

# NEVADA STATE BOARD OF ATHLETIC TRAINERS

## AGENDA AND NOTICE OF PUBLIC MEETING

---

**DATE & TIME:** September 13, 2022 @ 3:00 p.m.

**Zoom Access:**

**Meeting ID: 897 506 8640**

**Passcode: 640B**

<https://us06web.zoom.us/j/8975068640?pwd=ckhJYStrbi9wWk5BbXdKQXlTMnVCZz09>

The Board is pleased to invite individuals of the public to participate remotely using ZOOM. To learn more about Zoom, go to <https://zoom.us/>. On the scheduled day and time of the meeting, visit the ZOOM website and click “Join a Meeting.” You will be prompted to enter your name, along with the Meeting ID and Meeting Passcode above.

---

*PLEASE NOTE: The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter within the Board’s jurisdiction and/or authority, whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.*

1. Call meeting to order, introduction of members to determine the presence of a quorum.
2. Public comment.

*NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Chair of the Board. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Chair of the Board may allow additional time to be given a speaker as time allows and at their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)*

3. Update on new Board appointments. Introduction of new Board members. **(Discussion)**
4. Discuss succession plan including nominating and voting on Chair, Vice-Chair and Treasurer positions for the Board. **(For Possible Action)**
5. Review and approve Board meeting minutes of July 7, 2022. **(For Possible Action)**
6. Update on disciplinary action reports and investigations of unlicensed activity. **(Discussion)**

7. Review and discuss financial status of the Board, including approval of all claims and expenses from the 2022 fiscal year end, and the annual balance sheet submitted to the LCB, per NRS 218G.400. **(For Possible Action)**
8. Review and discuss the documentation submitted by licensed athletic trainers who submitted their application for dry needling and approve those that fulfill the statutory requirements for dry needling. **(For Possible Action)**
9. Review and approve changing from a cash to a charge account with the Department of Public Safety. **(For Possible Action)**
10. Review and approve the purchase of a high-capacity scanner to scan licensee physical files and convert to digital. **(For Possible Action)**
11. Review and discuss the approval of a Board Public Record Request policy, including the request form and Board website location. **(For Possible Action)**
12. Review and discuss the Board's policy regarding employers contacting the Board office for status updates. **(For Possible Action)**
13. Review and approve adding a Board policy for a conditional license for applicants that have applied and are waiting for more than thirty days for the results of their background check. Once the background check results are received and meet the requirements for licensure, the license status will then be changed to active. **(For Possible Action)**
14. Review and approve licensure by reciprocity according to NRS 640B.330 and the changes to the initial licensure process for licensed out of state athletic trainers. **(For Possible Action)**
15. Review and discuss adding a National Healthcare Practitioner Databank (NHPD) query to the licensing process. **(For Possible Action)**
16. Review and discuss withdrawing the LCB File No. R148-20 regarding pretrial motions and modifying the Board's fee schedule. **(For Possible Action)**
17. Review and discuss possible new regulations: **(For Possible Action)**
  - a. Adding a temporary license provision for licensed athletic trainers who move to the State to work over the summer;
  - b. Adding a license status of "retired" instead of "expired" for those licensees retiring from the profession with a license in good standing, including a possible nominal fee;
  - c. Reduce initial licensure fees to possibly \$200 and renewals to \$125;
  - d. Adding a veteran's expedited license with 50% fees;
  - e. Adding the ability to apply for licensure by reciprocity according to NRS 640B.330 if license in other state is current and in good standing with 50% fees;
  - f. Removing and/or changing the NRS requirement for a Board member that is a dual-licensed Athletic Trainer and Physical Therapist;
  - g. Adding the ability for the Board to issue citations and fines for unlicensed activity.

18. Review and discuss the addition of a merit and/or cost of living increases to the annual review process for the Executive Secretary position. **(For Possible Action)**
19. Review and approve the process of hiring of a Legislative consultant. **(For Possible Action)**
20. Review and approve the cancellation of the AT&T landline and approve the cost of using Zoom phone for phone service. **(For Possible Action)**
21. Update on the LogiForms online initial application for licensure. **(Discussion)**
22. Report from Executive Secretary, Michelle Cothrun. **(Discussion)**
23. Report from Harry B. Ward, Deputy Attorney General. **(Discussion)**
24. Future agenda items. **(Discussion)**
25. Discussion and possible decision on date of next meeting. **(For Possible Action)**
26. Public comment.

*NOTE: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Chair of the Board. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Chair of the Board may allow additional time to be given a speaker as time allows and at their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)*

27. Adjournment. **(For Possible Action)**

**Pursuant to NRS 241.030 the board may close the meeting to consider the character, misconduct, competence, or health of a person.**

**Items on the agenda may be taken out of order; items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time.**

**Action by the Board on any item may be to approve, deny, amend, or table.**

---

**The Board may allow for public comments after each agenda item. In consideration of others, please limit your comments to no more than five (5) minutes. Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126. Public comment options may include, without limitation, telephonic or email comment. To submit public comment, contact Michelle Cothrun at (775) 787-2636 or [atrainner@nsbat.nv.gov](mailto:atrainner@nsbat.nv.gov).**

---

**The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If accommodations are necessary, please contact Michelle Cothrun, Executive Secretary, at (775) 787-2636 no later than 9:00am the day before the meeting. Board meeting correspondence and supporting materials may also be obtained by contacting Michelle Cothrun at (775) 787-2636 or [atrainner@nsbat.nv.gov](mailto:atrainner@nsbat.nv.gov) or by visiting <http://nevadaathletictrainers.nv.gov/>**

---

**NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH  
NRS 241.020, ON OR BEFORE THE THIRD WORKING DAY BEFORE THE MEETING,  
AT THE FOLLOWING LOCATIONS:**

- \*State of Nevada, Department of Administration Public Notice website: <http://notice.nv.gov/>
- \*The Nevada State Board of Athletic Trainer's website: <http://nevadaathletictrainers.nv.gov/>
- \*The Board office at 6170 Mae Anne Avenue, Ste 1, Reno, NV 89523-4705

In addition, this notice/agenda was mailed, e-mailed or faxed to groups and individuals as requested.



# Nevada State Board of Athletic Trainers

## Balance Sheet As of July 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Wells Fargo Business Checking	190,483.13
<b>Total Bank Accounts</b>	<b>\$190,483.13</b>
Other Current Assets	
Prepaid Expenses	350.00
<b>Total Other Current Assets</b>	<b>\$350.00</b>
<b>Total Current Assets</b>	<b>\$190,833.13</b>
Other Assets	
Other Investments	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$190,833.13</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	175.70
<b>Total Accounts Payable</b>	<b>\$175.70</b>
Other Current Liabilities	
Accrued Expenses	0.00
Payroll Liabilities	0.00
940	0.00
941	439.51
NV Unemployment	13.00
<b>Total Payroll Liabilities</b>	<b>452.51</b>
Unearned or Deferred Revenue	37,350.00
<b>Total Other Current Liabilities</b>	<b>\$37,802.51</b>
<b>Total Current Liabilities</b>	<b>\$37,978.21</b>
<b>Total Liabilities</b>	<b>\$37,978.21</b>
Equity	
Opening Bal Equity	0.00
Unrestricted Net Assets	146,869.38
Net Income	5,985.54
<b>Total Equity</b>	<b>\$152,854.92</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$190,833.13</b>

# Nevada State Board of Athletic Trainers

## Profit and Loss

July 2022

	TOTAL
Income	
License Revenue	9,750.00
<b>Total Income</b>	<b>\$9,750.00</b>
GROSS PROFIT	<b>\$9,750.00</b>
Expenses	
Contract Services	
Accounting Fees	200.00
<b>Total Contract Services</b>	<b>200.00</b>
Operations	
Bank Charges	282.84
Postage, Mailing Service	10.55
Supplies	815.15
Telephone, Telecommunications	110.50
<b>Total Operations</b>	<b>1,219.04</b>
Payroll Expenses	
Employer Taxes	178.75
Wages - Stipend	2,166.67
<b>Total Payroll Expenses</b>	<b>2,345.42</b>
<b>Total Expenses</b>	<b>\$3,764.46</b>
NET OPERATING INCOME	<b>\$5,985.54</b>
NET INCOME	<b>\$5,985.54</b>

# Nevada State Board of Athletic Trainers

## Profit and Loss Detail

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses							
Income							
License Revenue							
07/01/2022	Deposit	0749		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	150.00
07/01/2022	Deposit	1905		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	300.00
07/01/2022	Deposit	2186		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	450.00
07/01/2022	Deposit	2776		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	600.00
07/01/2022	Deposit	3326		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	750.00
07/01/2022	Deposit	3942		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	900.00
07/01/2022	Deposit	0487		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	1,050.00
07/01/2022	Deposit	7155		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	1,200.00
07/01/2022	Deposit	7582		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	1,350.00
07/01/2022	Deposit	7589		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	1,500.00
07/01/2022	Deposit	8890		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	1,650.00
07/01/2022	Deposit	9019		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	1,800.00
07/01/2022	Deposit	9647		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	1,950.00
07/01/2022	Deposit	7111		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	2,100.00
07/05/2022	Deposit	4657		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	2,250.00
07/05/2022	Deposit	0049		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	2,400.00
07/05/2022	Deposit	0684		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	2,550.00
07/05/2022	Deposit	0804		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	2,700.00
07/05/2022	Deposit	1399		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	2,850.00
07/05/2022	Deposit	1679		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	3,000.00
07/05/2022	Deposit	1727		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	3,150.00
07/05/2022	Deposit	1770		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	3,300.00
07/05/2022	Deposit	1798		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	3,450.00
07/05/2022	Deposit	1973		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	3,600.00
07/05/2022	Deposit	2361		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	3,750.00
07/05/2022	Deposit	2883		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	3,900.00
07/05/2022	Deposit	5007		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	4,050.00
07/05/2022	Deposit	5150		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	4,200.00
07/05/2022	Deposit	6372		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	4,350.00
07/05/2022	Deposit	7015		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	4,500.00
07/05/2022	Deposit	9122		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	4,650.00
07/05/2022	Deposit	8683		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	4,800.00
07/05/2022	Deposit	7630		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	4,950.00
07/05/2022	Deposit	7083		Renewal fees 2022 - 2023	Wells Fargo Business Checking	150.00	5,100.00
07/06/2022	Deposit	0146		Renewal fees 2022 -2023	Wells Fargo Business Checking	150.00	5,250.00
07/06/2022	Deposit	1513		Renewal fees 2022 -2023	Wells Fargo Business Checking	150.00	5,400.00
07/06/2022	Deposit	9602		Renewal fees 2022 -2023	Wells Fargo Business Checking	150.00	5,550.00
07/08/2022	Deposit	2389		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	5,850.00
07/14/2022	Deposit	8941		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	6,150.00
07/14/2022	Deposit	0254		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	6,450.00
07/15/2022	Deposit	1679		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	6,750.00
07/15/2022	Deposit	1679		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	7,050.00
07/19/2022	Deposit	4062		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	7,350.00
07/19/2022	Deposit	8568		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	7,650.00
07/19/2022	Deposit	9721		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	7,950.00
07/19/2022	Deposit	4035		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	8,250.00
07/19/2022	Deposit	2485		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	8,550.00
07/19/2022	Deposit	3945		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	8,850.00
07/20/2022	Deposit	1679		Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	9,150.00
07/21/2022	Deposit	5818	Joselyne Tobar	Initial licensure fees 2022 - 2023	Wells Fargo Business Checking	300.00	9,450.00
07/25/2022	Deposit	2178	Oscar Ruiz Rios	Initial licensure fees 2022- 2023	Wells Fargo Business Checking	300.00	9,750.00
<b>Total for License Revenue</b>						<b>\$9,750.00</b>	
<b>Total for Income</b>						<b>\$9,750.00</b>	
Expenses							
Contract Services							
Accounting Fees							
07/15/2022	Check	10348	Numbers Inc.	Quarterly bookkeeping & payroll, Inv #052528	Wells Fargo Business Checking	200.00	200.00
<b>Total for Accounting Fees</b>						<b>\$200.00</b>	
<b>Total for Contract Services</b>						<b>\$200.00</b>	

Nevada State Board of Athletic Trainers

Profit and Loss Detail  
July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Operations							
Bank Charges							
07/01/2022	Deposit			Stripe processing fee	Wells Fargo Business Checking	65.10	65.10
07/05/2022	Deposit			Stripe processing fee	Wells Fargo Business Checking	93.00	158.10
07/06/2022	Deposit			Stripe processing fee	Wells Fargo Business Checking	13.95	172.05
07/08/2022	Deposit			Stripe processing fee	Wells Fargo Business Checking	9.00	181.05
07/11/2022	Check	SVCCHG		Client analysis service charge	Wells Fargo Business Checking	73.04	254.09
07/15/2022	Deposit			Stripe processing fee	Wells Fargo Business Checking	18.00	272.09
07/20/2022	Deposit			Stripe processing fee	Wells Fargo Business Checking	9.00	281.09
07/28/2022	Check	DD1056	Michelle Cothrun	Payroll processing fee	Wells Fargo Business Checking	1.75	282.84
Total for Bank Charges						\$282.84	
Postage, Mailing Service							
07/22/2022	Bill		Wells Fargo Bank	USPS - Certified mail	Accounts Payable	5.44	5.44
07/22/2022	Bill		Wells Fargo Bank	USPS - Certified mail	Accounts Payable	5.11	10.55
Total for Postage, Mailing Service						\$10.55	
Supplies							
07/15/2022	Check	10349	State of Nevada Board of Occupational Therapy	FY 2023 Office Cost Share Jul 1, 2022 - Jun 30, 2023	Wells Fargo Business Checking	650.00	650.00
07/22/2022	Bill		Wells Fargo Bank	HelloFax	Accounts Payable	9.99	659.99
07/22/2022	Bill		Wells Fargo Bank	Msft 365	Accounts Payable	8.25	668.24
07/22/2022	Bill		Wells Fargo Bank	Logiforms	Accounts Payable	51.92	720.16
07/22/2022	Bill		Wells Fargo Bank	QBO	Accounts Payable	80.00	800.16
07/22/2022	Bill		Wells Fargo Bank	Adobe DC	Accounts Payable	14.99	815.15
Total for Supplies						\$815.15	
Telephone, Telecommunications							
07/01/2022	Journal Entry	101R		Accrue May, June telecom from NV IT	-Split-	-159.00	-159.00
07/21/2022	Check	10350	Nevada Information Technology	June Email & Web	Wells Fargo Business Checking	79.50	-79.50
07/21/2022	Check	10350	Nevada Information Technology	May Email & Web	Wells Fargo Business Checking	79.50	0.00
07/28/2022	Check	DD1056	Michelle Cothrun	Home office reimbursement	Wells Fargo Business Checking	110.50	110.50
Total for Telephone, Telecommunications						\$110.50	
Total for Operations						\$1,219.04	
Payroll Expenses							
Employer Taxes							
07/28/2022	Check	DD1056	Michelle Cothrun	Employer taxes	Wells Fargo Business Checking	178.75	178.75
Total for Employer Taxes						\$178.75	
Wages - Stipend							
07/28/2022	Check	DD1056	Michelle Cothrun	Monthly compensation	Wells Fargo Business Checking	2,166.67	2,166.67
Total for Wages - Stipend						\$2,166.67	
Total for Payroll Expenses						\$2,345.42	
Total for Expenses						\$3,764.46	
Net Income						\$5,985.54	

**NEVADA STATE BOARDS  
BALANCE SHEET  
June 30, 2022**

**ASSETS**

1. Cash – Checking Account	\$ 184,389
2. Cash – Savings Account	_____
3. Short-term Investments (See instructions)	_____
4. Other Assets (Attach schedule)	350
5. TOTAL ASSETS	\$ 184,739

**LIABILITIES AND FUND BALANCE**

6. Accounts Payable	\$ 322
7. Other Liabilities (Attach schedule)	37,548
8. TOTAL LIABILITIES	37,870
9. Fund Balance: Beginning of Year	\$ 130,467
9a. Revenue (Attach schedule)	53,293
9b. Expenditures (Attach schedule)	36,891
10. Fund Balance: End of Year	146,869
11. TOTAL LIABILITIES AND FUND BALANCE	\$ 184,739

Board Name: NV State Board of Athletic Trainers Date: 8/26/2022

Form Completed by: Carol Woods Title: Bookkeeper

Signature: Carol Woods

Please submit a copy of this form, applicable schedules, the June 30 bank statement(s), and the year-end bank reconciliation to the Legislative Auditor and the Chief of the Budget Division of the Office of Finance on or before December 1. Retain all originals for your files.

