Ives suggested adding a quarterly newsletter to keep licensees informed about investigations, board meetings, and other matters. Jeremy Fisher proposed discussing the challenges of getting athletic trainers into high schools. Michelle also mentions her upcoming annual review and the need to address website accessibility issues by her participating in training and updating forms posted to the Board website. Additionally, she asks Board members to consider whether they want to serve a second term, as several terms will expire in 2025, to avoid last-minute decisions. There is no further discussion.

15. Report from Harry B. Ward, Deputy Attorney General. (Discussion) Harry Ward states that he has no updates but is open to questions. Kendell Galor acknowledges that he has already answered many questions and, with no further inquiries, moves on to the next agenda item.

16. Future agenda items. (Discussion) Kendell Galor notes that several topics have already been discussed and acknowledges Michelle Cothrun's efforts in maintaining an agenda list. She confirms that the investigator policies will be reviewed at the next meeting and asks if there are any additional items to consider for the next agenda. Jeremy Fisher emphasizes the need to address athletic trainer coverage in high schools to better protect the public. He argues that having only one athletic trainer can create challenges, such as long response times due to logistical barriers, potentially increasing risks rather than mitigating them. While improved wages in Clark County are a positive step, athletic trainers are overburdened, which could lead to staff shortages. Jeremy clarifies that his concerns are based on his observations, not criticism of healthcare providers or the School District. He highlights disparities, noting that private schools like Bishop Gorman have multiple athletic trainers, whereas public schools do not have the same coverage. He suggests incorporating feasibility and coverage studies to improve the situation and ensure adequate support for student-athletes. The Board members agree on the importance of this issue, and Kendell adds that a discussion on addressing emergency action plans should be included. Ariel Ives would also like to discuss issues with lack of sufficient coverage at tournaments. Kendell acknowledges that the Board has several important topics to address, noting that while some can be tackled, others require broader discussions as they are beyond the Board's control. She then moves on to the next agenda item.

17. Discussion and possible decision on date of next meeting. (For Possible Action) The Board members discuss a possible meeting date in December. Michell Cothrun will send out a Doodle poll to narrow down a date and time. There is no action taken.

18. Public comment. Michelle Cothrun confirms that no members of the public joined the meeting. There is no public comment.

19. Adjournment. (For Possible Action) Kendell Galor adjourns the meeting at 5:27 PM.

MINUTES OF THE MEETING FOR THE NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT)

DATE & TIME: December 18, 2024 @ 3:30 p.m.

Virtual Meeting Access via Zoom:

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXlTMnVCZz09>

Meeting ID: 897 506 8640

Passcode: 640B

1. Meeting called to order by Board Member, Ariel Ives at 3:37 PM.

Board Members Present: Ariel Ives, Board Member; Jeremy Fisher, Treasurer; and Leo Lozano, Public Board Member.

Staff Present: Harry Ward, Deputy Attorney General; Michelle Cothrun, Board Executive Secretary; Board Investigators: David Orr, Dustin Hopfe, and Dana Coursey.

Public Present: Erinn Zubillaga.

2. Public comment. Michelle Cothrun confirmed that she did not receive any public comment about this meeting by email or other means. Erinn Zubillaga, the only member of the public present, had no comment.

3. Update of disciplinary action reports and statistics submitted quarterly to the Legislative Counsel Bureau (LCB). (Discussion) Michelle Cothrun clarified that the Disciplinary Action Report includes statistics the Board must submit to the Legislative Council Bureau (LCB). She initially miscalculated the submission timeline, thinking new statistics would be available for this meeting. However, the current quarter will end on December 31, 2024, meaning the statistics remain the same as the last report. There was no further discussion.

4. Review and approve the patient population survey list of questions to be sent to all active licensees. (For Possible Action) Ariel Ives provided background on the survey, explaining its purpose in assisting the Nevada Athletic Trainers Association (NATA) by collecting broader data than NATA alone can access. Since the Board has access to all licensees, it was recommended that the Board distribute the survey to better understand the number of people athletic trainers serve in Nevada's public and tourism sectors, whether during events or daily operations.

Leo Lozano raised two key points: correcting an error in the age ranges and refining the survey question on shared patient loads. He suggested adding a "sometimes" or "other" option instead of just

"yes" or "no" to reflect cases where athletic trainers rotate or receive occasional assistance. Jeremy Fisher discussed improvements to the survey's age categories, questioning whether a standardized demographic format exists and proposing more specific ranges to capture different patient populations across various settings, including schools, colleges, pediatric offices, and entertainment venues.

Jeremy also suggested modifications to the settings section, including distinguishing between secondary and post-secondary education due to differences in patient contact hours. He sought clarification on whether the Board needed to approve the final survey or just a general format, allowing the Executive Secretary to make necessary adjustments. Harry Ward confirmed that a well-crafted motion could allow for such flexibility.

Ariel Ives agreed with Jeremy's points but emphasized keeping the focus on patient treatment. While recognizing the relevance of teaching settings, she suggested an open-ended question for those in non-direct patient care roles. The group discussed using checkboxes for data collection and refining age brackets to: **5-8** (elementary school); **8-12** (middle school); **12-18** (high school); **18-24** (college); **25-40** (adults); **40-65** (middle-aged adults); **65+** (geriatric). The Board also discussed how to define treatment and ways to increase survey participation, considering incentives such as renewal fee discounts (which statutes do not allow) and employer encouragement (which could skew data). Including the survey in the renewal application was dismissed due to time constraints.

Jeremy Fisher proposed a motion for Ariel Ives and Michelle Cothrun to refine the survey based on the meeting's feedback, ensuring it accurately captures athletic trainers' workload, patient care responsibilities, and overall impact compared to other professions. He asked for any final comments. Leo Lozano supported the motion, highlighting the importance of starting with foundational data while expanding collection efforts in the future. Jeremy emphasized the long-term goal of a comprehensive data system, similar to Indiana's, to demonstrate the need for more athletic trainers and support legislative efforts.

