

NEVADA STATE BOARD OF ATHLETIC TRAINERS AGENDA AND NOTICE OF PUBLIC MEETING

DATE & TIME: September 11, 2020 @ 2:30 p.m.

Public Access with Zoom:

Meeting ID: 868 1650 6022

Passcode: 260966

Due to COVID-19 and Governor Sisolak's Emergency Mandate to Stay at Home for Nevada, this meeting will only take place via Zoom. The Board is pleased to invite individuals to participate remotely using ZOOM. To learn more about Zoom, go to <https://zoom.us/>. On the scheduled day and time of the meeting, visit the ZOOM website and click "Join a Meeting." You will be prompted to enter your name, along the Meeting ID and Meeting Password above.

The Board office recommends that individuals unfamiliar with ZOOM visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs.

PLEASE NOTE: The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter within the Board's jurisdiction and/or authority, whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

1. Call meeting to order, introduction of members to determine the presence of a quorum.
2. Public comment.

NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Chair of the Board. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Chair of the Board may allow additional time to be given a speaker as time allows and at their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

3. Review and approve Board meeting minutes of April 24, 2020, May 22, 2020, and May 29, 2020. **(For Possible Action)**
4. Update on disciplinary action reports and investigations of unlicensed activity. **(Discussion)**
5. Review and discuss status of LCB File No. R162-18, which was withdrawn and assigned a new number, LCB File No. R148-20I. **(For Possible Action)**

6. Update and discuss status of LCB File No. R053-19 regarding proposed dry needling regulation. **(For Possible Action)**
7. Review and discuss applying for a credit account with the Department of Public Safety so that fingerprint cards may be processed more quickly. **(For Possible Action)**
8. Update and discussion regarding the Sunset Subcommittee's review of the Board, scheduled on June 30, 2020, and final meeting on August 31, 2020. **(For Possible Action)**
9. Review and discuss streamlining the initial application process. **(For Possible Action)**
 - a. Remove the requirement for transcripts or notarized diplomas;
 - b. Remove the requirement of the notarization of the application and waiver form;
 - c. Require that applicants submit official verification of BOC certification in order to comply with BOC policy;
 - d. Remove the credit card convenience fees and encourage the use of credit or debit cards for the payment of initial and renewal fees, instead of money orders or personal checks.
10. Review and discuss the Strategic Plan for the Board and reassess priorities. **(For Possible Action)**
11. Review and discuss financial status of the Board, including approval of all claims, expenses, and budget from last Fiscal Year. **(For Possible Action)**
12. Review and discuss the Balance Sheet that is submitted annually to the LCB, per NRS 218G.400. **(For Possible Action)**
13. Review and discuss licenses by reciprocity and reduced fees for both licenses by reciprocity and for licenses for active duty military, veterans, and their spouses. **(For Possible Action)**
14. Review and approval of proposal from Certemy for online licensing software and database. **(For Possible Action)**
15. Review and approval for continued use of ZOOM for Board meetings to allow more access to the Public for participation in meetings. **(For Possible Action)**
16. Review and approval for use of Otter.ai, an online transcription service that works in conjunction with ZOOM, for more accurate records of proceedings at Board meetings and to aide in creation of meeting minutes. **(For Possible Action)**
17. Review and approval of monthly stipend for use of office space and a portion of the cost of high-speed internet. **(For Possible Action)**
18. Review and approval of a monthly subscription of Adobe Acrobat DC. **(For Possible Action)**
19. Review and approval of the purchase of a new laptop. **(For Possible Action)**
20. Review and approval of the proposed Board Administrative Office Co-Working Agreement with the State of Nevada Board of Occupational Therapy. **(For Possible Action)**

21. Review and discuss joining the Administrative Collaborative of the State of Nevada Professional and Occupational Licensing Boards. **(For Possible Action)**
22. Review and discuss Board succession plan and elect a Board member as Chair. **(For Possible Action)**
23. Report from Executive Secretary, Michelle Cothrun. **(Discussion)**
24. Report from Harry B. Ward, Deputy Attorney General. **(Discussion)**
25. Future agenda items. **(Discussion)**
26. Discussion, possible decision on date of next meeting. **(For Possible Action)**
27. Public comment.

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28. Adjournment. **(For Possible Action)**

Pursuant to NRS 241.030 the board may close the meeting to consider the character, misconduct, competence, or health of a person.

Items on the agenda may be taken out of order; items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time.

Action by the Board on any item may be to approve, deny, amend, or table.

The Board may allow for public comments after each agenda item. In consideration of others, please limit your comments to no more than five (5) minutes. Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126. Public comment options may include, without limitation, telephonic or email comment. To submit public comment, contact Michelle Cothrun at (775) 787-2636 or atrainier@nsbat.nv.gov.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If accommodations are necessary, please contact Michelle Cothrun, Executive Secretary, at (775) 787-2636 no later than 9:00am the day before the meeting. Board meeting correspondence and supporting materials may also be obtained by contacting Michelle Cothrun at (775) 787-2636 or atrainier@nsbat.nv.gov or by visiting <http://nevadaathletictrainers.nv.gov/>

NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH NRS 241.020, AS INDICATED IN GOVERNOR SISOLAK'S DECLARATION OF EMERGENCY DIRECTIVE 006, SECTION 4, ON OR BEFORE THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:

*State of Nevada, Department of Administration Public Notice website: <http://nv.gov/>

*The Nevada State Board of Athletic Trainer's website: <http://nevadaathletictrainers.nv.gov/>

In addition, this notice/agenda was mailed, e-mailed or faxed to groups and individuals as requested.