# Nevada State Board of Athletic Trainers

## Profit and Loss July 2021 - June 2022

	TOTAL
Income	
Interest Income	18.40
License Revenue	53,250.00
Other Types of Income	25.00
<b>Total Income</b>	<b>\$53,293.40</b>
GROSS PROFIT	<b>\$53,293.40</b>
Expenses	
Contract Services	
Accounting Fees	800.00
Legal Fees	1,186.90
<b>Total Contract Services</b>	<b>1,986.90</b>
Operations	
Bank Charges	2,216.60
Postage, Mailing Service	337.74
Printing and Copying	147.45
Supplies	3,993.48
Telephone, Telecommunications	4,043.66
<b>Total Operations</b>	<b>10,738.93</b>
Other Types of Expenses	
Insurance - Liability, D and O	50.00
Insurance - Worker's Comp	300.00
<b>Total Other Types of Expenses</b>	<b>350.00</b>
Payroll Expenses	
Employer Taxes	1,815.00
Wages - Stipend	22,000.04
<b>Total Payroll Expenses</b>	<b>23,815.04</b>
<b>Total Expenses</b>	<b>\$36,890.87</b>
NET OPERATING INCOME	<b>\$16,402.53</b>
NET INCOME	<b>\$16,402.53</b>

# Nevada State Board of Athletic Trainers

## Balance Sheet As of June 30, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Business Mkt Rate Public Funds	0.00
Wells Fargo Business Checking	184,389.47
<b>Total Bank Accounts</b>	<b>\$184,389.47</b>
Other Current Assets	
Prepaid Expenses	350.00
Supplies Inventory	0.00
<b>Total Other Current Assets</b>	<b>\$350.00</b>
<b>Total Current Assets</b>	<b>\$184,739.47</b>
Other Assets	
Other Investments	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$184,739.47</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	322.08
<b>Total Accounts Payable</b>	<b>\$322.08</b>
Other Current Liabilities	
Accrued Expenses	159.00
Payroll Liabilities	0.00
940	0.00
941	0.01
NV Unemployment	39.00
<b>Total Payroll Liabilities</b>	<b>39.01</b>
Unearned or Deferred Revenue	37,350.00
<b>Total Other Current Liabilities</b>	<b>\$37,548.01</b>
<b>Total Current Liabilities</b>	<b>\$37,870.09</b>
<b>Total Liabilities</b>	<b>\$37,870.09</b>
Equity	
Opening Bal Equity	0.00
Unrestricted Net Assets	130,466.85
Net Income	16,402.53
<b>Total Equity</b>	<b>\$146,869.38</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$184,739.47</b>

Nevada State Board of Athletic Trainers  
Wells Fargo Business Checking, Period Ending 06/30/2022

**RECONCILIATION REPORT**

Reconciled on: 07/21/2022

Reconciled by: carolwoods94123@yahoo.com null

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance.....	165,205.91
Checks and payments cleared (5).....	-3,812.64
Deposits and other credits cleared (23).....	22,996.20
Statement ending balance.....	<u>184,389.47</u>

Register balance as of 06/30/2022.....	184,389.47
Cleared transactions after 06/30/2022.....	0.00
Uncleared transactions after 06/30/2022.....	7,746.87
Register balance as of 07/21/2022.....	192,136.34

**Details**

Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/01/2022	Bill Payment	10347	Wells Fargo Bank	-425.42
06/13/2022	Check			-63.55
06/29/2022	Check	DD1055	Michelle Cothrun	-2,003.42
06/29/2022	Check	DD1055	Michelle Cothrun	-1.75
06/29/2022	Check	ACH	Internal Revenue Service	-1,318.50

**Total** -3,812.64

Deposits and other credits cleared (23)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/01/2022	Deposit			1,017.45
06/02/2022	Deposit			872.10
06/03/2022	Deposit			436.05
06/07/2022	Deposit			436.05
06/08/2022	Deposit			1,015.95
06/09/2022	Deposit		David Trujillo	150.00
06/09/2022	Deposit			436.05
06/10/2022	Deposit			872.40
06/13/2022	Deposit			436.05
06/14/2022	Deposit			726.75
06/15/2022	Deposit			1,159.80
06/15/2022	Deposit			900.00
06/16/2022	Deposit			1,017.75
06/17/2022	Deposit			872.40
06/21/2022	Deposit			290.70
06/22/2022	Deposit		Raquel Clark	300.00
06/22/2022	Deposit			726.75
06/23/2022	Deposit			2,907.00
06/24/2022	Deposit			1,889.55
06/27/2022	Deposit			872.10
06/28/2022	Deposit			1,308.45
06/29/2022	Deposit			3,049.35
06/30/2022	Deposit			1,303.50

**Total** 22,996.20

**Additional Information**

Uncleared checks and payments after 06/30/2022



DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/13/2022	Bill Payment	XFER	Wells Fargo Bank	-322.08

Total				-322.08
-------	--	--	--	---------

Uncleared deposits and other credits after 06/30/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2022	Deposit			2,034.90
07/05/2022	Deposit			2,907.00
07/06/2022	Deposit			436.05
07/08/2022	Deposit			291.00
07/14/2022	Deposit			600.00
07/19/2022	Deposit			1,800.00

Total				8,068.95
-------	--	--	--	----------

# Wells Fargo Business Essentials - PF

Account number: 5260797997 ■ June 1, 2022 - June 30, 2022 ■ Page 1 of 3

WELLS  
FARGO

THE NEVADA STATE BOARD OF  
ATHLETIC TRAINERS  
6170 MAE ANNE AVE STE 1  
RENO NV 89523-4705

## Questions?

Call your Customer Service Officer or Client Services  
1-800-AT WELLS (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](https://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (825)  
P.O. Box 6995  
Portland, OR 97228-6995



## IMPORTANT ACCOUNT INFORMATION

We're making important changes to the terms and conditions of some of our accounts. If these changes affect you, they will be included in the Important Account Information section associated with your specific account.

## Account summary

### Wells Fargo Business Essentials - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
5260797997	\$165,205.91	\$22,996.20	-\$3,812.64	\$184,389.47

## Credits

### Deposits

Effective date	Posted date	Amount	Transaction detail
	06/09	150.00	Deposit
	06/15	900.00	Deposit
	06/22	300.00	Deposit
		\$1,350.00	Total deposits

### Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	06/01	1,017.45	Stripe Transfer St-H7A5S7M0O4V9 Nevada State Board of
	06/02	872.10	Stripe Transfer St-F8L1R2O3S9W1 Nevada State Board of
	06/03	436.05	Stripe Transfer St-T9N4N4L4M2R6 Nevada State Board of
	06/07	436.05	Stripe Transfer St-A6Q9G1L9S3R4 Nevada State Board of
	06/08	1,015.95	Stripe Transfer St-I9Z1L3J3x4K3 Nevada State Board of
	06/09	436.05	Stripe Transfer St-x8L3Y5W0x8W3 Nevada State Board of
	06/10	872.40	Stripe Transfer St-N6R0M9J3I4F0 Nevada State Board of
	06/13	436.05	Stripe Transfer St-N0Z6Z0E0U1U2 Nevada State Board of
	06/14	726.75	Stripe Transfer St-Q1Z1A8N5P1Z9 Nevada State Board of

**Electronic deposits/bank credits (continued)**

<b>Effective date</b>	<b>Posted date</b>	<b>Amount</b>	<b>Transaction detail</b>
	06/15	1,159.80	Stripe Transfer St-G2D3R8Y7H4L1 Nevada State Board of
	06/16	1,017.75	Stripe Transfer St-Y7G1W8I1F7F9 Nevada State Board of
	06/17	872.40	Stripe Transfer St-O1x5H4L2I1J8 Nevada State Board of
	06/21	290.70	Stripe Transfer St-V3A7D4I2Q5D7 Nevada State Board of
	06/22	726.75	Stripe Transfer St-A9M2O7Y8T7N7 Nevada State Board of
	06/23	2,907.00	Stripe Transfer St-S2N1V2P1P8I3 Nevada State Board of
	06/24	1,889.55	Stripe Transfer St-P7T1B0G9H7F9 Nevada State Board of
	06/27	872.10	Stripe Transfer St-D6x1I4K3K4E5 Nevada State Board of
	06/28	1,308.45	Stripe Transfer St-U2E0Z1E3T7N7 Nevada State Board of
	06/29	3,049.35	Stripe Transfer St-F6H9U3U6J2Y0 Nevada State Board of
	06/30	1,303.50	Stripe Transfer St-B2K4B2L1O1M2 Nevada State Board of
		\$21,646.20	Total electronic deposits/bank credits
		\$22,996.20	Total credits

**Debits****Electronic debits/bank debits**

<b>Effective date</b>	<b>Posted date</b>	<b>Amount</b>	<b>Transaction detail</b>
	06/13	63.55	Client Analysis Svc Chrg 220610 Svc Chge 0522 000005260797997
	06/28	1,318.50 <	Business to Business ACH Debit - IRS Usatxpymt 062822 225257953339246 Nevada State Board of
	06/29	2,005.17 <	Business to Business ACH Debit - Intuit Payroll S Quickbooks 220629 xxxxx6196 Nevada State Board of
		\$3,387.22	Total electronic debits/bank debits

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

**Checks paid**

<b>Number</b>	<b>Amount</b>	<b>Date</b>	
10347	425.42	06/01	
		\$425.42	Total checks paid
		\$3,812.64	Total debits

**Daily ledger balance summary**

<b>Date</b>	<b>Balance</b>	<b>Date</b>	<b>Balance</b>	<b>Date</b>	<b>Balance</b>
05/31	165,205.91	06/10	170,016.54	06/22	176,383.19
06/01	165,797.94	06/13	170,389.04	06/23	179,290.19
06/02	166,670.04	06/14	171,115.79	06/24	181,179.74
06/03	167,106.09	06/15	173,175.59	06/27	182,051.84
06/07	167,542.14	06/16	174,193.34	06/28	182,041.79
06/08	168,558.09	06/17	175,065.74	06/29	183,085.97
06/09	169,144.14	06/21	175,356.44	06/30	184,389.47
Average daily ledger balance		\$173,715.37			

# Coming Milestones

## Introducing Civil Applicant Processing

Civil Applicant Processing takes place when applicants are subject to a national fingerprint-based background check, where criminal history records are checked for a noncriminal justice purpose, such as an application for employment, licensing or adoption.



### Nevada Civil and Criminal Information System

- Automated processing of fingerprint submissions.
- Background check results returned electronically.
- Online bill-pay availability.

# NCJIS Modernization News



Nevada  
Civil and  
Criminal  
Information  
System

## INSIDE THIS ISSUE

Executive Message	1
NCJIS Modernization Update	1
Accomplishments	2
Civil Business Solutions	2 4
Change Management	
Engagement	4 5

Visit the  
NCJIS Modernization  
web page to find:

### Contact Information

Presentations  
Newsletters  
Documents  
Surveys

Telephone: 775-687-7263

[NCJISMod@dps.state.nv.us](mailto:NCJISMod@dps.state.nv.us)

<https://rccd.nv.gov/Services/NCJISMod/>

## Executive Message

Here are a few words from Erica Souza-Llamas, Executive Sponsor and Division Administrator of the Nevada Department of Public Safety (DPS), State Police's Records, Communications and Compliance Division (RCCD):

"It is my pleasure to provide an update on the budget activities impacting the NCJIS Modernization Program. I am happy to report that our request to the 2021 81st Legislative Session for continued funding in the amount of \$15,643,998 was approved for the 2022/2023 biennium. The Records, Communications and Compliance Division will continue its efforts to seek legislative funding in the upcoming 2023 Legislative Session for the 2024/2025 biennium to continue making positive strides toward the implementation of the NCJIS Modernization Program. I am also pleased with the progress being made on all efforts within the NCJIS Modernization Program. Everyone has worked very hard to get where we are today, and we are enjoying the fruits of their labor. I look forward to their ongoing efforts and successes!"

## NCJIS Modernization Update

The Nevada Criminal Justice Information System (NCJIS) Modernization Program is multiyear effort and a significant transformation that embraces state-of-the-art technology to better serve your business needs. This modernization effort will replace existing, and add critical, system functionality for internal and external users that will provide improved services to civil businesses while improving the efficiency and effectiveness of public safety operations.

At present, the NCJIS Mod Team is performing User Acceptance Testing. Selected agencies will be testing later. This essential yet time-consuming work tests hundreds of scenarios to discover and resolve any issues that surface. Criminal justice agency training and migration to the new system will follow.

Civil applications work began in early August and is proceeding on schedule with solution design reviews.

All planned milestones are being achieved by carrying out sequenced activities, each that needs to be completed successfully and in good order. Our priority is to ensure quality through a correct and unhurried rollout. Toward this aim, the implementation schedule provides a relative timeline to remain flexible enough to accommodate additional activities as needed to ensure the best possible experience for our civil and criminal justice stakeholders.

This issue of our newsletter highlights accomplishments, recaps the benefits of the new technical solutions and informs on upcoming civil business outreach.





## Accomplishments

The NCJIS Mod Team, in close collaboration with our many vendors, has been working diligently with great success in designing and building a more robust and efficient NCJIS environment.

Here are some achievements that have laid the necessary groundwork that will support future civil business applications.

- Online training and certification. This translates into lower expenditures across all public safety organizations.
- Development of the criminal justice infrastructure in the Cloud for a safer Nevada.
- Design, development, testing, and training for the Nevada Civil and Criminal Information System (NCCIS) Portal.
- Solution Requirements Specifications review. This extensive work was completed in preparation for the future civil business automated transactions, such as Brady Firearms checks, personal identification (PID) checks, and Civil Name Checks (CNCs). This process facilitates a common understanding of system functionality among stakeholders and provides a functional specification for further design work by architects and developers.

## Civil Business Solutions

This section highlights the automated solutions being brought to our civil business customers through the NCJIS Modernization.





## Nevada Civil and Criminal Information System



**NCCIS** is a new web portal for both civil business and criminal justice users. It is a gateway to new solutions and functionality for civil business users not previously available in the old system.

The NCCIS Portal is a cloud-based solution that provides a new way of interfacing with civil businesses and supports more features, capabilities, and reliable access. It is based on an industry standard, the National Information Exchange Model (NIEM) eXtensible Markup Language (XML). The NCCIS Portal will be accessible through any web browser.

Benefits in using the NCCIS Portal include:

- A fully modernized, robust, web-based environment.
- Centralized, easy access to current forms and information for customers.
- Ease in updating account information.
- Payment of bills or addition of money to accounts directly through the Portal.
- Online capability for civil applications through the Portal.

## Civil Applicant Program

The Civil Applicant Program requires fingerprinting for non-criminal justice national background checks. Fingerprinting is used to determine an individual's identity so that a complete criminal history record can be generated for employment or volunteer service screening.

This solution is slated for development in late 2023. Expected benefits include:

- Tracking by employers or employment agencies on the status of civil fingerprint submissions within the NCCIS Portal.
- Receiving civil fingerprint responses faster through the NCCIS Portal.



## Civil Name Check Program

The Civil Name Check (CNC) Program is designed to provide criminal history record information to authorized Repository users based upon an inquiry made by name and numeric identifiers rather than fingerprints.

CNC will be a modernized web-based solution accessible through the NCCIS Portal.

## Point of Contact Firearms Program

Nevada Federal Firearms Licensed (FFL) businesses use the Point of Contact Firearms Program as their point of contact rather than going to the FBI's National Instant Criminal Background Check System (NICS) directly. The advantage to this is that the Point of Contact Firearms Program has access to Nevada criminal history records unavailable to agencies outside of the state, as well as the national records.

This automated solution is slated for development in late 2023. Benefits to expect include:

- FFL businesses will be able to submit customer information directly through the Portal, with no need to call and wait in a queue.
- FFL responses will be received faster through the NCCIS Portal.

## Change Management Engagement

Change Management will soon reengage with civil business change ambassadors to provide program updates with key information on planned activities, conduct surveys, and help your organization prepare for using the new online civil applications through the NCCIS Portal anticipated to be available by late 2023.

## Change Ambassador Enrollment

Civil business client organizations are encouraged to enlist a representative to serve as change ambassador as your key point-of-contact. Large organizations may have more than one change ambassador to help facilitate communication.