Jeremy Fisher motioned to adopt the survey framework created by Ariel Ives, allowing for prudent refinements. Ariel Ives seconded the motion, and it passed.

5. Review and approve a working document for Board Investigators conducting investigations and site visits (For Possible Action) Ariel Ives introduced the Investigator Document as a working draft for discussion, with plans to refine it in January. The goal is to gather Board feedback and direction rather than finalize a formal policy. David Orr clarified that the document serves as a guideline for Board Investigators, who act as an extension of the Board. He noted that additional notes at the end highlight challenges they face, which the Board may need to address. Leo Lozano found the document well-structured with no major concerns but acknowledged that the additional notes raised important discussion points.

Michelle Cothrun supported the document, comparing it to the dry needling application process, where guidelines were refined over time. She suggested expanding the Board's electronic database to track complaints. Dana Coursey asked for Board direction on random site visits or audits, noting that a database of sites would be needed. David Orr emphasized time and cost considerations and requested guidance on resource allocation.

Dustin Hopfe sought clarification on key aspects of the Investigator Document, including site visit selection, investigation procedures, and non-compliance response. He questioned whether the policies should be as structured as those of other regulatory boards, such as the Psychological Board, to ensure a defensible policy. He also asked how enforcement should work for temporary events, such as tournaments, where individuals may continue practicing after the investigators leave. In response, Ariel Ives suggested adding these questions to the additional comments section for further discussion in

January. Dustin Hopfe asked how policies could be modified once approved. Harry Ward stated that changes require Board approval via an agenda item. He noted that similar to other regulatory boards, adjustments may be necessary over time, particularly in response to legal challenges.

Michelle Cothrun emphasized that the document should remain flexible, as the Board's investigation process is still evolving. She explained that procedures will be adjusted as needed, with initial steps like certified letters escalating to legal action if non-compliance continues. Many complaints are resolved informally through education and warnings, and most day-to-day decisions will be handled by the Board Investigators and the Executive Secretary, only escalating to the Board when necessary. Formal Board involvement would occur only when misconduct is verified, and a hearing process is required. If violations persist, the Board's primary legal recourse would be to seek a court injunction.

Jeremy Fisher raised concerns about enforcing unlicensed athletic training violations, emphasizing that practicing without a license is a misdemeanor. He contacted the Clark County District Attorney's Office, which stated that Metro police should cite violations of Nevada Revised Statutes (NRS), though it remains unclear whether they would. He suggested that investigators observe and document repeat offenses, such as unlicensed individuals continuing to return athletes to play after injuries. Additionally, he proposed that the Board consider denying future licensure to individuals who repeatedly violate regulations. In response, Michelle Cothrun stated that licensed athletic trainers could assist in reporting violations, as any individual can submit a complaint. However, she reiterated that the Board's primary approach remains education, escalating to legal action only when necessary.

Dana Coursey reported that many event organizers and venues are unaware of athletic trainer licensing requirements. She proposed creating a one-page compliance guide for event organizers and volunteered to serve as an educational liaison to meet with major venues and ensure they understand regulatory requirements. Jeremy Fisher supported educating venues but emphasized that the Board cannot endorse vendors, as this could create favoritism concerns. He suggested that NATA (Nevada Athletic Trainers Association) might be a better resource for directing venues to licensed professionals. Jeremy also cited conversations with MGM regarding T-Mobile Arena and Grand Garden, where venues shift liability to event organizers rather than ensuring compliance. He questioned whether that stance would hold up in court and proposed strengthening relationships with regulatory bodies (e.g., Gaming Commission) to improve oversight and accountability.

In response, Michelle Cothrun suggested that documenting outreach efforts could support future legislative action if stronger enforcement becomes necessary. She proposed approving the working document for now with ongoing discussions between her and the investigators continuing primarily via a Dropbox folder. Harry Ward confirmed that the motion would grant authority to adjust the working copy but would not establish an official Board policy for the Investigators.

Jeremy Fisher motioned to approve the Investigator Document as a working document, allowing the Executive Secretary and Board Investigators to communicate and make necessary adjustments to effectively fulfill the Board's directives. Ariel Ives seconded the motion, and it passed.

6. Establish and approve the process for Board Investigators to submit timesheets and expense reports. Delegate authority to the Executive Secretary to approve reimbursements up to a specified amount. (For Possible Action) Ariel Ives opened the discussion. Dustin Hopfe raised concerns about reimbursement timing, questioning whether payments would only be processed around quarterly Board meetings. He suggested allowing Michelle Cothrun to authorize payments up to a set amount, particularly for upfront expenses like site visit fees, to prevent financial strain on the investigators. Michelle Cothrun stated that she is paid monthly but could explore biweekly timesheet submissions with the bookkeeper.

She proposed setting separate approval thresholds for expenses and timesheets, requiring Board approval for amounts exceeding a set limit. She assured the Board that all reimbursements would be documented.

Dana Coursey inquired about limits on investigator work hours and whether they should focus solely on complaints or also conduct random audits. Jeremy Fisher emphasized fiscal responsibility, advocating a prudent approach to investigations. He acknowledged Dana's outreach efforts to educate venues on compliance and asked for input on investigator workload, recognizing fluctuations based on event schedules. Regarding random audits, Jeremy questioned the appropriate percentage of licensees to audit, suggesting 3-5% as reasonable. He suggested that audits be based on a targeted checklist and proposed each investigator audit three licensees per year. Leo Lozano agreed and emphasized the priority of addressing unlicensed activity before expanding enforcement. Dustin Hopfe supported a checklist for site visits and suggested a randomized selection process to balance workloads, particularly between Las Vegas and Northern Nevada. He proposed an annual review to determine investigation goals and suggested monitoring 10 events per year to prevent investigator burnout.

