

MINUTES OF THE MEETING FOR THE NEVADA STATE BOARD OF ATHLETIC TRAINERS (NSBAT)

DATE & TIME: November 4, 2022

Zoom Access:

Meeting ID: 897 506 8640

Passcode: 640B

1. Meeting called to order by NSBAT Chair, Kyle Moore at 2:01PM.

Board Members Present: Kyle Moore, Bryan Lindl, and Jeremy Fisher.

Staff Present: Harry Ward, Deputy Attorney General, and Michelle Cothrun, Board Executive Secretary.

2. Public comment. Two members of the public are present: Leo Lozano and Tedd Girouard, former Board Chair. Neither have a comment. Michelle Cothrun confirms that she has not received any public comment by email or other means. No public comment.

3. Update on new Board appointments. (Discussion) Michelle Cothrun informs the Board that since Jay Cambridge's resignation was accepted by the Governor's office, the public member position is open. Leo Lozano, attending this meeting, may be applying for the public member position. Even though the opening has not been posted yet, the Governor's office accepts applications on a rolling basis. Regarding Keoni Kins' replacement for the dual-licensed AT/PT position, Kristopher Bosch applied and was recommended to serve. There is no further discussion.

4. Review and approve Board meeting minutes for the following: July 7, 2022, and September 13, 2022. (For Possible Action) Kyle Moore states that he has not reviewed the meeting minutes. Harry Ward suggests that the Board members present approve the minutes as to form and not content. Kyle Moore motions to approve the minutes for July 7, 2022 and September 13, 2022 for form and not content. An agenda item be added for the next Board meeting to approve for content. Bryan Lindl seconds, and the motion passes.

Kyle Moore moves to agenda item number seven (7) regarding the dry needling applications and then to number eight (8) regarding the formation of the subcommittee. These agenda items are the bulk of today's meeting.

5. Review and discuss the documentation submitted by licensed athletic trainers who recently completed the required Dry Needling course and approve those who fulfill the statutory requirements for dry needling. (For Possible Action) Kyle Moore asks Michelle Cothrun if she has received feedback from the other Subcommittee members regarding the three applications that are being considered today. Michelle informs the Board that she has not received any feedback. Kyle would like to table this item until the next Board meeting so that the Subcommittee can review these applications. During the discussion, Michelle informs the Board that she just received an email letting her know that Kristopher Bosch has been appointed for the dual-licensed Board position.

Kyle goes on to explain that applicant #120 Bozart-Dow did a Dry Needling course in 2018 that was for 23 hours. The requirement is 25 hours of a specific Dry Needling course and an additional 125 continuing education requirements. This applicant submitted one certificate that specifies 23 hours and another with 25. Kyle asks Michelle Cothrun if she has additional information. Michelle reads the applicant's email where they explain that

they were in contact with the Executive Director at the Nevada PT Board and the owner of the course, Mark Milligan. At the time of the course Nevada did not have requirements. The Nevada PT Board has accepted the revised certificate, which is attached, for the course to reflect 25 hours. I was advised to forward this new certificate to the Nevada AT Board as well. That is the applicant's explanation of the two different certificates. Michelle adds that they also provided a letter from the PT Board stating that their approval to dry needle was reinstated. However, the Board is still uncertain about the additional continuing education credits.

Harry Ward suggests tabling this matter to find out more information from the PT Board. Kyle was not planning on having the Board vote on this matter today. He wanted to inform the Board of this matter and that the Subcommittee will have a discussion at their next meeting. It seems odd to change the number of CE requirements on a course from four years ago. He informs the Board that there was another applicant with an older Dry Needling course that did not meet the 25 hours and that person completed another Dry Needling course to fulfill the statutory requirements. Jeremy Fisher expresses concern about an applicant who only has didactic training from a course on half of the body, or a subset of the body. Kyle agrees and states that clarification from the PT Board is needed. Brian Lindl adds that it could be beneficial to wait for the fourth Board member. With his PT background, he might have insight into the continuing education process. There is no further discussion and this matter is tabled until the next Board meeting.

6. Review and discuss the formation of a Board subcommittee to review NRS 640B and NAC 640B for implementing past approved changes and possible new statutes and regulations. Other duties may be determined by the Board. (For Possible Action) Michelle Cothrun informs the Board that various legislative matters were discussed at the last meeting; however, the formation of the Subcommittee was not specifically on the agenda. Harry Ward suggested that if a Subcommittee is formed, that it be done formally. Kyle Moore opens the discussion of possible members and the goals of the Subcommittee. Jeremy Fisher has been in contact with athletic trainers and professionals from different clinical backgrounds. After discussion, Harry suggests that a small Subcommittee with three (3) or five (5) members would be best. Kyle agrees and adds that additional contacts can be used for research and fact finding.

Kyle Moore motions to form a Subcommittee to review NRS 640B and NAC 640B for implementing past approved changes and possible new statutes and regulations. This Subcommittee will have a total number of three (3) members lead by Jeremy Fisher, Board member. Jeremy Fisher seconds the motion, and it passes.

7. Update on disciplinary action reports and investigations of unlicensed activity. (Discussion) Michelle Cothrun informs the Board that she has posted the statistics on the LCB website for the quarter that was July 1, 2022 through September 30, 2022. The Board Office received thirty-eight (38) applications. Thirty-three (33) licenses were added, with five (5) applications left pending. The total number of active licensees is 307. There were zero disciplinary actions, and no current investigations of unlicensed activity. Kyle Moore thanks Michelle for the report and there is no further discussion.