Follow this Smartsheet link to sign up your change ambassador today!

[Change Ambassador Submission Form](#)

This link may also be accessed on the NCJIS Modernization web page, under Change Ambassador Information at:

<https://rccd.nv.gov/Services/NCJISMod/>





## Civil Change Ambassador Meetings

Civil business change ambassadors will be invited to periodic meetings via Microsoft Teams starting in fall 2022; exact dates are to be determined.

## Change Management Surveys

### I. Baselining Surveys

A Baselining Survey will be delivered by e-mail for each new solution (Civil Applicant, CNC, Point of Contact Firearms) to measure key conditions (indicators) before and after the new solutions are launched. This will help to determine the level of customer satisfaction improvement and success of this modernization effort.

### II. Change Readiness Survey

A Change Readiness Survey will be delivered in the months ahead by e-mail. Change Readiness surveys help to measure understanding and find opportunities for communication improvement. The Change Manager will identify and assess the potential challenges that might arise with implementation of new procedures and processes and with this modernization—online automated services for your organization.

The NCJIS Mod Team's top priority is to provide constant communication and gain important feedback from our valued stakeholders. **Visit the NCJIS Modernization web page to find:**

[Contact Information](#)

[Presentations](#)

[Newsletters](#)

[Documents](#)

[Surveys](#)

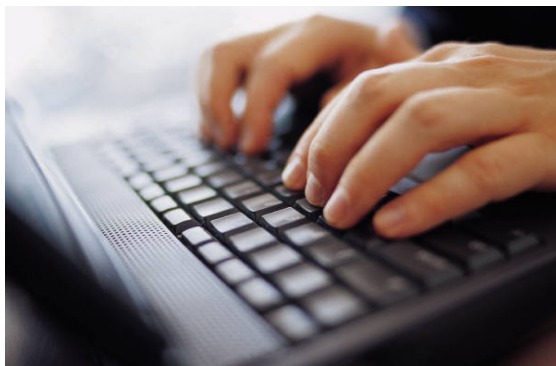
<https://rccd.nv.gov/Services/NCJISMod/>

Need help or additional information?

**Contact us by e-mail: [NCJISMod@dps.state.nv.us](mailto:NCJISMod@dps.state.nv.us).**

**With great appreciation from the NCJIS Mod Team.**

*This communication, including any attachments, may contain confidential information and is intended only for the individual or entity to whom it is addressed. Any review, dissemination, or copying of this communication by anyone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and delete and destroy all copies of the original message.*



## **Fujitsu ScanSnap iX1600 Large Format ADF Scanner - 600 dpi Optical - 40 ppm (Mono) - 40 ppm (Color) - PC Free Scanning - Duplex Scanning – USB** Item #8013122 **\$495.99/each**

4.8 out of 5 stars. Read reviews for average rating value is 4.8 of 5. Read 4 Reviews Same page link.



### A New Generation in Productivity

The next generation iX1600 is the most flexible scanner in the category, allowing users to connect via Wi-Fi or USB. With 33% faster duplex scanning, you can get more done in less time and with ScanSnap Home 2.0 software, documents will be digitized, organized and saved with minimal effort.

#### Key Bullet Points:

- Intuitive 4.3-inch touch screen
- **Wi-Fi (2.5/5GHz) or USB connectivity**
- 33% faster than its predecessor - **Fast scans up to 40 ppm/80 ipm** (A4-size documents, color, 300dpi)
- ScanSnap Cloud connects to your favorite cloud drive to manage your documents, receipts, business cards, and photos.
- **Holds 50 sheets in the Automatic Document Feeder (ADF)**
- Perfect for both individual and team use
- Stable paper feeding through Ultrasonic Sensor and high-quality Brake Roller
- Receipt Guide provides stable scanning for inconsistent paper sizes
- Produces clean images using Streak Reduction
- Stay Organized with ScanSnap Home

#### Features:

- **Optimized user experience:** ScanSnap iX1600 features an intuitive 4.3inch touch screen for complete end to end scanning and data utilization
- **Customize your preference:** The scanner supports up to 30 customizable profiles. Customize the profile on the touch screen based on your scanning needs. Personalize scanning icons using color, icons or letters
- **Scan anywhere you want whenever you want:** Wi-Fi compatibility allows you to directly connect to your smart devices or cloud services without PC, and allows for flexible placement wherever its convenient
- **Ideal for team sharing:** One scanner supports up to 4 user licenses each allowing user profile and icon customizations.

- **Stress-free usability for any users:** Friendly user interface enables even the most technology challenged users to scan and complete their tasks with peace of mind.
- **Clean, improved images:** The iX1600 produces consistent, high quality and clean images. Even if streaks do appear on scanned images, the Streak Reduction function removes them, reducing the hassle of time-consuming rescans. Automatically removes blank pages, deskews and rotates, detects color, grayscale and black and white, detects document size
- **Scan receipts and much more:** Reduce paper preparation even before hitting the scan button. Scan oversized or difficult documents, including envelopes, receipts or business cards.
- **Experience the best with ScanSnap Home software:** The ultimate document management platform which combines all of your favorite functions into one. Easily manage, edit and access data from documents, business cards, receipts and photos with the software.
- **Connect with ScanScap Cloud without the PC:** You can choose to scan data directly from the ScanSnap iX1600 to your favorite cloud service without a computer or mobile device. The software automatically recognizes and organizes your file type by documents, receipts, and business cards, and sends it to the appropriate cloud based on your pre-set profiles.
- 33% faster than its predecessor - Fast scans up to 40 ppm/80 ipm (A4-size documents, color, 300dpi)
- Stable paper feeding through Ultrasonic Sensor and high-quality Brake Roller
- Produces clean images using Streak Reduction
- Receipt Guide provides stable scanning for inconsistent paper sizes
- ScanSnap Cloud connects to your favorite cloud drive to manage your documents, receipts, business cards, and photos.
- Intuitive 4.3-inch touch screen
- Wi-Fi (2.5/5GHz\*) or USB connectivity
- Perfect for both individual and team use
- Holds 50 sheets in the Automatic Document Feeder (ADF)

# Epson® RapidReceipt™ Wireless Touchscreen Desktop Receipt And Color Document Scanner With Auto Document Feeder, RR-600W

Item #8677384 **\$399.99 Sale**

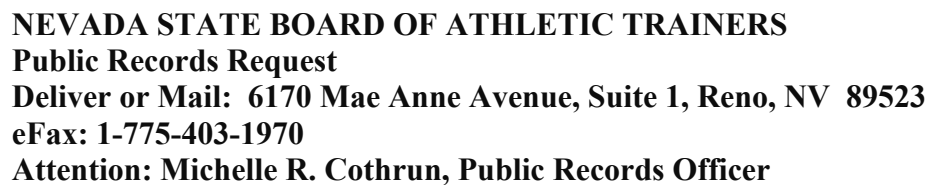
Reg. \$499.99(You save \$100.00)  
After instant savings. Exp 09/17/22.

4.3 out of 5 stars. Read reviews for average rating value is 4.3 of 5. Read 126 Reviews Same page link.



If you need to keep your finances in order, choose this receipt and document scanner. The Epson scanner features a large 4.3" touchscreen display to help you navigate its function and offers dirt detection, auto cropping and more. The wireless scanner offers high-speed operation and works with papers of different sizes.

- Can scan both sides simultaneously, offering speeds up to **35 pages per minute (ppm) in black and white** and **up to 70 ppm in color**.
- Offers auto cropping, background removal, dirt detection and other helpful functions.
- Automatically extracts and categorizes important data from receipts.
- Allows you to export information to QuickBooks®, Quicken®, TurboTax, Excel® CSV and more.
- 4.3" touchscreen is easy to read and operate.
- **100-page ADF lets you handle large scan jobs.**
- **Wireless (2.4 and 5 GHz) networking to connect to your devices. Allows features a USB 3.0 port for wired connections.**
- Compatible with papers up to 8-1/2" x 240".
- Includes receipt management software.
- Backed by the manufacturer's 1-year limited warranty.
- Eco-conscious choice — has one or more meaningful eco-attributes or eco-labels.
- Energy efficient — designed to use less energy than alternative products, potentially helping you save money and reduce your carbon footprint.



<b>Records Requested:</b>
Check one: <input type="checkbox"/> Paper copies <input type="checkbox"/> Electronic copies <input type="checkbox"/> Certified copies <input type="checkbox"/> Inspection (in person)
<i>Please be specific and include as much detail as possible regarding the records you are requesting.</i>

<b>Statement</b>	
<input type="checkbox"/> I understand there is a charge for copies of public records. I understand I will receive a written estimate for production of the records indicated above if the estimated cost is expected to be over \$25.00, which I will be required to pay in full prior to inspection or reproduction. Materials will be held for 30 days.	
<b>Requester Signature</b>	<div style="border-bottom: 1px solid black; height: 40px; width: 100%;"></div> <div style="text-align: center;">Signature</div>

Request status:		Office Use Only		Estimate:	
Date					
_____	Request received			Estimate:	\$ _____
_____	Receipt acknowledgement issued			Date deposit received	_____
_____	Request filled			Actual (if different):	\$ _____
_____	Estimated completion			Date final payment received	_____
_____	Estimate provided			Completed by	_____
_____	Request denied in whole				
_____	Other:				

*Retain request form for three (3) calendar years from the end of the calendar year in which the response was completed according to RDA 2015013*

### Public Record Request

Please submit the request in writing by filing out the [NSBAT Public Records Request Form](#) (below). Send the request to the attention of the Board's Public Information Officer.

You can submit your request any of the following ways:

- Email: [atrainer@nsbat.nv.gov](mailto:atrainer@nsbat.nv.gov)
- Personal Delivery or Mail to the Board Administrative Office: 6170 Mae Anne Ave., Suite 1, Reno, NV 89523; or
- eFax: 1-775-403-1970

Requests should be as specific as possible and include the requester's contact information. The Board will respond to the request within five (5) business days.

If the request cannot be fulfilled within five (5) business days, the Board will provide written notice of that fact and let the requester know the earliest date and time it reasonably believes the record will be available. It may work with the requester to focus the request so the Board can respond as expeditiously as possible.

### Fees for Public Records

Per NRS 239.052, a government entity is permitted to charge a fee for the actual cost incurred in the provision of a public record. This includes, without limitation, the cost of ink, toner, paper, media, and postage.

The Board will inform the requester of any fees, if applicable, prior to responding to the request.

- [NSBAT Public Record Request Form](#) &

 Request ADA document remediation for individuals using assistive technology devices

[Home](#)

[State of Nevada](#)

[Nevada Governor](#)

[NRS 640B](#)

[NAC 640B](#)

[About](#)

[Board Members & Staff](#)

[Board Meeting](#)

[Information](#)

[Mission](#)

[Frequently Asked](#)

[Questions](#)

[Verify A License](#)

[Disciplinary Actions](#)

[Forms](#)

[Association Links](#)

[Frequently Asked](#)

[Questions](#)

**Section 508  
WCAG 2.0  
ADA  
Compliance  
In Progress**





## Athletic Training Professional Licensure/Certification Regulations by State

All athletic trainers need to pass the Board of Certification Exam, BOC. The BOC exam is recognized by all Athletic Trainer state regulatory agencies to meet their exam requirement. Compliance with state regulatory requirements is mandatory and the only avenue to legal athletic training practice.

### **ALABAMA**

Board of Athletic Trainers  
PO Box 243011  
Montgomery, AL 36124

Phone: (334) 264-1929

Contact: [athletictrainers@bellsouth.net](mailto:athletictrainers@bellsouth.net)

Regulatory Information: <http://athletictrainers.alabama.gov/Regulatory.aspx>

Alabama Requirements:  
Section 34-40-5

- Citizen of US or legally present in US with federal documentation
- Must meet one of the following requirements
  - Successful completed National Athletic Trainers' Association (NATA) Board of Certification, Inc. qualifications and certified as athletic trainer in good standing by the NATA.
  - Licensure by reciprocity. License will be granted without exam to a qualified trainer holding a license from another state with similar standards to Alabama. That state must give reciprocity to Alabama residents.
- Application and fees to cover administration costs must be submitted no less than 30 days prior to a regular meeting.
- If a trainer fails to renew their license within 90 days of it expiring, they are required to file a new application and pay new application fees.

Please visit <http://athletictrainers.alabama.gov/Regulatory.aspx> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **ALASKA**

Division of Corporations, Business and Professional Licensing  
PO Box 110806  
Juneau, AK 99811-0806

Phone: (907) 465-2580

Contact: [patricia.lonergan@alaska.gov](mailto:patricia.lonergan@alaska.gov)

Regulatory Information:

<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/AthleticTrainers.aspx>

Athletic Trainers Statutes and Regulations:

<https://www.commerce.alaska.gov/web/portals/5/pub/AthleticStatutes.pdf>

### **Alaska Requirements:**

- Must complete an application provided by the department.
- Pay applicable fees
- Proof of Board Certification, sent directly from the Board of Certification, Inc., or another nationally recognized professional association approved by the department.
- Verification of applicant' licensure status sent directly to the department from each jurisdiction where the applicant is or was previously licensed. each verification must include:
  - Explanation of any disciplinary actions taken against the licensee
  - Documentation of any *BOC Standards of Professional Practice* violations
  - Documentation of any conviction, pending action or adverse decision based upon a complaint, investigation etc. related to criminal or fraudulent activity

Please visit <https://www.commerce.alaska.gov/web/portals/5/pub/AthleticStatutes.pdf> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.



## **Arizona**

Arizona Board of Athletic Training  
4205 N 7th Ave  
Suite 305  
Phoenix, AZ 85013

Phone: (602) 589-6337

Contact: [at.info@otboard.az.gov](mailto:at.info@otboard.az.gov)

Regulatory Information: <https://at.az.gov/>

Athletic Trainers Statues and Regulations:  
[http://apps.azsos.gov/public\\_services/Title\\_04/4-49.pdf](http://apps.azsos.gov/public_services/Title_04/4-49.pdf)

### **Arizona Requirements:**

- Meet requirements from A.R.S §34-4122
  - Be of good moral character. Board may consider if the person has been convicted of a felony or a misdemeanor involving moral turpitude.
  - Successfully complete the application process
  - Possess at minimum a BA from an accredited institution with course work and supervised clinical experience as required and approved by the board
  - Passed the national exam within one year before the date of the application or currently possess certification as an athletic trainer from a nationally recognized board of certification.
  - Pay the application fee - \$300 for an original license
- Complete athletic training program at a program accredited by CAATE or its predecessors
- Pass the national exam

Please visit [http://apps.azsos.gov/public\\_services/Title\\_04/4-49.pdf](http://apps.azsos.gov/public_services/Title_04/4-49.pdf) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Arkansas**

Arkansas State Board of Athletic Training  
9 Shackelford Plaza, Ste. 3  
Little Rock, AR 72211

Phone: (501) 683-4076

Contact: [aratb@sbcglobal.net](mailto:aratb@sbcglobal.net)

Regulatory Information: <http://www.aratb.org/index.html>

Athletic Trainers Statues and Regulations:  
[http://www.aratb.org/pdfs/at\\_rules\\_regulations.pdf](http://www.aratb.org/pdfs/at_rules_regulations.pdf)  
[http://www.aratb.org/pdfs/at\\_practice\\_act.pdf](http://www.aratb.org/pdfs/at_practice_act.pdf)

### **Arkansas Requirements:**

#### **New License**

- Meet one of the requirements to sit for an examination approved by the Board
  1. Possess a BA from an accredited institution and meet curriculum and internship requirements required by certified testing agency approved by the Board
  2. Certified and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
- Examination will be a reliable, valid, and legally defensible examination approved by the Board.
- Complete the application process required by the Board.

#### **License by Reciprocity**

- A licensed trainer possessing a current license from another state maybe issued a license by the Board provided the state where the trainer is currently licensed has requirements at least equal to Arkansas' requirement.
- Applicant may be required to be interviewed by the Board if there are questions on credentials, requirements on licensure in the other state or professional capabilities.
- An applicant can request a hearing if the Board refused reciprocity.
- Complete the Board's application process.