Ariel Ives refocused the discussion on the agenda item. She proposed a 10-hour monthly work threshold per investigator and a \$150 per site visit limit, with Board review required for amounts exceeding these limits. Harry Ward recommended breaking the motion into two parts: one to set a reimbursement threshold and another to authorize Michelle to reimburse costs. Jeremy Fisher supported a monthly cap of 10-15 hours per investigator, cautioning that unlimited hours could become fiscally unsustainable. Leo Lozano agreed, suggesting that in the future the Board could reassess the cap based on workload and financial impact. Jeremy Fisher asked whether payment frequency should be included in the motion; however, further coordination with the bookkeeper is required.

- Ariel Ives motioned to approve Michelle Cothrun's authority to pay investigators up to 15 hours per investigator per month. Jeremy Fisher seconded, and the motion passed.
- Ariel Ives motioned to approve reimbursement of up to \$150 per investigator per site visit within a reasonable timeframe, authorizing Michelle Cothrun to process these payments. Leo Lozano seconded, and the motion passed.

7. Discuss SB78 of the 83rd (2025) Session sponsored by the Department of Business and Industry. (For Possible Action) Ariel Ives tables this agenda item until the next Board meeting, which will be scheduled in January 2025.

8. Report from Executive Secretary, Michelle Cothrun. (Discussion) Michelle Cothrun informs the Board that she has completed a long-term project of digitizing licensee paper files and applications. After years of work, she successfully scanned the records and shredded five boxes of paper at a much lower cost than expected—\$35 instead of the estimated \$500. To ensure data security, she backed up the scanned files on a thumb drive and purchased two additional drives for computer backups, in addition to utilizing OneDrive. These measures provide multiple layers of protection against hardware failure. There was no further discussion.

9. Report from Harry B. Ward, Deputy Attorney General. (Discussion) Harry Ward has nothing to report.

10. Future agenda items. (Discussion) Ariel Ives reviewed the key agenda items for the January meeting, which include:

- Approving past meeting minutes and financials
- Reviewing the investigator working document
- Discussion on disciplinary actions for investigators
- SB 78 discussion and update

Michelle Cothrun added that Jeremy Fisher wanted to discuss the lack of athletic trainers (ATs) in high schools and school athletics. Ariel Ives suggested including tournament coverage in that discussion, noting its importance. Jeremy Fisher clarified that while no direct action can be taken, documenting the issue on record helps apply pressure for accountability. Michelle reminds Board members that they can email her with any additional agenda items. There is no further discussion.

11. Discussion and possible decision on date of next meeting. (For Possible Action) Ariel Ives informed the Board that Chair Kendell Galor has requested that Michelle Cothrun send a Doodle poll by the end of the week to schedule the January 2025 meeting. There is no further discussion.

12. Public comment. Erinn Zubillaga had no public comment, and no other members of the public joined the meeting. No public comment.

13. Adjournment. (For Possible Action) Ariel Ives adjourned the meeting at 5:36PM.

**** MEETING MINUTES ARE SUBJECT TO APPROVAL**

AT THE NEXT SCHEDULED BOARD MEETING **

MINUTES OF THE MEETING FOR THE NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT)

DATE & TIME: January 23, 2025 @ 3:00 p.m.

Virtual Meeting Access via Zoom:

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXlTMnVCZz09>

Meeting ID: **897 506 8640**

Passcode: **640B**

1. Meeting called to order by Board Chair, Kendell Galor at 3:06 PM.

Board Members Present: Kendell Galor, Board Chair; Jeremy Fisher, Treasurer; and Leo Lozano, Public Board Member.

Board Members Ariel Ives and Kristopher Bosch were excused absent.

Staff Present: Harry Ward, Deputy Attorney General; Michelle Cothrun, Board Executive Secretary; Board Investigators: Dana Coursey, David Orr, and Dustin Hopfe.

Public: Brittany Backofen, President of the Nevada Athletic Trainers Association; and Laura Fussell.

2. Public comment. Michelle Cothrun had not received any public comments for this meeting by email or other means. Brittany Backofen explained to the Board that she was attending to provide an update during agenda item number eight. Laura Fussell messaged in the chat that she had nothing at that time. No further discussion.

3. Review and approve the Board meeting minutes for November 1, 2024, and December 18, 2024. (For Possible Action) Kendell Galor noted that the November 1, 2024 minutes were uploaded the previous night, but she had not yet reviewed them. She postponed the approval of the November 1 and December 18 meeting minutes to the next meeting, along with the minutes from the current meeting. No action was taken.

4. Update of disciplinary action reports and reports from Board Investigators regarding complaints of unlicensed activity. (For Possible Action) Michelle Cothrun informed Kendell Galor that there had been no prior discussion on whether Board Investigators would present reports on complaints related to unlicensed activity, so she included the item as a precaution. Kendell Galor invited Dustin Hopfe and Dana Coursey to provide updates on their activities. She acknowledged putting them on the spot.

Dustin Hopfe reported that there have been a few investigations. He has also directed individuals to submit their inquiries via email for documentation. He referenced a case in Northern Nevada previously investigated by the Board that may involve the same individual but refrained from acting without further clarification. He noted that he, Dana Coursey, and David Orr had encountered challenges interpreting

regulations and ensuring compliance with NRS. They have discussed differing interpretations and suggested seeking Board guidance on definitions for consistency. Hopfe asked whether they should present their interpretations as a formal agenda item to ensure alignment among investigators.

Michelle Cothrun explained that specific investigator questions submitted via email are forwarded to Kendell Galor, who determines if they require further discussion or should be added to the agenda. Michelle acknowledged that Dustin Hopfe and Dana Coursey had submitted agenda items, but due to time constraints, limited work hours, and the holiday schedule, they were not included. She confirmed they would be added to the next agenda. Hopfe emphasized the investigators' goal of streamlining processes for the Board while minimizing lengthy discussions during meetings. He acknowledged Michelle's workload and supported a more efficient method for submitting and reviewing information. He recognized that the current agenda was already full, and adding more items would have extended the meeting significantly.