8. Review and discuss financial status of the Board, including approval of all claims and expenses from July 1, 2022 to September 30, 2022. (For Possible Action) Kyle Moore confirms with Jeremy Fisher, the Board Treasurer, that he has been able to review the Board's finances. Jeremy confirms that he has reviewed the different statements that Michelle Cothrun sent him for these months. He found it all to be straightforward.

Kyle Moore motions to approve the financial status of the Board, including approval of all claims and expenses from July 1, 2022 to September 30, 2022. Bryan Lindl seconds the motion, and it passes.

9. Review and approve the wording and list of services requested in the proposed Solicitation for Legislative Services. (For Possible Action) Michelle Cothrun provides a brief overview of the process and how this document would be sent to several legislative consultants. She asks if the scope of what was being requested is correct. The Board agrees that the document looks good. Kyle Moore will also reach out to potential lobbyists to determine their interest. Harry Ward suggests that once there are responses received, the review and approval process of the candidates and the contract would need to be done at separate Board meetings. Kyle instructs Michelle to post the Solicitation for Legislative Services at the appropriate locations and to inform the Board when there are applicants to review. There is no further discussion, and no action is taken.

10. Review and discuss the 2022 BOC Compliance and Regulatory Education (CARE) Conference. (Discussion) Michelle Cothrun informs the Board that the link provided is to the BOC archive of conferences. Kyle Moore reviewed the presentations and points out the one about interstate compacts. These agreements between states would allow athletic trainers to freely travel back and forth while working. Michelle has heard that other Boards have had challenges when trying to enter these compacts. Even so, the Board members agree that compacts would be great to consider when the opportunity arises. There is no further discussion.

11. Review and discuss adding a link on the Board's website to a resource guide on how to recognize athletes dealing with substance use and what to do about it compiled by AddictionGroup. (For Possible Action) After a discussion, the Board members agree that posting a resource like this on the Board website is not the domain of this Board. Licensees would not think to look on the Board website for this kind of resource. Kyle asks Michelle to direct this organization to the Nevada chapter of NATA. No action is taken.

12. Review and discuss the progress of the paper file archival project and approve the cost of shredding the files that have been scanned and converted to digital files. (For Possible Action) Kyle Moore asks Michelle Cothrun to explain the costs. Michelle states that she found a reasonably priced shredding service that charges \$5.00 per cubic foot, if she brings the boxes to them. As she scans the archived licensee files, she is putting the paper files in standard sized Banker boxes, the size specified by the shredding service. Kyle asks Michelle to estimate the cost, and Michelle estimates that it will not cost more than \$300.00. Bryan Lindl asks Michelle if this is a one time cost or will she be shredding as she goes through the paper files. Michelle hopes to have it done all at once. As new licenses are issued, she will keep the licensee's paper files for one year. Then she will set up a schedule of shredding on a yearly basis.

Kyle Moore motions to approve Michelle an allotment of up to \$300.00 to have the removal of the paper file archives. Jeremy Fisher seconds the motion, and it passes.

13. Review and discuss the addition of a merit and/or cost of living increases to the annual review process for the Executive Secretary position. (For Possible Action) Kyle Moore informs the Board that he has talked to Michelle Cothrun about postponing her annual review. Kyle would like to reach out to former Chair, Tedd Girouard, to get some guidance on the review process. He asks Michelle if she has any resources to find an appropriate cost of living increase. Michelle states that Jeremy Fisher brought up at the last meeting that 1% to 3% is standard. Other than that, she has no documentation. The challenge is that her position is part-time, and she is having difficulty finding information on a comparable unclassified State position. The Board must implement a standard annual review process that includes merit and/or cost of living increases. Jeremy asks Michelle whether the Board pays into PERS or not. Michelle confirms that she receives no benefits with this position. No action is taken.

14. Report from Executive Secretary, Michelle Cothrun. (Discussion) Michelle Cothrun has nothing to report.

15. Report from Harry B. Ward, Deputy Attorney General. (Discussion) Harry Ward, DAG, has nothing to report.

16. Future agenda items. (Discussion) Kyle Moore states that some items were identified during this meeting. One future agenda item is the hiring of a lobbyist/legislative consultant. Once there are applications to review, the Board can have a thorough discussion to make the right decision. There is no further discussion.

17. Discussion and possible decision on date of next meeting. (For Possible Action) Kyle Moore asks Michelle Cothrun to reach out to the Subcommittee members to schedule a time to review the three (3) remaining dry needling applications. After that meeting, the Board meeting can be scheduled. Kyle would like the Board to meet sooner rather than later to be sure the applicants are able to practice. Michelle will be sure to reach out to the new Board member, Kristopher Bosch, as well. There is no further discussion.

18. Public comment. Leo Lozano has no public comment. Michelle Cothrun confirms that no members of the public have joined during the meeting. Kyle Moore thanks Leo for being present for this meeting. No public comment.

19. Adjournment. (For Possible Action) Kyle Moore adjourns the meeting at **3:23PM**.

***** MEETING MINUTES ARE SUBJECT TO APPROVAL
AT THE NEXT SCHEDULED BOARD MEETING *****