Please visit <http://www.aratb.org/index.html> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **California**

California has no regulations.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Colorado**

Department of Regulatory Agencies, Division of Registration and Occupations  
1560 Broadway, Ste. 1350  
Denver, CO 80202

Phone: 303-894-7800

Contact: [registrations@DORA.state.co.us](mailto:registrations@DORA.state.co.us)

Regulatory Information: [https://www.colorado.gov/pacific/dora/Athletic\\_Trainer\\_Laws](https://www.colorado.gov/pacific/dora/Athletic_Trainer_Laws)

Athletic Trainers Statues and Regulations:  
[https://www.colorado.gov/pacific/dora/Athletic\\_Trainer\\_Laws#Rules](https://www.colorado.gov/pacific/dora/Athletic_Trainer_Laws#Rules)

### **Colorado Requirements:**

- BA from an accredited college or university
- Successfully completed an accredited athletic training education program
- Passed a competency exam administered by a national certifying agency approved by the director and provide evidence of current certification by the national certifying agency or  
Pass a competency exam developed and administered by the director
- Submit a completed application
- Pay associated fees
- Submit additional information as requested by the director

Please visit [https://www.colorado.gov/pacific/dora/Athletic\\_Trainer\\_Laws](https://www.colorado.gov/pacific/dora/Athletic_Trainer_Laws) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Connecticut**

CT Department of Public Health  
410 Capital Ave, PO Box 340308  
MS# 12 APP  
Hartford, CT 06134

Phone: 860-509-7603

Contact: [oplcdph@ct.gov](mailto:oplcdph@ct.gov)

Regulatory Information:

[http://www.ct.gov/dph/cwp/view.asp?a=3121&q=389236&dphNav\\_GID=1821](http://www.ct.gov/dph/cwp/view.asp?a=3121&q=389236&dphNav_GID=1821)

Athletic Trainers Statutes and Regulations:

<http://www.ct.gov/dph/cwp/view.asp?a=3121&q=389534>

### **Connecticut Requirements:**

- Hold a BA in any area from either a regionally accredited institution or from an institution of higher education located outside the US that is legally chartered to grant postsecondary degrees in the county in which located.
  - If you have not sat for or received the results of the Board of Certification for athletic trainer, you may be eligible for a temporary permit. If you have passed the exam or are licensed in another state, you are not eligible for a temporary permit.
- Verification that you are currently certified by the Board of Certification as an athletic trainer sent directly to the board
- Notarized application with a photo and \$190 in the form of a bank check or money order.
- Official transcript submitted directly from the educational institution.
- Completed official verification forms for any out-of-state license, certification or registration – current or expired.

Please visit [http://www.ct.gov/dph/cwp/view.asp?a=3121&q=389236&dphNav\\_GID=1821](http://www.ct.gov/dph/cwp/view.asp?a=3121&q=389236&dphNav_GID=1821) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Delaware**

Examining Board of Physical Therapy & Athletic Trainers  
Cannon Bldg., Suite 203  
861 Silver Lake Blvd.  
Dover, DE 19904

Phone: (302) 744-4500

Contact: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

Regulatory Information: <http://delcode.delaware.gov/title24/c026/index.shtml>

Athletic Trainers Statues and Regulations:  
<http://regulations.delaware.gov/AdminCode/title24/2600.shtml>

### **Delaware Requirements:**

- Graduated from an accredited school offering physical therapy, athletic training or physical therapy assistant programs.
- Passed a national examination designated by the Board.
- Meets additional educational requirements set for in rules and regulations.
- Shall not have any administration penalties from any other jurisdiction(s).
- Shall not have any impairment related to drugs, alcohol or a finding or mental incompetence

Please visit [http://www.ct.gov/dph/cwp/view.asp?a=3121&q=389236&dphNav\\_GID=1821](http://www.ct.gov/dph/cwp/view.asp?a=3121&q=389236&dphNav_GID=1821) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Florida**

Department of Health Board of Athletic Trainers  
4052 Bald Cypress Way \*BIN #C08  
Tallahassee, FL 32399-3258

Phone: (850) 245-4444 ext. 3463

Contact: [Stephanie.Robison@flhealth.gov](mailto:Stephanie.Robison@flhealth.gov)

Regulatory Information: <http://floridasathletictraining.gov/>

Athletic Trainers Statues and Regulations: <http://floridasathletictraining.gov/resources/>

### **Florida Requirements:**

- Submit fingerprints to the FL Department of Law Enforcement using a LiveScan service provider.
- BA or higher from a program certified by the Commission on Accreditation of Athletic Training Education or its successor recognized & approved by the US DOE or the Commission on Recognition of Postsecondary Accreditation, approved by the board or recognized by the Board of Certification
- Passed the national examination to be certified by the Board of Certification.
- Current AED and CPR professional rescue level certification from the American Red Cross, the American Health Association, American Safety and Health Institute, National Safety Council or an entity approved by the board as equivalent.
- If licensed in another state, must have license verification form sent directly to the board office from that office that issued the license or certification.

Please visit <http://floridasathletictraining.gov/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Georgia**

Georgia Board of Athletic Trainers  
237 Coliseum Drive  
Macon, GA 31217-3805

Phone: 478-207-1693

Contact: PLB-Healthcare2@sos.ga.gov

Regulatory Information: <http://sos.ga.gov/index.php/licensing/plb/7>

Athletic Trainers Statues and Regulations: <http://rules.sos.ga.gov/gac/53>

### **Georgia Requirements:**

#### **New License**

- Graduated from a college or university in the athletic training program, accredited by the Commission on Accreditation of Athletic Training Education (CAATE).
- Written application on a form provided by the board
- Fee
- Pass the National Athletic Trainers Association Board of Certification (BOC)
- Direct BOC to submit exam scores to the GA Board of Athletic Trainers.

#### **Non-resident Licensed in Another State**

Out of state residents licensed in another state who submit an application and appropriate fees, may be licensed in GA without examination. The other state must license candidates from GA in the same manner.

- Applicant shall direct either the state board to send official verification of licensure or NATA to send an official verification of registration to the GA board.
- Applications must be complete within 6 months of the date the first document was received by the Board. Any application not completed within that time period, will be voided.

Please visit <http://sos.ga.gov/index.php/licensing/plb/7> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.



## **Hawaii**

State of Hawaii  
DCCA-PVL, Attn: AT  
PO Box 3469  
Honolulu, HI 96801

Phone: 808-586-2694

Contact: [at@dcca.hawaii.gov](mailto:at@dcca.hawaii.gov)

Regulatory Information: <http://cca.hawaii.gov/pvl/programs/athletictrainer/>

Athletic Trainers Statues and Regulations:  
[http://cca.hawaii.gov/pvl/programs/athletictrainer/statute\\_rules/](http://cca.hawaii.gov/pvl/programs/athletictrainer/statute_rules/)

### **Hawaii Requirements:**

- Provide:
  - Name and address
  - Current, active and unencumbered certification from the Board of Certification, Inc.
  - Information on any complaints against the athletic trainer with the Board of Certification, Inc. or any state agency that regulates athletic trainers.
- Completed the educational and certification requirements for the Board of Certification, Inc.
- Renew the registration every 3 years
- Notify the department if any changes in registration information within 30 days.

Please visit <http://cca.hawaii.gov/pvl/programs/athletictrainer/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Idaho**

State Board of Medicine  
PO Box 83720  
Boise, ID 83720-0058

Phone: (208) 327-7000

Contact: [info@bom.idaho.gov](mailto:info@bom.idaho.gov)

Regulatory Information: <https://legislature.idaho.gov/statutesrules/idstat/Title54/T54CH39/>

Athletic Trainers Statues and Regulations:  
<https://adminrules.idaho.gov/rules/current/22/0110.pdf>

### **Idaho Requirements:**

- BA or advanced degree from an accredited 4 yr. college or university that meets the minimum athletic training curriculum requirement established by the board.
- Successfully completed the certification examination by the national athletic trainers' association board of certification or equivalent exam approved/recognized by the board
- Provide documentation of current certification, which is in good standing with the national athletic trainers' association or a nationally recognized credentialing agency, adopted by the board as recommended by the board of athletic trainers.
- Submit an application on forms prescribed by the board
- Pay the licensure fee - \$200

For more information please visit  
<https://bom.idaho.gov/BOMPortal/BoardPage.aspx?Board=ATH>.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Illinois**

Illinois Department of Professional Regulation  
320 W. Washington, 3rd Floor  
Springfield, IL 62786

Phone: (217) 782-0218

Contact: [robert.gerton@illinois.gov](mailto:robert.gerton@illinois.gov)

### Regulatory Information:

<http://ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1291&ChapAct=225%26nbsp%3BILCS%26nbsp%3B5%2F&ChapterID=24&ChapterName=PROFESSIONS+AND+OCCUPATIONS&ActName=Illinois+Athletic+Trainers+Practice+Act%2E>

### Athletic Trainers Statues and Regulations:

<http://www.ilga.gov/commission/jcar/admincode/068/06801160sections.html>

## **Illinois Requirements:**

### Application by Examination

- BA or advanced degree from an accredited 4 yr. college or university that meets the minimum athletic training curriculum requirement established by the Commission on Accreditation of Athletic Training Education (CAATE) or its successor  
or  
upon the recommendation of the IL Board of Athletic Trainers (the Board), may approve athletic training programs that are not accredited or approved by CAATE, provided the institution:
  - Is legally recognized and authorized to confer BA or MA degrees by the jurisdiction where it is located.
  - Have sufficient full time faculty to ensure the educational obligations of the student are fulfilled. Faculty must demonstrate competence in their specified area.
  - Have a designated program director.
  - Has curriculum that cover the domains of athletic training as states in the Role Delineation Study, 7<sup>th</sup> edition, published by the BOC. This incorporation does not include later editions or amendments, or its successor agency and provides evidence of completion of the clinical competencies stabled by CAATE or its successor.
  - Division or Board may require more information.
  - Programs will be evaluated on a case by case situation for each licensure application.
- Verification of successfully completing the exam with documentation directly from the BOC.

- Specified fee - \$200 for initial licensure or application for licensure from a person licensed in another jurisdiction.
- Proof of current CPR & AED certification for Healthcare Providers and Professional Rescuers or its equivalent based on American Red Cross or American Heart Association standards.
- Applicants applying under the elements listed above are eligible to temporarily practice if:
  - If they have not taken the required exam; the applicant may practice for no longer than 3 months under the supervision of a licensed athletic trainer. If the applicant fails, they must cease practice immediately. Failing to do so, is considered the unlicensed practice of athletic training.
  - If the applicant has applied in writing for licensure and complies with provisions of Section 9, they may practice for no longer than 6 months or until notification that the application has been approved or denied. Practice after denial or for more than 6 months will be considered unlicensed practice of athletic training.

Application for Licensure by Endorsement – Licensed in another jurisdiction

- Complete application provided by the Division
- Proof of successful completion of the BOC examination
- Certification from the state where the application is originally certified which states that the applicant is”
  - In currently licensed
  - Time period when the applicant was registered/licensed
  - Whether any disciplinary actions have been taken or are pending
  - Proof of current CPR & AED certification or its equivalent based on American Red Cross or American Heart Association standards.
- Applicant who has submitted an application may practice until one of the following occurs:
  - For 6 months after the application is filed
  - Upon withdrawal of the application
  - When the applicant received a license from the Department
  - Upon notification the application was denied by the Department

Please visit <http://www.idfpr.com/profs/AthleticTraining.asp> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Indiana**

Professional Licensing Agency  
Attn: Indiana Athletic Trainers Board  
402 W. Washington St. Rm #W072  
Indianapolis, IN 46204

Phone: (317) 234-2960

Contact: [pla10@pla.in.gov](mailto:pla10@pla.in.gov)

Regulatory Information: [http://www.in.gov/pla/files/IATB\\_2014\\_Edition.pdf](http://www.in.gov/pla/files/IATB_2014_Edition.pdf)

Athletic Trainers Statues and Regulations: <http://www.in.gov/pla/athletic.htm>

### **Indiana Requirements:**

#### **Examination Candidates**

- Completed application
- Verification of BOC examination/certification status form
- Official Transcript
- Verification of State Licensure/Certification Form directly from each state you are currently registered in.
- Verification of Supervision Form
- Verification of employment/experience
- Application Fee - \$55
- Criminal background check
- Passport quality photograph

#### **Endorsement Candidates**

- Completed application
- Criminal background check
- Application Fee - \$55
- Passport quality photograph
- Official Transcript
- Exempt from taking the BOC exam if:
  - Licensed in another state and the other state's standards licensure/certification are at least equal to Indiana's
  - The individual is certified by the BOC & meets Indiana's requirements
  - The individual is certified by an organization recognized by the National Commission on Competency Assurance (NCAA) and meets all other Indiana licensure requirements

Please visit <http://www.in.gov/pla/athletic.htm> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Iowa**

Iowa Board of Athletic Training  
Lucas State Office Bldg. 5th Floor  
321 East 12th Street  
Des Moines, IA 50319-0075

Phone: (515) 281-4422

Contact: [pla10@pla.in.gov](mailto:pla10@pla.in.gov)

Regulatory Information: [http://www.in.gov/pla/files/IATB\\_2014\\_Edition.pdf](http://www.in.gov/pla/files/IATB_2014_Edition.pdf)

Athletic Trainers Statues and Regulations: <http://www.idph.iowa.gov/Licensure/Iowa-Board-of-Athletic-Training>

### **Iowa Requirements:**

- Complete the application form
- Pay \$120 application fee
- Official transcript from accredited college or university sent directly to the Board office from the college or university.
- BOC letter of current certification sent directly to Board.
- Verification of licenses held in other states
  - Issue date
  - Expiration date
  - Any pending or past disciplinary action

For more information please visit <http://www.idph.iowa.gov/Licensure/Iowa-Board-of-Athletic-Training>.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Kansas**

State Board of Healing Arts  
235 S. Topeka Blvd.  
Topeka, KS 66603

Phone: (888) 886-7205

Contact: [klenahan@ksbha.ks.gov](mailto:klenahan@ksbha.ks.gov)

Regulatory Information: <http://www.ksbha.org/statsandregs.shtml>

Athletic Trainers Statues and Regulations: <http://www.ksbha.org/statsandregs.shtml>

### **Kansas Requirements:**

- Completed written application
- BA or post-baccalaureate degree with athletic training curriculum approved by the board.
- Passed an athletic training examination approved by the board.
- Application fee – not more than \$80
- Licenses may be issued without examination if:
  - Applicant is licensed/registered/certified in another jurisdiction, has passed an examination in athletic training in another jurisdiction if the standards for examination & licensure are at least equivalent to those in KS.
  - Applicant has been engaged in the practice of athletic training in another jurisdiction, has passed an examination in athletic training in another jurisdiction if the standards for examination & licensure are at least equivalent to those in KS
  - Is not subject to disciplinary action or have pending disciplinary action at the time of application.
  - Pays an application fee not more than \$80
- File a practice protocol with the board

Please visit <http://www.ksbha.org/professions/AT.shtml> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.



## **Kentucky**

Kentucky Board of Medical Licensure  
310 Whittington Parkway, Ste. 1B  
Louisville, KY 40222

Phone: (502) 429-7932

Contact: [Teresa.kleinhenz@ky.gov](mailto:Teresa.kleinhenz@ky.gov)

Regulatory Information: <https://kbml.ky.gov/ah/Pages/Athletic-Trainer.aspx>

Athletic Trainers Statues and Regulations: <https://kbml.ky.gov/ah/Pages/Athletic-Trainer.aspx>

### **Kentucky Requirements:**

- Completed written application
  - Pay required fee
  - Be of good character and reputation
  - Be certified and in good standing with the National Athletic Trainers Association Board of Certification
- Or
- Be authorized to practice in another state and be in good standing in that state, if the state has standards equivalent to KY.