During this discussion, David Orr joined the meeting.

Dana Coursey sought clarification on the submission process and confirmed that investigators should compile and submit questions to Cothrun to ensure consistency in definitions and procedures. She provided an update on a January 2nd Teams meeting with a Convention Center client, where she revisited discussions about clearer guidelines for athletic trainers. She was surprised that a national athletic event relied on nurses and EMTs instead of athletic trainers due to a lack of awareness. She suggested creating a one-page document outlining the role of athletic trainers, when they are needed, and how to find them. She plans to add a review of the document to the next agenda.

Kendell Galor noted that the lack of awareness about athletic trainers is a broader issue. She pointed out that the State sees no complaints, which appears positive but may reflect unfamiliarity with the profession, reinforcing the need for investigators. She asked David Orr if he had anything to add. David stated that he would collaborate with Dana Coursey on the educational component and work to implement it in Southern Nevada.

Michelle Cothrun then provided statistical data submitted to the LCB for the fourth quarter ending December 31, 2024. She reported that five (5) new licenses were issued, ten (10) applications were received, and the total number of licensed athletic trainers is now 343. Additionally, three (3) applications are still pending fingerprint background check results. There was no further discussion or action taken.

5. Review and discuss the financial status of the Board, including approval of all claims and expenses. (For Possible Action) Kendell Galor confirmed with Jeremy Fisher that he has reviewed the financials. Cothrun clarified that the financials under review cover the period from July 2024 to December 2024. She noted that the last financial discussion was the review of the Annual Balance Sheet for fiscal year 2024, which ended on June 30, 2024. The current profit and loss statement reflects the first half of the new fiscal year and is being presented for approval. Kendell Galor entertained a motion to approve the financial status of the Board.

Jeremy Fisher motioned to approve the claims and expenses for July 2024 through December 2024. Leo Lozano seconded the motion, and it passed.

6. Review and discuss dry needling applications with supporting documentation submitted by licensed athletic trainers and approve those who meet the statutory requirements. (For Possible Action) Kendell Galor informed the Board that she has reviewed the three applications under consideration. She also discussed them with Mike Sepiol from the Dry Needling subcommittee. She stated that all applications appeared to be in order and asked if other members had reviewed them. Jeremy Fisher confirmed his review and noted a discrepancy in #172-Holt, where a 38-hour course was

mistakenly recorded as 39 hours. The applicant confirmed that the course was 38 hours and the additional hours were due to the inclusion of pre-coursework. Kendell Galor noted that #173-Ives also submitted pre-coursework hours along with the Dry Needling course. To ensure clarity in future submissions, Michelle Cothrun updated the application form instructions to require applicants to differentiate between in-person hours and pre-coursework hours. She also confirmed that all three Dry Needling Subcommittee members reviewed the applications and recommended them to be approved.

Kendell Galor motioned to approve #172-Holt, #173-Ives, and #174-Zuluaga to be able to dry needle in the state of Nevada. Leo Lozano seconded the motion, and it passed.

7. Review and discuss the potential reappointment of Board members whose terms will end in 2025. (Discussion) Michelle Cothrun provided the following term expiration dates:

- Kendell Galor – August 31, 2025
- Jeremy Fisher – May 31, 2025
- Kristopher Bosch – October 31, 2025
- Ariel Ives and Leo Lozano – Terms end in 2026

Considering the time commitment involved with serving on the Board, this discussion served to avoid last-minute decisions regarding reappointments. Kendell Galor inquired about the reappointment process. Cothrun clarified that board members must express their interest in a second term, but reappointments are ultimately decided by the Governor's Office.

Kendell Galor and Jeremy Fisher stated their interest in serving another term, citing the importance of continuity, particularly with the potential changes under SB 78. Cothrun confirmed she would follow up with Kristopher Bosch, as his position as the dual-licensed member is historically the hardest to fill. There was no further discussion.

8. Review and discuss SB78 of the 83rd (2025) Session sponsored by the Department of Business and Industry. (For Possible Action) Kendell Galor invited Brittany Backofen, President of the Nevada Athletic Trainers Association (Nev-ATA), to provide an update. Backofen shared that she met with Business and Industry (B&I) representatives to discuss SB 78, which proposes a new board structure merging multiple healthcare professions. After advocating for equal representation for all professions, the bill now allocates two seats to athletic trainers, a significant achievement given the smaller number of licensees compared to physical and occupational therapists. She also noted that the Business and Industry policy paper mentions dry needling and questioned whether occupational therapists might seek to include it in their practice act. She suggested keeping an eye on this potential development moving forward. Overall, she emphasized gratitude for the equal representation of athletic trainers on the proposed merged board and looks forward to collaboration with other professional associations.

Galor agreed that equal representation on the new board is important, noting the unique role athletic trainers have in emergency medical care, especially involving minors. She also expressed enthusiasm about collaborating with audiologists and speech-language pathologists, highlighting the potential benefits for concussion management and vestibular rehabilitation, sharing her personal experience with speech therapy following a concussion. She highlighted that speech therapy is often underutilized in concussion rehabilitation and believes that its integration into the new board will be beneficial. Galor clarified that the board merger is not due to concerns with the Athletic Trainers' Board, but rather a statewide effort to address non-compliant boards. She noted that the renaming to the Board of Rehabilitative Practice and Therapy reinforces athletic training's focus on rehabilitation rather than only emergency response. While the proposed merged board was initially concerning, she acknowledged that similar models have been successful in other states and expressed confidence in continued advocacy for athletic trainers.

Michelle Cothrun addressed a question she previously received about the five-year experience requirement for athletic trainers to serve on the merged board. She explained that the requirement was

carried over from NRS640B. She noted SB 78 does not address unlicensed activity, a key issue for the Board. Galor questioned whether similar experience requirements applied to other professions, and Cothrun confirmed that only athletic trainers had this stipulation. Cothrun referenced a key statement from the B&I policy paper suggesting the merger could streamline regulations and training standards. Jerney Fisher discussed the distinction between athletic training and physical therapy, advocating for an “athletic hardening” model similar to work hardening programs in PT. He stressed the need to update—not change—the Practice Act to align with industry trends and education standards, preventing Nevada from falling behind other states. Dustin Hopfe questioned whether the new board name might facilitate Practice Act modifications. Jeremy Fisher noted that merging boards could lead to fewer barriers and increased collaboration among professions. He also reported a 10% increase in athletic trainer licensees, and emphasized the importance of licensure compliance and compact agreements.

Backofen also underscored the need to modernize athletic training regulations, despite potential pushback from other associations. Kendell Galor highlighted ongoing efforts to develop an Athletic Training Licensure Compact, estimating a seven-year rollout, though Department of Defense support could accelerate this timeline. Galor emphasized the importance of interprofessional collaboration and avoiding unnecessary NRS modifications, as significant effort has gone into securing the current regulations.

Fisher emphasized that allowing athletic trainers to bill for services does not threaten other healthcare professions, as demand for ATs already exceeds supply. He advocated for collaborative, rather than competitive, relationships, citing successful models where multiple professions work together. He also referenced Michigan’s regulatory framework, which prevents one profession from restricting another, suggesting a similar approach could benefit Nevada’s athletic trainers. Hopfe noted that physical therapists could benefit financially from utilizing athletic trainers, as insurance contracts and ICD-10 codes already support AT reimbursement. He argued that resisting collaboration results in financial loss.

The discussion concluded with agreement that although outcomes remain uncertain, the proposed changes could ultimately benefit athletic trainers and other professions under the merged board. Kendell Galor acknowledged that the discussion was comprehensive. There was no further discussion or action taken.

9. Report from Executive Secretary, Michelle Cothrun. (Discussion) Michelle Cothrun had nothing to report.

10. Report from Harry B. Ward, Deputy Attorney General. (Discussion) DAG Harry Ward had nothing to report.

11. Future agenda items. (Discussion) Kendell Galor opened the discussion, noting there were several items to discuss. The following items were considered:

Educational outreach for event organizers

Kendell Galor proposed further discussion on Dana Coursey’s initiative to educate event organizers on athletic trainer (AT) requirements with a one-page document. Galor suggested distributing the document through Board investigators to improve compliance and reduce enforcement visits.

Per Diem Lottery System

Kendell Galor introduced a per diem lottery system to connect ATs with event organizers seeking temporary services. She proposed adding an opt-in checkbox to the licensing application, allowing ATs to join a database where event organizers could post job opportunities. Jeremy Fisher noted Maryland has a similar system run by its state association and emphasized that the Board cannot manage revenue-

generating activities. Galor agreed, suggesting the Board collect opt-in data and pass it to the state association. Michelle Cothrun recommended automating the opt-in process via email. Dustin Hopfe mentioned Texas's job board system, which charges for postings, and proposed separate sections for full-time and per diem work.

Athletic Trainers in Secondary Schools/SB 80 Compliance

Jeremy Fisher raised concerns about AT staffing in secondary schools, citing issues with one AT serving 450+ students. He also highlighted implementation problems with SB 80 in a major school district, warning of potential legal risks. While Galor suggested advocacy on SB 80 falls under the state association's purview, Fisher stressed the Board's responsibility in protecting ATs and the public. Brittany Backofen emphasized the need for clear documentation on who is responsible for a student's care at any given time.

Incentives for Rural Areas

Brittany Backofen proposed incentivizing ATs to work in rural areas, referencing Louisiana's student loan relief program for ATs who commit to working in underserved regions for five years. Galor and Fisher acknowledged the need for further research, linking it to Ariel Ives' data collection on patient contact hours as potential supporting evidence.

Investigator Questions for Board Review

Jeremy Fisher suggested investigators compile interpretation questions for Board review. Galor noted she is available for clarifications but that all formal inquiries should be sent to Michelle Cothrun via email.

Public complaints process

Dana Coursey proposed clarifying the public complaint process since many are unaware of how to report violations. She noted the absence of an online submission feature and suggested a button to submit a complaint. Galor agreed that the public complaint process is important to address. Michelle Cothrun reminded attendees that all licensed athletic trainers must report Practice Act violations, with complaints submitted via email.

With agreement from the Board, these items were noted for future meetings and the discussion concluded.

12. Discussion and possible decision on date of next meeting. (For Possible Action) The Board discussed scheduling the next meeting and agreed to conduct a Doodle poll to determine availability, as a decision could not be made with only three Board members present. Michelle Cothrun suggested holding the meeting in March or April, ensuring it occurs before license renewals begin on May 1st. Deputy Attorney General Harry Ward clarified that the Doodle poll would only be used for scheduling purposes and would not involve any discussion that could violate Open Meeting Law.

Brittany Backofen reminded the Board that the next legislative session begins on February 4th and suggested scheduling the meeting in March, allowing time to review relevant legislation. Kendell Galor agreed, stating that they would aim for March and proceed with the Doodle poll to finalize a date. There was no action taken or further discussion.

13. Public comment. Kendell Galor noted that Laura Fussell had left the meeting. Michelle Cothrun confirmed no public comments were received during the meeting.

Brittany Backofen asked whether the Board could share information about unlicensed personnel working at events and if the Athletic Trainers Association could educate tournament organizers on legal hiring requirements. Kendell Galor responded that this matter falls under the Board Investigators'

discretion and should be discussed with them. David Orr emphasized that investigations remain confidential until completed and reported to the Board. Backofen clarified that her concern was about educating organizers on the legal risks of hiring unlicensed individuals. Deputy Attorney General Harry Ward reminded the Board that public comments serve as suggestions and do not require a response. Galor noted that this issue is more about education than Board action but acknowledged the need for further discussion. There was no further discussion.