Please visit <https://kbml.ky.gov/ah/Pages/Athletic-Trainer.aspx> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Louisiana**

State Board of Medical Examiners  
PO Box 30250  
New Orleans, LA 70190-0250

Phone: (504) 568-6820

Contact: [dvicknair@lsbme.la.gov](mailto:dvicknair@lsbme.la.gov)

### Regulatory Information:

<http://www.lsbme.la.gov/sites/default/files/documents/Laws/Practice%20Acts/Athletic%20Trainers/Athletic%20Trainers%20Practice%20Act%202014.pdf>

### Athletic Trainers Statutes and Regulations:

<http://www.lsbme.la.gov/sites/default/files/documents/Rules/Individual%20Rules/Athletic%20Trainers%20July%202017.pdf>

### Louisiana Requirements:

#### New License

- Certification from BOC or its successor
- Degree in athletic training from a CAATE accredited program or a comparable degree accepted by the BOC and approved by the board - Official transcript
- Good moral character- background check
- 18 years of age
- Citizen of US or possess authority to work and reside in the US- passport or birth certificate, marriage certificate, if applicable
- Application fee

#### Reciprocity

- Individuals possessing a current, unrestricted license to practice as an athletic trainer from another jurisdiction in the US are eligible for licensure in LA if the applicant meets all the qualifications for licensure in §3107 of <http://www.lsbme.la.gov/sites/default/files/documents/Rules/Individual%20Rules/Athletic%20Trainers%20July%202017.pdf>

Please visit <http://www.lsbme.la.gov/licensure/athletic-trainers> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Maine**

Athletic Trainer Program  
35 State House Station  
Augusta, ME 04333-0035

Phone: (888) 577-6690

Contact: [athletic.trainers@maine.gov](mailto:athletic.trainers@maine.gov)

Regulatory Information: <http://www.mainelegislature.org/legis/statutes/32/title32ch127-Asec0.html>

Athletic Trainers Statues and Regulations:  
<http://www.maine.gov/pfr/professionallicensing/professions/trainers/laws.html>

### **Maine Requirements:**

- Demonstrate that the applicant is trustworthy and competent to engage in practice.
- Graduate of a college or university
- Successfully complete curriculum in athletic training or other curricula acceptable to the department.
- Successfully complete athletic training program approved by National Athletic Trainers' Association or its successor or other organization approved by the department or a program of practical training in athletic training acceptable to the department.
- Passed National Athletic Trainers' Association Board of Certification examination or be currently certified by the National Athletic Trainers' Association or its successor or other organization approved by the department.

For more information please visit

<http://www.maine.gov/pfr/professionallicensing/professions/trainers/index.html>.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Maryland**

Maryland Board of Physicians  
4201 Patterson Avenue  
PO Box 2571  
Baltimore, MD 21215-0095

Phone: 410-764-4775

Contact: [dhmfh.mbpalliedhealth@maryland.gov](mailto:dhmfh.mbpalliedhealth@maryland.gov)

Regulatory Information: <https://www.mbp.state.md.us/>

Athletic Trainers Statutes and Regulations: <https://www.mbp.state.md.us/>

### **Maryland Requirements:**

- Complete application that is notarized
- Verification of successfully completing a CAATE accredited education program.
- Current BOC certification
- Demonstrate oral and written competency in English
- Information on licensure/certification/registration in any other jurisdiction
- Character & fitness questions
- Passport quality photo
- Evaluation and Treatment Protocol
- Fees

Please visit <https://www.mbp.state.md.us/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Massachusetts**

Division of Professional Licensure  
Board of Allied Health Professions  
1000 Washington St, Ste 710  
Boston, MA 02118

Phone: (617) 727-3071

Contact: [Sonia.Jordan@state.ma.us](mailto:Sonia.Jordan@state.ma.us)

Regulatory Information:

<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleXVI/Chapter112/Section23F>

Athletic Trainers Statutes and Regulations: <http://www.mass.gov/ocabr/licensee/dpl-boards/ah/regulations/rules-and-regulations/259-cmr-400.html#top>

### **Massachusetts Requirements:**

- Provide documentation of current BOC certification
- Graduation from an approved and accredited education program, or graduation from a foreign program determined by the BOC to meet CAATE equivalency or graduation from another substantially equivalent program of study deemed acceptable by the Board.

Please visit <http://www.mass.gov/ocabr/licensee/dpl-boards/ah/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Minnesota**

MN Board of Medical Practice  
University Park Plaza  
2829 University Ave. SE, #500  
Minneapolis, MN 55414-3246

Phone: (612) 548-2140

Contact: [Molly.Schwanz@state.mn.us](mailto:Molly.Schwanz@state.mn.us)

Regulatory Information: <https://www.revisor.mn.gov/statutes/?id=148.7801#stat.148.7801>

Athletic Trainers Statues and Regulations: <https://mn.gov/elicense/a-z/?id=1083-231357#/list/appId//filterType//filterValue//page/1/sort//order/>

### **Minneapolis Requirements:**

#### **General Registration – New graduates**

- Provide documentation of current BOC certification
- BA or Masters
- Successfully complete an athletic training program approved or accredited by Commission on Accreditation of Athletic Training Education, CAATE, Commission of Allied Health Education Programs, CAAHEP, National Athletic Trainer's Association Professional Education Committee, NATAPEC.

#### **Limited Registration/Temporary Registration**

- Must successfully complete the BOC within one year after Temporary Registration is issues. Limited to working under direct supervision of registered athletic trainer.

#### **Exceptions to general registration requirements**

- Registration by Reciprocity

Please visit <https://mn.gov/elicense/a-z/?id=1083-231357#/list/appId//filterType//filterValue//page/1/sort//order/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Missouri**

State of Missouri  
State Board of Healing Arts  
PO Box 4  
Jefferson City, MO 65102

Phone: (573) 751-0098

Contact: [rachel.hatfield@pr.mo.gov](mailto:rachel.hatfield@pr.mo.gov)

Regulatory Information: <http://pr.mo.gov/athletictrainers.asp>

Athletic Trainers Statues and Regulations:  
<https://www.sos.mo.gov/cmsimages/adrules/csr/current/20csr/20c2150-6.pdf>

### **Missouri Licensure Based on Certification or Reciprocity Requirements:**

- Fee - \$25
- Verification of Licensure, from any state in which you now hold or have ever held a license, registration, or certification in any profession.
- Activities Statement Complete a form providing a chronological listing of all professional and nonprofessional activities from college graduation to the present date. All dates must be accounted for including all beginning and ending months and years. In Chronological Order, list the position held, complete names, addresses and zip codes of employers. If unemployed or on vacation for more than one month, list your exact activities and locations. Note: Failure to account for all time periods will delay the processing of your application
- Photo
- NATA BOC CERTIFICATION – Please request a written or electronic verification of your NATA BOC certification to be sent to our office. It can be mailed or emailed to [licensure@pr.mo.gov](mailto:licensure@pr.mo.gov)
- Complete application.

Please visit <http://pr.mo.gov/athletictrainers.asp> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Montana**

Montana Board of Athletic Trainers  
PO Box 200513  
301 South Park, 4th Floor  
Helena, MT 59620-0513

Phone: (406) 841-2369

Contact: [dlibsdatr@mt.gov](mailto:dlibsdatr@mt.gov)

Regulatory Information: [http://b.bsd.dli.mt.gov/license/bsd\\_boards/atr\\_board/board\\_page.asp](http://b.bsd.dli.mt.gov/license/bsd_boards/atr_board/board_page.asp)

Athletic Trainers Statues and Regulations: <http://boards.bsd.dli.mt.gov/atr#8?2>

### **Montana Requirements:**

Must submit a completed application which includes the following:

- Must submit the application fee(s).
- Provide documentation (an official transcript or verification of graduation and degree validation, sent directly from the school) that the applicant has received at least a baccalaureate degree from a postsecondary institution that meets the academic standards for athletic trainers established by the National Athletic Trainers Association Board of Certification ([www.nata.org](http://www.nata.org)) or an equivalent organization.
- Must provide two letters of recommendation from at least two clinical supervisors familiar with the applicant's clinical training. All reference letters must be sent directly to the board office from the reference source. A form is attached for your use and may be copied as many times as needed.
- Must have passed the examination established by the Board of Certification; please submit a copy of your current BOC card (Board of Certification) [www.bocarc.org](http://www.bocarc.org)
- Any criminal conviction or disciplinary action taken by a board or licensing agency in another state or territory of the United States may subject your application to being considered "non-routine". Non-routine applications are reviewed by the Board.
- Must submit a current copy of Health Care Provider CPR Certification.
- FEES \$ 175.00 Application Fee and Original License Fee \$ 175.00 Application by Endorsement (Licensed in another State) Make check or money order payable to the Montana Board of Athletic Trainers (all fees are non-refundable) License fees cover one year.
- TEMPORARY LICENSE
- Full fees must be paid. Once the exam is passed, the license will move from temporary to full active status.
- A temporary license may be issued for up to 90 days (or until the Board acts on an active application, whichever is sooner) to any applicant who meets the criteria noted above for exam applicants but who has not yet met the examination requirements, or has a valid



license from another state or certification to practice athletic training in another state and that state's standards as determined by the board, are at least equal to the standards for licensure in this state, or, is certified as an athletic trainer by an organization recognized by the national commission for certifying agencies.

- Requests for temporary licensure must be accompanied by a completed application and application fee.

#### APPLICANTS LICENSED/CERTIFIED IN ANOTHER STATE

- Must submit a completed application (includes all information listed above) I Must submit the application fee
- Must submit a copy of a BOC card verifying current certification and passage of examination [www.bocatc.org](http://www.bocatc.org).
- Must request and have the board office receive directly from the source official verification of licensure from any jurisdiction or state. A form is attached for request of verification from other states.
- NON ROUTINE APPLICANTS
- If the application is considered a non-routine application, there may be a delay in processing of the application. You may be requested to provide additional information, or make a personal appearance before the Board during a regularly scheduled Board meeting. Complete non-routine applications may take up to 120 days to process.
- All verifications of licensure must be sent directly from each state board in which the applicant is currently or has ever been licensed. Please make copies of the attached verification request form as needed. Some states may charge a fee for verification. Contact each state board prior to sending the request.
- Keep the Board office informed at all times of any address changes, changes in license status and complaints or proposed disciplinary action. This is essential for timely processing of applications and subsequent licensure.
- When the application file is complete, it will be processed and considered by Board Members for permanent licensure. The applicant may be notified if additional information is required or if required to appear before the Board for an interview.

For more information please visit

[http://b.bsd.dli.mt.gov/license/bsd\\_boards/atr\\_board/board\\_page.asp](http://b.bsd.dli.mt.gov/license/bsd_boards/atr_board/board_page.asp).

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Nebraska**

DHHS - Division of Public Health  
Licensure Unit  
PO Box 94986  
Lincoln, NE 68509-4986

Phone: (402) 471-4914

Contact: [michelle.humlicek@nebraska.gov](mailto:michelle.humlicek@nebraska.gov)

Regulatory Information: <http://dhhs.ne.gov/publichealth/Documents/Athletic%20Training.pdf>

Athletic Trainers Statutes and Regulations: [http://www.sos.ne.gov/rules-and-regs/regsearch/Rules/Health\\_and\\_Human\\_Services\\_System/Title-172/Chapter-017.pdf](http://www.sos.ne.gov/rules-and-regs/regsearch/Rules/Health_and_Human_Services_System/Title-172/Chapter-017.pdf)

### **Nebraska Requirements:**

#### **Initial Credential**

- Minimum 19 years old and good character
- Citizen of US or qualified alien under the Federal Immigration and Nationality Act or nonimmigrant lawfully present in the US who is eligible for a credential under the Uniform Credentialing Act.
- Graduated after successfully completing the athletic training curriculum requirements of an accredited college or university as defined in 172 NAC 17-002 **or** have graduated with a four-year degree from an accredited college or university and completion of at least 2 consecutive years as a student athletic trainer, military duty excepted, under the supervision of an athletic trainer approved by the Board.
- Successfully completed the BOC exam
- Complete application

#### **Passed Licensure Examination, But Is Not Practicing**

An applicant who has met the education, and examination requirements as specified in 172 NAC 17- 003.01 items 3 and 4, who passed the examination more than three years prior to the time of application for licensure, and who is not practicing at the time of application for licensure, must present proof to the Department, that s/he has within the three years immediately preceding the application for licensure:

1. Completed 25 hours of continuing education pursuant to 172 NAC 17-004; and
2. Holds a current cardiopulmonary (CPR) certificate from a nationally recognized organization that issues the certificates; or
3. Holds a current certification from the Board of Certification for Athletic Trainers (BOC); or
4. Has retaken and passed the licensure examination with a passing score determined by using the Anghoff method.

Licensed in Another Jurisdiction, But Is Not Practicing

An applicant who has met the standards for licensure pursuant to 172 NAC 17-003.01 based on a license in another jurisdiction and who is not practicing at the time of application for licensure, must present proof to the Department that s/he has within the three years immediately preceding the application for licensure:

1. Completed 25 hours of continuing education pursuant to 172 NAC 17-004; and
2. Holds a current cardiopulmonary (CPR) certificate from a nationally recognized organization that issues these certificates; or
3. Holds a current certification from the Board of Certification for Athletic Trainers (BOC); or
4. Has retaken and passed the licensure examination with a passing score determined by using the Anghoff method. Effective Date NEBRASKA DEPARTMENT OF 172 NAC 17

Please visit <http://dhhs.ne.gov/publichealth/Pages/crlATHome.aspx> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Nevada**

Nevada State Board of Athletic Trainers  
PO Box 34296  
Reno, NV 89533-4296

Phone: (775) 787-2636

Contact: [atrainner@nsbat.nv.gov](mailto:atrainner@nsbat.nv.gov)

Regulatory Information: <http://nevadaathletictrainers.nv.gov/>

Athletic Trainers Statues and Regulations: <https://www.leg.state.nv.us/NAC/NAC-640B.html>

### Nevada Process for Licensure:

- Complete fingerprint process
- Complete official application and have it notarized by a Notary Public.
- Send official copy of diploma or transcript from the school you graduated from showing your degree conferred.
- Front and back copy of your Board of Certification card. You can also have an electronic version sent from the Board of Certification. Note – this is not your NATA card.
- Passport sized photo taken within 60 days of the application
- Fee - \$300

Please visit <http://nevadaathletictrainers.nv.gov> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **New Hampshire**

Office of Allied Health Professionals  
Philbrook Building  
121 S Fruit St  
Concord, NH 03301  
Phone: (603) 271-8389

Contact: [Tina.Kelley@nh.gov](mailto:Tina.Kelley@nh.gov)

Regulatory Information: <http://www.gencourt.state.nh.us/rsa/html/NHTOC/NHTOC-XXX-326-G.htm>

Athletic Trainers Statues and Regulations:  
[http://www.gencourt.state.nh.us/rules/state\\_agencies/ath.html](http://www.gencourt.state.nh.us/rules/state_agencies/ath.html)

### **New Hampshire Requirements:**

- Applicants for initial licensure as athletic trainers shall:
- Demonstrate sufficient evidence of good professional character and reliability to satisfy the board that the applicant shall faithfully and conscientiously avoid professional misconduct and adhere to this chapter, RSA 328-F, and the board's rules.
- Have at least a bachelor's degree.
- Have a currently valid certificate issued by the National Athletic Trainers Association Board of Certification, Inc., or its successor organization.
- Meet any continuing competency requirements established by the board.
- 

Please visit <https://www.oplc.nh.gov/allied-health/athletic-trainers.htm> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **New Jersey**

NJ State Board of Medical Examiners  
140 E Front St, 3rd Floor  
PO Box 183  
Trenton, NJ 08625

Phone: (609) 826-7100

Contact: [bmeat@dca.lps.state.nj.us](mailto:bmeat@dca.lps.state.nj.us)

Regulatory Information: <http://www.njconsumeraffairs.gov/at/Pages/regulations.aspx>

Athletic Trainers Statues and Regulations:  
<http://www.njconsumeraffairs.gov/at/Pages/regulations.aspx>

### **New Jersey Requirements:**

To be eligible for licensure you must

- Be 18 years of age or older.
- Be of good moral character and not be engaged in the habitual use of alcohol, narcotics or other habit-forming drugs;
- Have graduated from a high school approved by the Department of Education or has obtained education acceptable to the Board of Medical Examiners; and
- Have graduated from an athletic training education program approved by the Commission on Accreditation of Allied Health Education Programs or the Commission on Accreditation of Athletic Training Education; and
- Have successfully passed the Board of Certification examination for Athletic Trainers.
- Complete the application form along with:
  - Submission of a nonrefundable application fee
  - Full face passport photo
  - Resume that describes in detail full employment history
  - Notarized copy of the Athletic Training Education Program certificate issued by your college/university that verifies your completion of the curriculum approved by either the Commission on Accreditation of Allied Health Education Programs of the Commission on Accreditation of Athletic Training Education.
  - Official transcript sent directly to the Committee's office by your college/university.
  - If licensed in other states, each state will need to complete a "Verification of State License" form that is sent directly to the Athletic Training Advisory Committee.
  - If employed as an athletic trainer, each employer will need to complete a "Verification of Professional Employment" form.

Please visit <http://www.njconsumeraffairs.gov/Documents/licenseprocess/Athletic-Trainers-Advisory-Committee.pdf> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **New Mexico**

New Mexico Athletic Trainers Practice Board  
2550 Cerrillos Road  
Toney Anaya Building, Second Floor  
Santa Fe, NM 87505

Phone: (505) 476-4622

Contact: [Athletic.Trainers@State.NM.US](mailto:Athletic.Trainers@State.NM.US)

Regulatory Information:

[http://www.rld.state.nm.us/boards/Athletic\\_Trainers\\_Rules\\_and\\_Laws.aspx](http://www.rld.state.nm.us/boards/Athletic_Trainers_Rules_and_Laws.aspx)

Athletic Trainers Statutes and Regulations:

[http://www.rld.state.nm.us/boards/Athletic\\_Trainers\\_Rules\\_and\\_Laws.aspx](http://www.rld.state.nm.us/boards/Athletic_Trainers_Rules_and_Laws.aspx)

New Mexico Licensure Requirements:

- Non-refundable fee - \$125
- Completed application signed, dated, and notarized
- Current 2x2 photo
- Current email address
- Proof of current AED & CPR certification
- Official sealed college/university transcripts
- Copy of current NATA-BOC certification or proof of registration for 3-part NATA-BOC examination. If not NATA certified, shall apply to take the NATABOC or its successor organization's exam or other exams offered by the board as demonstration of professional competence. Successful completion of either exam is a requirement for licensure.
- Pass New Mexico jurisprudence examination

Please visit [http://www.rld.state.nm.us/boards/Athletic\\_Trainers.aspx](http://www.rld.state.nm.us/boards/Athletic_Trainers.aspx) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.



## **New York**

Office of the Professions-AT Unit  
Division of Professional Licensing Services  
89 Washington Avenue  
Albany, NY 12234-1000

Phone: (518) 474-3817 ext 560

Contact: [athlbd@nysed.gov](mailto:athlbd@nysed.gov)

Regulatory Information: <http://www.op.nysed.gov/prof/at/athletlaw.htm>

Athletic Trainers Statues and Regulations: <http://www.op.nysed.gov/prof/at/athletlaw.htm>

### **New York Licensure Requirements:**

- At least 21 years of age
- \$158 fee. If application is withdrawn, partial refunds may be available
- Must meet one of the three options outlined below:
  - BA or higher degree from a program in athletic training that is registered by the NY State Education Department as licensure qualifying.
  - BA or higher degree from a program accredited by the National Athletic Trainers Association (NATA), the Commission on Accreditation of Allied Health Programs (CAAHP) or the Commission on Accreditation of Athletic Training Education (CAATE)
  - BA equivalent degree or higher degree in any major and have completed as part of the degree program or in addition to it
    - 12 semester hours in professional athletic training content area, which may include;
      - Kinesiology/biomechanics;
      - Exercise physiology;
      - Infection control; professionalism and ethics; and
      - Prevention and care of athletic injuries
        - Preconditioning
        - Conditioning
        - Reconditioning
        - Recognition
        - Assessment
        - Therapeutic modalities, therapeutic exercise
        - First Aid
        - CPR
    - 9 semester hours in the human biological and physical sciences and social and behavioral sciences content area which may include:
      - Principles of human anatomy & physiology

- Neuroscience
  - Nutrition
  - Pharmacology
  - Psychology and sports psychology
  - Counseling, education and communication skills
- 1,500 hours of clinical or work experience in the practice of athletic training supervised by:
  - New York State Certified Athletic Trainer
  - NATABOC certified Athletic Trainer (ATC)
- Certification of Verification of satisfactory score on NATA Board of Certification, Inc.

Please visit <http://www.op.nysed.gov/prof/at/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **North Carolina**

N.C. Board of Athletic Training Examiners  
PO Box 10769  
Raleigh, NC 27605

Phone: (919) 821-4980

Contact: [katie@recanc.com](mailto:katie@recanc.com)

Regulatory Information: <http://www.ncbate.org/nc-general-statute-and-rules---regs.html>

Athletic Trainers Statues and Regulations: <http://www.ncbate.org/nc-general-statute-and-rules---regs.html>

### **North Carolina Licensure Requirements:**

- Written application along with evidence of good moral character
- Graduation from an accredited four-year college or university in a course of study approved by the Board
- Pass the examination administrated by the National Athletic Trainers' Association Board of Certification, Inc.

### **Reciprocity With Other States**

- A license may be issued to a qualified applicant holding an athletic trainer license in another state if that state recognizes the license of this State in the same manner.

Please visit <http://www.ncbate.org/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **North Dakota**

North Dakota Board of Athletic Trainers  
PO Box 5545  
Fargo, ND 58105-5545

Phone: (701) 417-6171

Contact: [bradley.reed@sanfordhealth.org](mailto:bradley.reed@sanfordhealth.org)

Regulatory Information: <http://www.legis.nd.gov/cencode/t43c39.html>

Athletic Trainers Statutes and Regulations:  
<http://www.legis.nd.gov/information/acdata/html/Title106.html>

### **North Dakota Initial Licensure Requirements:**

- Meet requirements of certification established by the national athletic trainers' association board of certification, inc.
- Submit an application along with application fee AND initial license fee
- Must pass an examination approved by the board.
- Must meet the approval of the board; and;
- Must have not committed an act that constitutes grounds for denial of a license.

### **Reciprocity**

- A person who holds a current license as an athletic trainer in another jurisdiction and who is in good standing in that jurisdiction may apply to receive a license from the board if the person satisfies the requirements for initial licensure

Please visit <https://www.governor.nd.gov/boards/BoardDetails.aspx?boardid=11> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Ohio**

Athletic Trainers Section  
77 South High Street, 16th Floor  
Columbus, OH 43215-6108

Phone: (614) 466-3774

Contact: [board@otptat.ohio.gov](mailto:board@otptat.ohio.gov)

Regulatory Information: <http://otptat.ohio.gov/PracticeActs.aspx>

Athletic Trainers Statutes and Regulations: <http://otptat.ohio.gov/PracticeActs.aspx>

### Ohio Examination Licensure Requirements:

For individuals awaiting BOC certification examination results or has passed the BOC certification examination and has never held a state license or certificate to practice athletic training in any state or US territory.

- Non-refundable fee - \$100
- BCI/FBI Criminal Records Check
- Notarized online applications
- 2 x 2 passport photo taken within 6 months preceding date of application.
- Athletic Trainers Jurisprudence Exam Registration – must score 90%
- If from a CAATE accredited athletic training program, you are only required to submit an official transcript. If not, you must show proof of course areas listed on the appropriate Education Check List.
- Official verification from any jurisdiction in which you hold or have ever held a license, certification, or registration to practice athletic training or another health care profession.
- Official Electronic Verification from the Board of Certification.

Please visit <http://otptat.ohio.gov/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Oklahoma**

State Board of Medical Licensure and Supervision  
Athletic Trainers Advisory Committee  
101 NE 51st St  
Oklahoma City, OK 73105

Phone: (405) 962-1422

Contact: [licensing@okmedicalboard.org](mailto:licensing@okmedicalboard.org)

Regulatory Information: [http://www.okmedicalboard.org/athletic\\_trainers#laws-rules](http://www.okmedicalboard.org/athletic_trainers#laws-rules)

Athletic Trainers Statues and Regulations:  
[http://www.okmedicalboard.org/athletic\\_trainers#laws-rules](http://www.okmedicalboard.org/athletic_trainers#laws-rules)

### **Oklahoma Examination Licensure Requirements:**

Licensure by examination Requirements for Athletic Trainer licensure by examination are as follows:

- (1) Statutory requirements. All applicants for licensure by examination must meet the statutory requirements set forth in the Oklahoma Athletic Trainers Act, hereinafter referred to as Act.
- (2) Required examination. The State Board of Medical Licensure and Supervision, hereinafter referred to as Board, recognizes and adopts the National Athletic Trainer's Association Certification Examination (hereinafter referred to as NATA) as the examination required for licensure of an Athletic Trainer.
- (3) Filing application. Application for licensure by examination must be on file at the office of the Board at least 30 days prior to examination.
- (4) Admittance. No person shall be admitted to the examination until satisfactory evidence is submitted to the Board of her/his qualifications to be admitted to such examination.
- (5) Proof of scores. Submission of proof of scores of a passing grade, as determined by the National Athletic Trainer's Association, shall constitute satisfactory evidence of an applicant's educational qualifications for licensure. Applicants must have the scores submitted to this Board through the Interstate Reporting Service.
- (6) Failure of written portion of examination. In the event of failure to pass the written portion of the NATA examination, the applicant must re-take said part of the examination until such time as a passing score is obtained.
- (7) Failure of oral/practical portion of examination. In the event of failure to pass the oral/practical portion of the examination, the applicant must re-take said part of the examination until such time as a passing score is obtained.
- (8) Administration of oral/practical examination.
  - (A) The oral/practical portion of the examination will be administered by one licensed physician and two licensed Athletic Trainers.

(B) The Secretary of the State Board of Medical Licensure and Supervision is authorized to appoint the physician and licensed Athletic Trainers who are to administer the examination each time the examination is given.

(9) Fees.

(A) The application for licensure by examination shall be accompanied with a fee to cover the actual cost of purchasing the examination and the cost of administering the examination which is to be determined on a per capita basis.

(B) The Secretary of the Board is hereby authorized to assess the actual cost of the examination and the administration costs of said examination and to notify the respective applicants of the cost for the examination or any respective parts thereof.

(C) The application for licensure by examination shall be accompanied with a fee of \$50.00 in addition to the examination fee.

(10) Team or consulting physician application and written protocol. An Athletic Trainer's License shall only be issued by the Board upon application filed by both the Athletic Trainer applicants and the team physician or consulting physician with a written protocol approved by said physician.

Please visit [http://www.okmedicalboard.org/athletic\\_trainers](http://www.okmedicalboard.org/athletic_trainers) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Oregon**

Oregon Health Licensing Agency  
Board of Athletic Trainers  
1430 Tandem Ave NE, Ste 180  
Salem, OR 97301

Phone: (503) 378-8667

Contact: [ohla.info@state.or.us](mailto:ohla.info@state.or.us)

Regulatory Information: <http://www.oregon.gov/oha/PH/HLO/Pages/Board-Athletic-Trainer-Laws-Rules.aspx>

Athletic Trainers Statutes and Regulations: <http://www.oregon.gov/oha/PH/HLO/Pages/Board-Athletic-Trainer-Laws-Rules.aspx>

### **Oregon Examination Licensure Requirements:**

- Meet requirements of [OAR 331 Division 30](#)
- Submit a completed application
- Submit registration fee
- Submit one form of acceptable photographic identification
- Submit proof of being at least 18 years of age
- Submit evidence of current certification in CPS including
  - Adult & pediatric CPS
  - AED
  - 2<sup>nd</sup> Rescuer CPR
  - Airway obstruction
  - Barrier Devices
- Provide documentation for one of the following pathways
  - Licensure Pathway 1 – Qualification through examination. Applicant must submit
    - Official transcript demonstrating a degree from an accredited 4-yr college or university and has completed an athletic training program accredited by the Commission on Accreditation of Athletic Training Education or has been approved or recognized by the Board or Military experience or training that the board determines is substantially equivalent to the education required above.
    - Official documentation that the applicant has successfully completed the certification examination administered by the national Board of Certification, or an equivalent examination approved by the Board of Athletic trainers.
  - Licensure Pathway 2 – Reciprocity
    - Submit an Affidavit of Registration demonstrating proof of current registration, which is active with no current or pending disciplinary action.



Registration must be issued by another state or territory in the US and the requirements be equal to those in [ORS 688.720](#)

Please visit <http://www.oregon.gov/OHA/PH/HLO/Pages/Board-Athletic-Trainer.aspx> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Rhode Island**

RI Department of Health  
Athletic Trainer's Board of Licensure  
3 Capitol Hill - Room 103  
Providence, RI 02908

Phone: (401) 222-1392

Contact: [alana.rodriquez@health.ri.gov](mailto:alana.rodriquez@health.ri.gov)

Regulatory Information: <http://webserver.rilin.state.ri.us/Statutes/TITLE5/5-60/INDEX.HTM>

Athletic Trainers Statues and Regulations:  
[http://sos.ri.gov/documents/archives/regdocs/released/pdf/DOH/DOH\\_2526.pdf](http://sos.ri.gov/documents/archives/regdocs/released/pdf/DOH/DOH_2526.pdf)

### **Rhode Island Examination Licensure Requirements:**

An applicant seeking licensure in this state as an athletic trainer must:

- a) be a graduate from an accredited college or university and have completed the following minimum curriculum requirements:

- Human Anatomy;
- Human Physiology;
- Physiology of Exercise;
- Applied Anatomy and Kinesiology;
- Psychology (2 courses);
- First Aid and CPR;
- Nutrition;
- Remedial Exercise;
- Personal, Community and School Health;
- Techniques of Athletic Training;
- Advanced Techniques of Athletic Training; and
- Clinical Experience in accordance with national standards as recognized by the NATA certifying body and as approved by the Director;

OR

have successfully completed a NATA-approved athletic training program from a college or university sponsoring a NATA-approved graduate or undergraduate program; and

- b) have passed to the satisfaction of the Board the required examination in accordance with section 5.0 herein and been certified by the NATA;
- c) and c) not have committed an act which constitutes grounds for denial of a license pursuant to section 8.0 herein.

The clinical experience (internship) must be provided under the direct supervision of an NATA-certified athletic trainer.

On and after January 1, 2004, an applicant for initial licensure shall be required to demonstrate:

- a) Proof of graduation from an accredited college or university and have met minimum athletic training requirements as established by the Department;
- b) Proof of having passed the required examination, approved by the Department, and been certified by the national certifying body recognized by the National Athletic Trainers Association (NATA).

Application for licensure shall be made on forms provided by the Department which shall be completed, notarized and submitted to the Department. Such application shall be accompanied by the following documents:

- a) one (1) unmounted recent photograph of the applicant, head and shoulders front view, approximately 2 x 3 inches in size;
- b) supporting official transcripts of education credentials and clinical experience as required in section 3.1 above;
- c) National board results in accordance with section 5.1 (submitted either with application or submitted to the Department by the certifying body of the National Athletic Trainer's Association);
- d) the application fee as set forth in the Rules and Regulations Pertaining to the Fee Structure for Licensing, Laboratory and Administrative Services Provided by the Department of Health; and
- e) a copy of the applicant's resume.

Out-of-state applicants must submit, in addition to the above documents, documentation of licensure or certification in another state or jurisdiction.