14. Adjournment. (For Possible Action) Kendell Galor adjourned the meeting at 4:37PM.

**** MEETING MINUTES ARE SUBJECT TO APPROVAL**

AT THE NEXT SCHEDULED BOARD MEETING **

Nevada State Board of Athletic Trainers

Balance Sheet

As of March 31, 2025

| | TOTAL |
|--|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Wells Fargo Business Checking | 188,132.46 |
| Total Bank Accounts | \$188,132.46 |
| Other Current Assets | |
| Prepaid Expenses | 0.00 |
| Undeposited Funds | 0.00 |
| Total Other Current Assets | \$0.00 |
| Total Current Assets | \$188,132.46 |
| Other Assets | |
| Other Investments | 0.00 |
| Total Other Assets | \$0.00 |
| TOTAL ASSETS | \$188,132.46 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| Accounts Payable | 0.00 |
| Total Accounts Payable | \$0.00 |
| Other Current Liabilities | |
| Accrued Expenses | 184.50 |
| Payroll Liabilities | 0.00 |
| 940 | 0.00 |
| 941 | 0.00 |
| NV Unemployment | 87.40 |
| Total Payroll Liabilities | 87.40 |
| Unearned or Deferred Revenue | 9,300.00 |
| Total Other Current Liabilities | \$9,571.90 |
| Total Current Liabilities | \$9,571.90 |
| Total Liabilities | \$9,571.90 |
| Equity | |
| Opening Bal Equity | 0.00 |
| Unrestricted Net Assets | 175,459.91 |
| Net Income | 3,100.65 |
| Total Equity | \$178,560.56 |
| TOTAL LIABILITIES AND EQUITY | \$188,132.46 |

Nevada State Board of Athletic Trainers

Profit and Loss

January - March, 2025

| | TOTAL |
|--------------------------------------|---------------------|
| Income | |
| License Revenue | 10,550.00 |
| Total Income | \$10,550.00 |
| GROSS PROFIT | \$10,550.00 |
| Expenses | |
| Contract Services | |
| Accounting Fees | 616.58 |
| Total Contract Services | 616.58 |
| Operations | |
| Bank Charges | 111.76 |
| Books, Subscriptions, Reference | 100.00 |
| Postage, Mailing Service | 7.16 |
| Supplies | 314.40 |
| Telephone, Telecommunications | 1,167.96 |
| Total Operations | 1,701.28 |
| Other Types of Expenses | |
| Insurance - Worker's Comp | 184.50 |
| Total Other Types of Expenses | 184.50 |
| Payroll Expenses | |
| Employer Taxes | 644.28 |
| Wages - Stipend | 7,280.01 |
| Total Payroll Expenses | 7,924.29 |
| Training | 1,335.00 |
| Total Expenses | \$11,761.65 |
| NET OPERATING INCOME | \$ -1,211.65 |
| NET INCOME | \$ -1,211.65 |

Nevada State Board of Athletic Trainers

Profit and Loss Detail

January - March, 2025

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|------------------------------------|------------------|--------|------------------------------|--|-------------------------------|--------------------|-----------|
| Ordinary Income/Expenses | | | | | | | |
| Income | | | | | | | |
| License Revenue | | | | | | | |
| 01/13/2025 | Deposit | 5143 | | Initial licensure fee 2024 - 2025 | Wells Fargo Business Checking | 100.00 | 100.00 |
| 01/15/2025 | Deposit | 9655 | | Initial licensure fee 2024 - 2025 | Wells Fargo Business Checking | 200.00 | 300.00 |
| 01/15/2025 | Deposit | 0511 | | Initial licensure fee 2024 - 2025 | Wells Fargo Business Checking | 200.00 | 500.00 |
| 01/27/2025 | Deposit | 7928 | | Initial licensure fee 2024 - 2025 | Wells Fargo Business Checking | 200.00 | 700.00 |
| 01/30/2025 | Deposit | 8010 | | License restoration fees 2024 - 2025 | Wells Fargo Business Checking | 300.00 | 1,000.00 |
| 01/31/2025 | Journal Entry | 187 | | Post revenues | -Split- | 3,100.00 | 4,100.00 |
| 02/28/2025 | Journal Entry | 188 | | Post revenues | -Split- | 3,100.00 | 7,200.00 |
| 03/06/2025 | Deposit | 8964 | | Initial licensure fee 2024 - 2025 | Wells Fargo Business Checking | 50.00 | 7,250.00 |
| 03/06/2025 | Deposit | 3235 | | Initial licensure fee 2024 - 2025 | Wells Fargo Business Checking | 200.00 | 7,450.00 |
| 03/31/2025 | Journal Entry | 189 | | Post revenues | -Split- | 3,100.00 | 10,550.00 |
| Total for License Revenue | | | | | | \$10,550.00 | |
| Total for Income | | | | | | \$10,550.00 | |
| Expenses | | | | | | | |
| Contract Services | | | | | | | |
| Accounting Fees | | | | | | | |
| 01/02/2025 | Check | 10422 | Numbers Inc. | Quarterly bookkeeping & payroll, Inv #052800 | Wells Fargo Business Checking | 300.00 | 300.00 |
| 03/17/2025 | Check | 10425 | Numbers Inc. | Inv# 052825; Payroll cost share | Wells Fargo Business Checking | 316.58 | 616.58 |
| Total for Accounting Fees | | | | | | \$616.58 | |
| Total for Contract Services | | | | | | \$616.58 | |
| Operations | | | | | | | |
| Bank Charges | | | | | | | |
| 01/13/2025 | Deposit | | | Stripe processing fee | Wells Fargo Business Checking | 3.70 | 3.70 |
| 01/13/2025 | Expense | SVCCHG | Wells Fargo Bank | Client analysis fee | Wells Fargo Business Checking | 67.86 | 71.56 |
| 01/27/2025 | Deposit | | | Stripe processing fees | Wells Fargo Business Checking | 7.10 | 78.66 |
| 01/29/2025 | Check | DD1087 | Michelle Cothrun | Payroll processing fee | Wells Fargo Business Checking | 5.00 | 83.66 |
| 01/30/2025 | Deposit | | | Stripe processing fee | Wells Fargo Business Checking | 9.00 | 92.66 |
| 02/27/2025 | Check | DD1088 | Michelle Cothrun | Payroll processing fee | Wells Fargo Business Checking | 5.00 | 97.66 |
| 03/06/2025 | Deposit | | | Stripe processing fees | Wells Fargo Business Checking | 6.10 | 103.76 |
| 03/06/2025 | Deposit | | | Stripe processing fee | Wells Fargo Business Checking | 3.00 | 106.76 |
| 03/28/2025 | Check | DD1089 | Michelle Cothrun | Payroll processing fee | Wells Fargo Business Checking | 5.00 | 111.76 |
| Total for Bank Charges | | | | | | \$111.76 | |
| Books, Subscriptions, Reference | | | | | | | |
| 01/02/2025 | Check | 10423 | Retail Association of Nevada | Annual membership dues, Inv #32814 | Wells Fargo Business Checking | 100.00 | 100.00 |