Please visit <http://health.ri.gov/licenses/detail.php?id=249> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **South Carolina**

SC Department of Health and Environmental Control  
Division of EMS and Trauma  
2600 Bull Street  
Columbia, SC 29201

Phone: (803) 545-4269

Contact: [NeelyMW@dhec.sc.gov](mailto:NeelyMW@dhec.sc.gov)

Regulatory Information: <http://otptat.ohio.gov/PracticeActs.aspx>

Athletic Trainers Statues and Regulations: <http://www.scstatehouse.gov/code/t44c075.php>

### **South Carolina Licensure Requirements:**

- Satisfactorily complete the National Board of Certification Inc., examination
- Meet athletic training curriculum requirements of a college or university and provide proof by means of a certified transcript.
- Complete application
- \$50 fee

Please visit

[http://www.scdhec.gov/Health/FHPF/EMS\\_TrainingProtocolsRequirements/AthleticTrainerCertification/](http://www.scdhec.gov/Health/FHPF/EMS_TrainingProtocolsRequirements/AthleticTrainerCertification/) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **South Dakota**

SD Board of Medical & Osteopathic Examiners  
101 N Main Ave, Ste 301  
Sioux Falls, SD 57104

Phone: (605) 367-7781

Contact: [sdbmoe@state.sd.us](mailto:sdbmoe@state.sd.us)

Regulatory Information:

[http://sdlegislature.gov/Statutes/Codified\\_Laws/DisplayStatute.aspx?Type=Statute&Statute=36-29](http://sdlegislature.gov/Statutes/Codified_Laws/DisplayStatute.aspx?Type=Statute&Statute=36-29)

Athletic Trainers Statues and Regulations:

<http://sdlegislature.gov/Rules/DisplayRule.aspx?Rule=20:63>

### **South Dakota Licensure Requirements:**

- Has baccalaureate degree and has met the athletic training course requirements of a college or university approved by the board
- Has passes an examination approved by the board

Please visit <http://www.sdbmoe.gov/content/athletic-trainer> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Tennessee**

Tennessee Board of Athletic Trainers  
665 Mainstream Dr, 2nd Floor  
Nashville, TN 37243

Phone: (800) 778-4123 ext 25135

Contact: [tomica.walker@tn.gov](mailto:tomica.walker@tn.gov)

Regulatory Information: <http://otptat.ohio.gov/PracticeActs.aspx>

Athletic Trainers Statues and Regulations: <http://www.scstatehouse.gov/code/t44c075.php>

### **Tennessee Licensure Requirements:**

#### **Licensure by examination:**

- (a) An application packet shall be requested from the Administrative Office.
- (b) An applicant shall respond truthfully and completely to every question or request for information contained in the application form and submit it, along with all documentation and fees required by the form and rules, to the Administrative Office. It is the intent of this rule that activities necessary to accomplish the filing of the required documentation be completed prior to filing an application and that all documentation be filed simultaneously. (
- (c) An applicant shall submit a clear, recognizable, recently taken bust photograph which shows the full head, face forward from at least the top of the shoulder up.
- (d) It is the applicant's responsibility to request that a graduate transcript, from an athletic trainer curriculum of a college or university approved by the Board, be submitted directly from the educational institution to the Administrative Office. The transcript must show that the degree has been conferred and carry the official seal of the institution.
- (e) An applicant shall submit evidence of good moral character. Such evidence shall be two recent (within the preceding 12 months) original letters from medical professionals, attesting to the applicant's personal character and professional ethics on the signator's letterhead.)
- (f) An applicant shall have BOC submit directly to the Administrative Office satisfactory proof of BOC certification or proof of being eligible for that certification.
- (g) An applicant shall disclose the circumstances surrounding any of the following:
  - 1. Conviction of any criminal law violation of any country, state or municipality, except minor traffic violations.
  - 2. The denial of professional licensure/certification application by any other state or the discipline of licensure/certification in any state.
  - 3. Loss or restriction of licensure/certification.
  - 4. Any civil suit judgment or civil suit settlement in which the applicant was a party defendant including, without limitation, actions involving

malpractice, breach of contract, antitrust activity or any other civil action remedy recognized under the country's or state's statutory common or case law.

5. Failure of any licensure or certification examination.

(h) If an applicant holds or has ever held a license/certificate to practice any profession in any other state, the applicant shall cause to be submitted the equivalent of a Tennessee Certificate of Endorsement (verification of licensure/certification) from each such licensing board which indicates the applicant holds or held an active license/certificate and whether it is in good standing presently or was at the time it became inactive. It is the applicant's responsibility to request this information be sent directly from each such licensing board to the Administrative Office.

(i) An applicant shall submit the fees required in Rule 0150-01-.06.

(j) An applicant shall cause to be submitted documentation of successful completion of the examinations for licensure as governed by Rule 0150-01-.08. This verification must be submitted by the examining agency directly to the Administrative Office.

(k) The applicant shall cause to be submitted to the Board's administrative office directly from the vendor identified in the Board's licensure application materials, the result of a criminal background check.

Licensure by Reciprocity.

To become licensed in Tennessee as an athletic trainer based on licensure or certification in another state, an applicant must

(a) Comply with all the requirements of paragraph (2) of this rule except subparagraph (j).

(b) Be licensed or certified in a state that will license or certify athletic trainers licensed and residing in Tennessee without examination; and

(c) Hold a current, active athletic trainer license/certificate that is in good standing in another state; and

(d) Pay the fee required by [Rule 0150-01-.06](#).

(e) Cause to be submitted to the Board's administrative office directly from the vendor identified in the Board's licensure application materials, the result of a criminal background check

Please visit <http://publications.tnsosfiles.com/rules/0150/0150-01.20140901.pdf> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Texas**

Texas Department of Licensing and Regulation  
Athletic Trainers  
PO Box 12057  
Austin, TX 78711

Phone: (512) 463-6599

Contact: [cs.athletic.trainers@tdlr.texas.gov](mailto:cs.athletic.trainers@tdlr.texas.gov)

Regulatory Information: <https://www.tdlr.texas.gov/at/atlaw.htm>

Athletic Trainers Statutes and Regulations: <https://www.tdlr.texas.gov/at/atrules.htm>

### **Texas Licensure Requirements:**

- (a) Unless otherwise indicated, an applicant must submit all required information and documentation of credentials on department-approved forms.
- (b) An applicant must submit the following required documentation:
  - (1) a completed application on a department-approved form;
  - (2) official transcript(s)/documentation of all relevant college work showing successful completion of education requirements and apprenticeship hours;
  - (3) the form providing information regarding other state licenses, certificates, or registrations that an applicant holds or held, if applicable;
  - (4) proof of successfully completing the jurisprudence examination no more than six months prior to the date of application; and
  - (5) the fee(s) required under § [110.80](#).
- (c) The applicant must successfully pass a criminal history background check.
- (d) The applicant must meet the fitness requirements under this chapter.
- (e) The department will notify the applicant regarding whether the applicant qualifies to take the license examination.
- (f) Pursuant to Texas Occupations Code, Chapters 51 and 451, the commission or the executive director may deny the application for violation of the Act.



(g) If after review the department determines that the application should not be approved, the department shall give the applicant written notice of the reason for the proposed decision and of the opportunity for a hearing under Texas Government Code, Chapter 2001.

### **110.21 License Requirements.**

(1) a baccalaureate or post-baccalaureate degree, which includes at least 24 hours of combined academic credit from each of the following course areas:

- (A) human anatomy;
- (B) health, disease, nutrition, fitness, wellness, emergency care, first aid, or drug and alcohol education;
- (C) kinesiology or biomechanics;
- (D) physiology of exercise;
- (E) athletic training, sports medicine, or care and prevention of injuries;
- (F) advanced athletic training, advanced sports medicine, or assessment of injury; and
- (G) therapeutic exercise or rehabilitation or therapeutic modalities.

(2) an apprenticeship in athletic training meeting the following requirements:

- (A) the program shall be under the direct supervision of and on the same campus as a Texas licensed athletic trainer, or if out-of-state, the college or university's certified or state licensed athletic trainer;
- (B) the apprenticeship must be a minimum of 1,800 hours. It must be based on the academic calendar and must be completed during at least five fall and/or spring semesters. Hours in the classroom do not count toward apprenticeship hours;
- (C) the hours must be completed in college or university intercollegiate sports programs. A maximum of 600 hours of the 1,800 hours may be accepted from an affiliated setting which the college or university's athletic trainer has approved. No more than 300 hours may be earned at one affiliated setting. These hours must be under the direct supervision of a licensed physician, licensed or certified athletic trainer, or licensed physical therapist;

(D) 1,500 hours of the apprenticeship shall be fulfilled while enrolled as a student at a college or university; and

(E) the apprenticeship must offer work experience in a variety of sports. It shall include instruction by a certified or state-licensed athletic trainer in prevention of injuries, emergency care, rehabilitation, and modality usage.

(b) In place of the requirements in subsection (a), applicants qualifying under the Act, §451.153(a)(1) shall hold a baccalaureate or post-baccalaureate degree and one of the following:

(1) current licensure, registration, or certification as an athletic trainer issued by another state, jurisdiction, or territory of the United States; or

(2) current national certification as an athletic trainer issued by the Board of Certification, Inc. (BOC).

(c) Applicants qualifying under the Act, §451.153(a)(2) or (a)(3), shall have a baccalaureate or post-baccalaureate degree or a state-issued certificate in physical therapy or a baccalaureate or post-baccalaureate degree in corrective therapy with at least a minor in physical education or health. Applicants who hold such degrees must complete three semester hours of a basic athletic training course from an accredited college or university. An applicant shall also complete an apprenticeship in athletic training meeting the following requirements.

(1) The program shall be a minimum of 720 hours. It must be based on the academic calendar and must be completed during at least three fall and/or spring semesters. The hours must be under the direct supervision of a college or university's Texas licensed athletic trainer or if out-of-state, the college or university's certified or state-licensed athletic trainer. The apprenticeship includes a minimum of 360 hours per year. Hours in the classroom do not count toward apprenticeship hours.

(2) Actual working hours shall include a minimum of 20 hours per week during each fall semester. A fall semester includes pre-season practice sessions. The apprenticeship must offer work experience in a variety of sports.

(3) The apprenticeship must be completed in a college or university's intercollegiate sports program. A maximum of 240 hours of the 720 hours may be earned at a collegiate, secondary school, or professional affiliated setting which the college or university's

athletic trainer has approved. No more than 120 hours may be earned at one affiliated setting.

(d) In place of the requirements in subsections (a) and (b), applicants qualifying under the Act, §451.153(a)(1), shall have a baccalaureate or post-baccalaureate degree in athletic training from a college or university, which held accreditation, during the applicant's matriculation at the college or university and at the time the degree was conferred, from a nationally recognized accrediting organization that is approved by the department.

(e) Certification required. An applicant must have:

(1) current certification in the techniques of professional rescuer cardio-pulmonary resuscitation and the use of an automated external defibrillator; or

(2) current certification for Emergency Medical Services (EMS) with the department.

(f) Each applicant must have a baccalaureate or post-baccalaureate degree from a college or university, which held accreditation, at the time the degree was conferred, from a regional educational accrediting association that is approved by the department.

(g) The relevance to the licensing requirements of academic courses, the titles of which are not self-explanatory, must be substantiated through course descriptions in official school catalogs or bulletins or by other means acceptable to the department.

(h) The department shall not accept courses, which an applicant's transcript indicates, were not completed with a passing grade for credit.

Please visit <https://www.tdlr.texas.gov/at/at.htm> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Utah**

Utah Division of Occupational & Professional Licensing  
State of Utah  
PO Box 146741  
Salt Lake City, UT 84111-6741

Phone: (866) 275-3675

Contact: [doplureau3@utah.gov](mailto:doplureau3@utah.gov)

Regulatory Information: <https://le.utah.gov/xcode/Title58/Chapter40a/58-40a.html>

Athletic Trainers Statues and Regulations: <https://dopl.utah.gov/laws/R156-40a.pdf>

### **Utah Licensure Requirements:**

The division shall issue a license to practice as an athletic trainer to an applicant who:

- (1) has obtained a bachelor's or advanced degree from an accredited four-year college or university and meets the minimum athletic training curriculum requirement established by the board by rule;
- (2) has successfully completed the certification examination administered by the Board of Certification Inc. or equivalent examination approved or recognized by the board;
- (3) is in good standing with and provides documentation of current certification by the Board of Certification Inc. or a nationally recognized credentialing agency approved by the board;
- (4) submits an application to the division on a form prescribed by the division; and
- (5) pays the required licensing fee as determined by the department under Section [63J-1-504](#)

Please visit [https://dopl.utah.gov/licensing/athletic\\_trainer.html](https://dopl.utah.gov/licensing/athletic_trainer.html) for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Vermont**

Vermont Secretary of State  
Office of Professional Regulation  
89 Main St, 3rd Floor  
Montpelier, VT 05620-3402

Phone: (802) 828-3228

Contact: [judith.griffen@sec.state.vt.us](mailto:judith.griffen@sec.state.vt.us)

Regulatory Information: [https://www.sec.state.vt.us/media/122037/AT\\_Rules.pdf](https://www.sec.state.vt.us/media/122037/AT_Rules.pdf)

Athletic Trainers Statutes and Regulations: <https://www.sec.state.vt.us/professional-regulation/list-of-professions/athletic-trainers/statutes-rules.aspx>

### **Vermont Licensure Requirements:**

Examination – First time applicants:

To be eligible for licensure as an athletic trainer, applicant shall have:

1. Graduated from an athletic training program which is accredited by an agency recognized by the US Department of Education or the Council on Post-Secondary Accreditation
2. Passed and examination approved by the director.

You must submit:

1. Vermont online application
2. Non-refundable application fee
3. Scanned copy of active Board of Certification (BOC)

Endorsement – Currently licensed in another state

You must submit:

1. Vermont online application
2. Non-refundable application fee
3. Scanned copy of active Board of Certification (BOC)
4. Enter all states were you have been or are currently licensed
5. Verification of your licensure submitted from your original state of licensure and from your most recent state of licensure, if different.

Please visit <https://www.sec.state.vt.us/professional-regulation/list-of-professions/athletic-trainers.aspx> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Virginia**

Virginia Board of Medicine  
Perimeter Center  
9960 Maryland Drive, Ste 300  
Henrico, VA 23233-1463

Phone: (804) 367-4613

Contact: [medbd@dhp.virginia.gov](mailto:medbd@dhp.virginia.gov)

Regulatory Information: <http://www.dhp.virginia.gov/medicine/advisory/at/default.asp>

Athletic Trainers Statues and Regulations:  
[http://www.dhp.virginia.gov/medicine/medicine\\_laws\\_regs.htm](http://www.dhp.virginia.gov/medicine/medicine_laws_regs.htm)

### **Virginia Requirements:**

- Pay a non-refundable application fee of \$130.
- Complete the application
- Verification of professional activity as prescribed on the application form
- Evidence of current NATABOC certification
- If licensed/certified in any other jurisdiction, documentation of practice and verification as to whether there has been any disciplinary action taken or pending in that jurisdiction.

### **Provisional Licensure**

- Applicants who have been approved to sit for the NATABOC certification examination may be granted a provisional license to practice athletic training under the supervision and control of an athletic trainer.
- Applicant must submit an application for provisional license to the board for review and approval.
- Provisional licenses expire 6 months from issuance or upon receipt of notification of a failing score by the NATABOC or upon licensure as an athletic trainer by the board, whichever comes first.

Please visit <http://www.dhp.virginia.gov/medicine/advisory/at/> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Washington**

Health Systems Quality Assurance  
Customer Service Center  
PO Box 1099  
Olympia WA 98507

Phone: (360) 236-4857 (804) 367-4613

Contact: [bruce.bronoske@doh.wa.gov](mailto:bruce.bronoske@doh.wa.gov)

Regulatory Information: <http://apps.leg.wa.gov/RCW/default.aspx?cite=18.250>

Athletic Trainers Statues and Regulations: <http://apps.leg.wa.gov/WAC/default.aspx?cite=246-916>

### **Washington Requirements:**

- Completion of an approved education program as determined by the secretary. These include:
  - (1) Any accredited educational program accepted by the board of certification for the athletic trainer (BOC) as meeting the requirements to sit for the certification examination; or
  - (2) Completion of a bachelors or advanced degree attained prior to January 1, 2004, including at a minimum:
    - (a) Course work in:
      - (i) Health, such as, nutrition, drugs/substance abuse, health education, personal health and wellness or a course in pathology or pathophysiology or pharmacology is considered an acceptable substitution;
      - (ii) Human anatomy;
      - (iii) Kinesiology/biomechanics;
      - (iv) Human physiology;
      - (v) Physiology of exercise;
      - (vi) Basic and advanced athletic training; and
    - (b) Completion of an internship with a minimum of 1,500 practical hours under direct supervision of an athletic trainer certified by the BOC.
- Passing score in the examination administered by the board of certification for athletic trainers (BOC) or its predecessor or successor organization as approved by the secretary
- Completion of 7 clock hours of AIDS education and training
- Any other written declaration of documentation as required by the secretary

Please visit

<https://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/AthleticTrainer> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.



## **West Virginia**

WV Board of Physical Therapy  
101 Dee Drive  
Charleston, WV 25311

Phone: (304) 558-0367

Contact: [wvbopt@wv.gov](mailto:wvbopt@wv.gov)

Regulatory Information:

<http://wvbopt.com/documents/Title%2016%20Series%205%20General%20Provisions%20for%20Athletic%20Trainers%20-%20Effective%20June%2016%2020112.pdf>

Athletic Trainers Statues and Regulations:

<http://wvbopt.com/documents/Chapter%2030%20Statue%20-%20Athletic%20Trainers%20Effective%20070110.pdf>

### **West Virginia Requirements:**

- Completed, signed and notarized application fee with \$25 fee.
- Photo per application instructions
- List of states where you are or have been licensed or registered as an athletic trainer
- \$100 registration fee, which is waived if graduate student – must verify status
- BOC Verification if you name is not included on the provided BOC listing on their website.
- Verification of Licensure, Certification, or Registration from other jurisdictions that you are or have been licensed or registered as an athletic trainer.
- Graduate Students must have their university or college provide proof of enrollment in order to waive the registration fee.