Nevada State Board of Athletic Trainers

Profit and Loss Detail

January - March, 2025

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|--|------------------|--------|-------------------------------|---|-------------------------------|-------------------|----------|
| Total for Books, Subscriptions, Reference | | | | | | \$100.00 | |
| Postage, Mailing Service | | | | | | | |
| 02/20/2025 | Bill | | Wells Fargo Bank | USPS - Mailing fingerprint cards | Accounts Payable | 7.16 | 7.16 |
| Total for Postage, Mailing Service | | | | | | \$7.16 | |
| Supplies | | | | | | | |
| 01/23/2025 | Bill | | Wells Fargo Bank | Msft 365 | Accounts Payable | 8.25 | 8.25 |
| 01/23/2025 | Bill | | Wells Fargo Bank | QBO | Accounts Payable | 99.00 | 107.25 |
| 01/23/2025 | Bill | | Wells Fargo Bank | Adobe DC | Accounts Payable | 19.99 | 127.24 |
| 01/23/2025 | Bill | | Wells Fargo Bank | Dropbox Fax | Accounts Payable | 9.99 | 137.23 |
| 01/23/2025 | Bill | | Wells Fargo Bank | Logiforms | Accounts Payable | 19.97 | 157.20 |
| 02/20/2025 | Bill | | Wells Fargo Bank | Dropbox Fax | Accounts Payable | 9.99 | 167.19 |
| 02/20/2025 | Bill | | Wells Fargo Bank | Msft 365 | Accounts Payable | 8.25 | 175.44 |
| 02/20/2025 | Bill | | Wells Fargo Bank | Logiforms | Accounts Payable | 19.97 | 195.41 |
| 02/20/2025 | Bill | | Wells Fargo Bank | QBO | Accounts Payable | 99.00 | 294.41 |
| 02/20/2025 | Bill | | Wells Fargo Bank | Adobe DC | Accounts Payable | 19.99 | 314.40 |
| Total for Supplies | | | | | | \$314.40 | |
| Telephone, Telecommunications | | | | | | | |
| 01/10/2025 | Check | 10424 | Nevada Information Technology | Dec 24 BPS & Web. Inv #: 521435 & 521719 | Wells Fargo Business Checking | 151.89 | 151.89 |
| 01/29/2025 | Check | DD1087 | Michelle Cothrun | Home office reimbursement | Wells Fargo Business Checking | 110.50 | 262.39 |
| 01/31/2025 | Journal Entry | 191 | | Expense Zoom service | -Split- | 28.86 | 291.25 |
| 02/20/2025 | Bill | | Wells Fargo Bank | Zoom Phone and Workplace | Accounts Payable | 345.23 | 636.48 |
| 02/27/2025 | Check | DD1088 | Michelle Cothrun | Home office reimbursement | Wells Fargo Business Checking | 110.50 | 746.98 |
| 03/21/2025 | Check | 10426 | Nevada Information Technology | Jan 25 Web & BPS. Inv #: 525125 & 525300 | Wells Fargo Business Checking | 155.24 | 902.22 |
| 03/28/2025 | Check | DD1089 | Michelle Cothrun | Home office reimbursement | Wells Fargo Business Checking | 110.50 | 1,012.72 |
| 03/31/2025 | Check | 10427 | Nevada Information Technology | Feb 25 Web & BPS. Inv #: 528017 & 530306 | Wells Fargo Business Checking | 155.24 | 1,167.96 |
| Total for Telephone, Telecommunications | | | | | | \$1,167.96 | |
| Total for Operations | | | | | | \$1,701.28 | |
| Other Types of Expenses | | | | | | | |
| Insurance - Worker's Comp | | | | | | | |
| 03/31/2025 | Journal Entry | 192 | | Accrue worker's comp insurance Jan-Mar 2025 | -Split- | 184.50 | 184.50 |
| Total for Insurance - Worker's Comp | | | | | | \$184.50 | |
| Total for Other Types of Expenses | | | | | | \$184.50 | |

Nevada State Board of Athletic Trainers

Profit and Loss Detail

January - March, 2025

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|-----------------------------------|------------------|--------|------------------|--|-------------------------------|---------------------|----------|
| Payroll Expenses | | | | | | | |
| Employer Taxes | | | | | | | |
| 01/29/2025 | Check | DD1087 | Michelle Cothrun | Employer taxes | Wells Fargo Business Checking | 214.76 | 214.76 |
| 02/27/2025 | Check | DD1088 | Michelle Cothrun | Employer taxes | Wells Fargo Business Checking | 214.76 | 429.52 |
| 03/28/2025 | Check | DD1089 | Michelle Cothrun | Employer taxes | Wells Fargo Business Checking | 214.76 | 644.28 |
| Total for Employer Taxes | | | | | | \$644.28 | |
| Wages - Stipend | | | | | | | |
| 01/29/2025 | Check | DD1087 | Michelle Cothrun | Monthly compensation | Wells Fargo Business Checking | 2,426.67 | 2,426.67 |
| 02/27/2025 | Check | DD1088 | Michelle Cothrun | Monthly compensation | Wells Fargo Business Checking | 2,426.67 | 4,853.34 |
| 03/28/2025 | Check | DD1089 | Michelle Cothrun | Monthly compensation | Wells Fargo Business Checking | 2,426.67 | 7,280.01 |
| Total for Wages - Stipend | | | | | | \$7,280.01 | |
| Total for Payroll Expenses | | | | | | \$7,924.29 | |
| Training | | | | | | | |
| 02/20/2025 | Bill | | Wells Fargo Bank | CLEAR - Training for Board Investigators | Accounts Payable | 1,335.00 | 1,335.00 |
| Total for Training | | | | | | \$1,335.00 | |
| Total for Expenses | | | | | | \$11,761.65 | |
| Net Income | | | | | | \$ -1,211.65 | |

Dry Needling Reviews

List of dry needling applications to be reviewed during the April 21, 2025 Board meeting:

#175 - Matthews

#176 - Hunt

#177 - De Santiago

#178 - Kwok

#179 - Rodriguez

Medical Coverage Guidance, Re: Certified Athletic Trainers

Any event that has the potential for participants to sustain an “athletic injury,” a nationally certified (NATA/BOC) and Nevada licensed Athletic Trainer is strongly recommended to be utilized for the event medical coverage.

- "Athletic injury" is defined by any injury sustained by a person as a result of such person's participation in exercises, sports, games, or recreational activities, or any activities requiring physical strength, agility, flexibility, range of motion, speed, or stamina without respect to where or how the injury occurs.

What is an Athletic Trainer?

An Athletic Trainer is a professional holding specific National and State qualifications, who upon the advice and consent of a physician, carries out the practice of prevention, recognition, evaluation, management, disposition, treatment, or rehabilitation of athletic injuries. Athletic trainers are specialized in sport specific injuries as well as fully trained in first aid, first responder and life-stabilizing immediate care.

Who is NOT an Athletic Trainer:

First Responders, EMT, EMS, Physical Therapists, Massage Therapists, Chiropractors, Nurses, etc. Each of these medical professionals provides a different level of care and are governed by their own subsection of the State of Nevada legislation. They must proceed only within their scope of practice. These are also state licensed professionals, and it is encouraged to follow the legal code when considering medical coverage for any event.

Are you required to hire Athletic Trainers for your event?

No. However, keep in mind that whomever you hire for your event can only practice within their legal and educational limitations. For example, nurses cannot reduce joint dislocations whereas athletic trainers cannot administer IV fluids.

If an athletic trainer is appropriate for medical coverage for your event:

- Practicing athletic trainers must be licensed by the State of Nevada to legally treat people from the public within the state to avoid injunction and potential legal action. [NRS 640B.300](#)
- There are limited exemptions to the licensure requirement. An athletic trainer traveling with a specific team and treating only that team is exempt from this statute for example.

Any further questions or clarifications on exemptions can be directed to Dana Coursey at dcoursey@nsbat.nv.gov or David Orr at dorr@nsbat.nv.gov (Southern Nevada, Las Vegas) or Dustin Hopfe at dhopfe@nsbat.nv.gov (Northern Nevada, Reno).

Questions for the Board 4/21/2025

Clarifications/Questions:

- What improvements can be made to streamline and centralize incoming complaints? Possible online portal (i.e. [Georgia](#))?
- A standardized form has been created for onsite investigations/inspection data collection. This form will be used on site and then imputed digitally via fillable PDF then submitted to Michelle. We will be responsible for retaining paper copies of notes. Are there any particulars in regard to information collected that the board would like to have?
- Will a database of submitted reports be created? Who will have access? Will this be used for any type of trend analysis or future disciplinary reference?
- Are random audit/inspections expected by us? Should we have a system created for this per north/south region?
- What is the payroll frequency we should expect? Should hours be reported monthly by a certain date?

Interpretations:

- NRS640B.015 “athlete” specifically defined; prevention, corporate, ergonomics are excluded
- NRS640.021 “athletic injury” specifically defined; excludes persons who may not fall under “athletic” involvement but are still treated by an ATC. (see .015 above)
- NRS640B.260 #2 use of “athletic” language is exclusionary to other types of workplaces.
- NRS640B.270 Are NON- “athletic” workplaces out of compliance with (this) law?
I ask these questions above for interpretation on how to proceed on any kind of investigation or inspection when this law statute does not cover situations and work settings outside of “athletics.” To follow the law, there must be a law. How does the board account for the exclusions we may encounter?
- NRS640B.335 #1 – “visiting team or organization or athletic event”
- #2 – “invited by governing body of a national organization” *For example, the Jujitsu event that was here in December, while the ATCs there were hired by a 3rd party medical group from out of state, if the actual nationally recognized organization hired the ATCs, would they fall under this exclusion?*
- NRS640B.370 “shall not conduct an evaluation of an athletic injury OR perform joint mobilization unless the person has earned at least a master’s degree in athletic training.”
The requirement for a Master’s degree is relatively new. Is this sentence pertaining to level 5 joint mobs only or ANY evaluation of an injury? The older generation of ATCs do not hold master’s as it was not a requirement for certification 15+ years ago.

Clarifications/Questions:

What an AT can do vs what a First Aider or EMR person can do.

First Aiders and EMR do the following:

1. Palpate in a secondary survey to rule in or out pain
2. Blood pressures and pulse or distal limb palpation
3. wrapping and bandaging
4. SAMPLE and PQRST assessments
5. CSM assessment
6. Splinting
7. CPR/AED