Please visit <http://wvbopt.com/page.cfm?sectionID=15> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Wisconsin**

Department of Regulation & Licensing  
Athletic Trainers Affiliated Credentialing Board  
PO Box 8935  
Madison, WI 53708-8935

Phone: (608) 266-2112

Contact: [dsps@wisconsin.gov](mailto:dsps@wisconsin.gov)

Regulatory Information: <https://docs.legis.wisconsin.gov/statutes/statutes/448.pdf>

Athletic Trainers Statues and Regulations:  
<https://dsps.wi.gov/Pages/RulesStatutes/AthleticTrainers.aspx>

### **Wisconsin Requirements:**

- Complete bachelor's degree or higher from an accredited college or university.
- Meet requirements for certification established by the BOC
- Submit proof of AED/CPR training approved by the WI Department of Health Services.
- Submit proof of malpractice liability coverage
- Board review of application (if applicable) for determination to grant credential.

Please visit <https://dsps.wi.gov/Pages/Professions/AthleticTrainer/Default.aspx> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.

## **Wyoming**

WY Board of Athletic Training  
2001 Capitol Ave, Rm 104  
Cheyenne, WY 82002

Phone: (307) 777-7788

Contact: [amanda.best@wyo.gov](mailto:amanda.best@wyo.gov)

Regulatory Information: <https://docs.legis.wisconsin.gov/statutes/statutes/448.pdf>

Athletic Trainers Statues and Regulations: <http://athletictraining.wyo.gov/rules-and-regulations>

### **Wyoming Licensure Requirements New License:**

- Are of majority age
- Legal inhabitant of the US
- Have no felony convictions and no misdemeanor convictions involving moral turpitude, although exceptions to this requirement may be granted by the Board if consistent with public interest
- Completed an entry level athletic training program accredited by the CAATE or its successor agency,
- If the program is not accredited by CAATE, they may meet the education requirement provided they complete the NATA internship program.
- Demonstrate integrity, professionalism and character in athletic training through 3 professional recommendations
- Passing score on BOC
- Pass the Board's juris prudence exam
- Supervision agreement with physician licensed by WY Board of Medicine.

### **License by Reciprocity:**

- If you hold a license in good standing for another state with requirements substantially similar to WY, the Board may approve a license.

Please visit <http://athletictraining.wyo.gov/home> for more information.

Because rules and regulations may change at any time, it is highly recommended that you contact this office to confirm this information. You may find more licensing information for each state at <http://www.bocatc.org/state-regulation>.



State	ST	Reciprocity	Language
Alabama	AL	TRUE	(2) Licensure by reciprocity. The board shall grant, without examination, licensure to any qualified trainer holding a license certificate or registration in another state if that state maintains licensure qualifications which are substantially equivalent to those required in this state, and gives similar reciprocity to licensees of this state.
Arkansas	AR	TRUE	Reciprocity.(a) A licensed athletic trainer who has been issued a license to practice as an athletic trainer in another state or territory whose requirements for registration and licensure were equal, at the time of registration or licensure, to the requirements contained in this subchapter may be registered and issued a license by the board, provided the other state or territory accords a similar privilege of registration and licensure to persons registered and licensed in the State of Arkansas by the board. (b) The issuance of a license by reciprocity shall be at the sole discretion of the board.
Colorado	CO	TRUE	(3)(a) To be licensed by endorsement, an applicant must file an application and pay a fee as prescribed by the director and must hold a current, valid license or registration in a jurisdiction that requires qualifications substantially equivalent to those required for licensure by subsection (1) of this section.
Connecticut	CT	TRUE	(b) An applicant for licensure to practice athletic training by endorsement shall present evidence satisfactory to the commissioner (1) of licensure or certification as an athletic trainer, or as a person entitled to perform similar services under a different designation, in another state having requirements for practicing in such capacity that are substantially similar to or higher than the requirements in force in this state, and (2) that there is no disciplinary action or unresolved complaint pending against such applicant.

Delaware	DE	TRUE	<p>(a) Upon payment of the appropriate fee and submission and acceptance of a written application on forms provided by the Board, the Board shall grant a license to each applicant who shall present proof of current licensure, in good standing, in another state, the District of Columbia or territory of the United States, and who, in addition:</p> <p>(1) Meets the criteria for current licensure in good standing as defined in § 2606(a)(4)-(6), (9) and (10) of this title; and</p> <p>(2) Has received the passing score on the national examination designated by the Board, for practice as a physical therapist, physical therapy assistant or athletic trainer; and</p> <p>(3) Has submitted, at the applicant's expense, fingerprints and other necessary information in order to obtain the following:</p> <p>a. A report of the applicant's entire criminal history record from the State Bureau of Identification or a statement from the State Bureau of Identification that the State Central Repository contains no such information relating to that person.</p> <p>b. A report of the applicant's entire federal criminal history record pursuant to the Federal Bureau of Investigation appropriation of Title II of Public Law 92-544 (28 U.S.C. § 534). The State Bureau of Identification shall be the intermediary for purposes of this section and the Board shall be the screening point for the receipt of said federal criminal history records.</p>
Georgia	GA	TRUE	<p>(b) The board shall be authorized to grant a license, without examination, to any qualified athletic trainer holding a license in another state if such other state recognizes licensees of this state in the same manner.</p>
Illinois	IL	TRUE	<p>Sec. 13. Endorsement. The Department may, at its discretion, license as an athletic trainer, without examination, on payment of the required fee, an applicant for licensure who is an athletic trainer registered or licensed under the laws of another jurisdiction if the requirements pertaining to athletic trainers in such jurisdiction were at the date of his or her registration or licensure substantially equal to the requirements in force in Illinois on that date or equivalent to the requirements of this Act.</p>

Iowa	IA	TRUE	<p>Licensure by endorsement. An applicant who has been a licensed athletic trainer under the laws of another jurisdiction shall file an application for licensure by endorsement with the board office. The board may receive by endorsement any applicant from the District of Columbia or another state, territory, province or foreign country who:</p> <ol style="list-style-type: none"> <li>1. Submits to the board a completed application;</li> <li>2. Pays the licensure fee;</li> <li>3. Has the academic transcript(s) sent directly from the school(s) to the board;</li> <li>4. Shows evidence of licensure requirements that are similar to those required in Iowa;</li> <li>5. Provides verification of license(s) from every jurisdiction in which the applicant has been licensed, sent directly from the jurisdiction(s) to the board office.</li> </ol>
Kansas	KS	TRUE	<p>(1) Who presents evidence satisfactory to the board of being licensed, registered or certified in another state, District of Columbia, territory or foreign country and of having passed an examination in athletic training before a similarly lawfully authorized examining board in athletic training of another state, District of Columbia, territory or foreign country if the standards for the examination and for licensure, registration or certification in athletic training in such other state, District of Columbia, territory or foreign country are determined by the board to be at least equivalent to those of this state; or (2) who presents evidence satisfactory to the board of having been engaged in the practice of athletic training in another state, District of Columbia, territory or foreign country and passed an examination in athletic training by the national athletic trainers' association board of certification, inc. or other recognized national voluntary credentialing body which examination the board finds is at least equivalent to the examination approved by the board under K.S.A. 65-6907, and amendments thereto, and who is certified by the national athletic trainers' association board of certification, inc. or other recognized national voluntary credentialing body which certification the board finds was issued based on standards at least equivalent to the standards for licensure as an athletic trainer in this state;</p>
Louisiana	LA	TRUE	<p>§3109. License by Reciprocity A. An individual who possesses a current, unrestricted license to practice as an athletic trainer issued by the medical licensing authority of another state, the District of Columbia, or a territory of the United States, shall be eligible for licensure in this state if the applicant meets all of the qualifications for licensure specified in §3107 of this Subchapter, and satisfies the procedural and other requirements specified in this Chapter.</p>

Massachusetts	MA	TRUE	Section 23D. The board may without examination, license as an athletic trainer, or an occupational therapist or occupational therapy assistant, or physical therapist or physical therapist assistant, any applicant who is duly licensed or registered under the laws of another state or territory of the United States, the District of Columbia, or the Commonwealth of Puerto Rico. At the time of making such application, the applicant shall pay a fee determined by the secretary of administration and finance to the board.
Michigan	MI	TRUE	R 338.1317 Licensure by endorsement. Rule 17. (1) An applicant for an athletic trainer license by endorsement shall submit a completed application on a form provided by the department with the requisite fee. In addition to satisfying the requirements of the code, the applicant shall satisfy all of the following requirements: (a) Be licensed, registered, or certified as an athletic trainer in another state of the United States immediately preceding the application for licensure. (b) Have passed the examination adopted in R 338.1325. (c) Possess current certification in emergency cardiac care that satisfies the requirements of R 338.1341. (2) The license, registration, or certification shall be verified by the licensing and regulatory agency of any state of the United States, province of Canada, or other country, in which the applicant holds or has ever held a license, registration, or certification to practice as an athletic trainer. Verification includes, but is not limited to, any disciplinary action taken against the license or registration.
Missouri	MO	TRUE	The board shall grant, without examination, licensure to any qualified nonresident athletic trainer holding a license or licensure in another state if such other state recognizes licenses or licensure of the state of Missouri in the same manner.
Montana	MT	TRUE	(2) (a) The board may issue a temporary license to an applicant who: (ii) has a valid license from another state or certification as provided in subsection (3)(a) or (3)(b).



Nevada	NV	TRUE	<p>NRS 640B.330 Issuance of license to persons licensed in other jurisdictions. 1. Except as otherwise provided in subsection 2, the Board shall issue a license as an athletic trainer, without examination, to an applicant who is licensed to engage in the practice of athletic training in another state, territory or possession of the United States, or the District of Columbia if the applicant submits to the Board:</p> <ul style="list-style-type: none"> <li>(a) An application on a form prescribed by the Board; and</li> <li>(b) The fees prescribed by the Board pursuant to NRS 640B.410.</li> </ul> <p>2. The Board shall not issue a license pursuant to this section unless the jurisdiction in which the applicant is licensed had requirements at the time the license was issued that the Board determines are substantially equivalent to the requirements for a license as an athletic trainer set forth in this chapter.</p>
New Jersey	NJ	TRUE	<p>b. Is licensed, certified or registered as an athletic trainer in any other state or territory of the United States or the District of Columbia, if the requirements for licensure, certification or registration were at the time of the applicant's licensure, certification or registration equivalent to or in excess of the requirements of this act at the date of application for the license as shall be determined by the board in consultation with the committee;</p>
North Carolina	NC	TRUE	<p>Reciprocity with other states. A license may be issued to a qualified applicant holding an athletic trainer license in another state if that state recognizes the license of this State in the same manner.</p>
North Dakota	ND	TRUE	<p>Reciprocity. A person who holds a current license as an athletic trainer in another jurisdiction and who is in good standing in that jurisdiction may apply to receive a license from the board if the person satisfies the requirements for initial licensure.</p>
Ohio	OH	TRUE	<p>(D) The section may waive the requirements of division (C) of this section for any applicant who presents proof of current licensure in another state whose standards for licensure, as determined by the section, are equal to or greater than those in effect in this state on the date of application.</p>

Oklahoma	OK	TRUE	<p>Licensure by endorsement Requirements for Athletic Trainer licensure by endorsement are as follows:</p> <p>(1) Statutory requirements. Applicants for licensure by endorsement must meet all statutory requirements required of applicants for licensure by examination, as set forth in the Act.</p> <p>(2) Examination standard; personal interview. Any person who is currently licensed by examination as an athletic trainer in another state of the United States of America, the District of Columbia or Puerto Rico, is eligible for licensure by endorsement provided the written examination and grade standard were that of the NATA. Scores must be submitted through the Interstate Reporting Service or other recognized reporting service. If the applicant has not been employed as an athletic trainer during the year prior to application, such applicant may be requested to present herself/himself for a personal interview with the members of the Advisory Committee or the Board.</p>
South Carolina	SC	TRUE	<p>Reciprocity with other states. A certificate may be issued to any qualified athletic trainer holding certification in any other state if such other state recognizes the certificate of this State in the same manner.</p>
South Dakota	SD	TRUE	<p>Application for licensure by reciprocity. An applicant for licensure by reciprocity shall file an application with the board on forms provided by the board. The applicant shall submit a certified copy of the applicant's current valid license from another state or territory or proof of certification from the Board of Certification.</p>
Tennessee	TN	TRUE	<p>Licensure by Reciprocity. To become licensed in Tennessee as an athletic trainer based on licensure or certification in another state, an applicant must</p> <p>(a) Comply with all the requirements of paragraph (2) of this rule except subparagraph (j).</p> <p>(b) Be licensed or certified in a state that will license or certify athletic trainers licensed and residing in Tennessee without examination; and</p> <p>(c) Hold a current, active athletic trainer license/certificate that is in good standing in another state; and</p> <p>(d) Pay the fee required by Rule 0150-01-.06.</p> <p>(e) Cause to be submitted to the Board's administrative office directly from the vendor identified in the Board's licensure application materials, the result of a criminal background check</p>

Texas	TX	TRUE	Out-of-State License Applicants. (a) An out-of-state applicant must: (1) satisfy the requirements under Section 451.153; and (2) submit proof of active engagement as an athletic trainer in this state as described by Subsection (b).
Utah	UT	TRUE	License by endorsement. (1) Subject to Subsections (2), (3), and (4), the division may issue a license without examination to a person who has been licensed in a state, district, or territory of the United States or in a foreign country if: (a) the division determines the education, experience, and examination requirements of the state, district, or territory of the United States or the foreign country, at the time the license was issued, were substantially equal to the current requirements of this state; or (b) after being licensed outside of this state, the person has at least one year of experience in the state, district, or territory of the United States where the license was issued, and the division determines the person has the education, experience, and skills necessary to demonstrate competency in the occupation or profession for which licensure is sought.
Vermont	VT	TRUE	Licensure without examination The director may, upon payment of the required fee, grant licensure without examination if the applicant is licensed or certified in good standing to practice athletic training in another jurisdiction with regulatory require
Virginia	VA	TRUE	Temporary authorization to practice. Upon written request from an applicant and his employer and for good cause shown, an applicant who provides documentation of current NATABOC certification and, if licensed or certified by another jurisdiction in the United States, documentation that his license or certificate is current and unrestricted, may be granted temporary authorization to practice as an athletic trainer for 45 days pending submission of all other required documentation and issuance of a license. At the discretion of the board, additional time, not to exceed 15 days, may be allowed to complete the application process.

Washington	WA	TRUE	Applicants currently licensed in other states. Before licensure may be issued to any individual currently licensed to practice as an athletic trainer in another state, as provided in chapter 18.250 RCW, applicants must provide evidence of: (1) Having met the education requirements for licensure as defined in WAC 246-916-020; and (2) Attaining a passing score on the examination as defined in WAC 246-916-010; and (3) Verification of credential from any state; and (4) Completion of seven clock hours of AIDS education and training as required in chapter 246-12 WAC, Part 8; and (5) Any other written declarations or documentation, as required by the secretary.
West Virginia	WV	TRUE	License to practice athletic training from another jurisdiction. (a) The board may issue a license to practice athletic training to an applicant who holds a valid license or other authorization to practice athletic training from another state, if the applicant: (1) Holds a license or other authorization to practice athletic training in another state which was granted after completion of educational requirements substantially equivalent to those required in this state; (2) Passed an examination that is substantially equivalent to the examination required in this state; (3) Does not have charges pending against his or her license or other authorization to practice, and has never had a license or other authorization to practice revoked; (4) Has paid the applicable fee; (5) Is a citizen of the United States or is eligible for employment in the United States; and (6) Has fulfilled any other requirement specified by the board.
Wyoming	WY	TRUE	Reciprocity. Persons licensed to engage in the practice of athletic training under the laws of any other state having requirements substantially equal to those provided for in this chapter may be issued a license to practice in this state solely upon payment of the license fees as provided in this chapter.

## SELF-QUERY

[Privacy Policy](#) | [Confidentiality Statement](#) | OMB Number: 0915-0126 Expiration Date: 04/30/2024

Which type of NPDB search do you need?

☒ Personal ☐ Organizational

**Use personal search if you are:**

- applying to a state board for your own license,
- providing results for a school requirement,
- applying for medical malpractice insurance for yourself or
- requesting this for personal use.

Exit

Go to Step 1

1. Subject Information

2. Payment

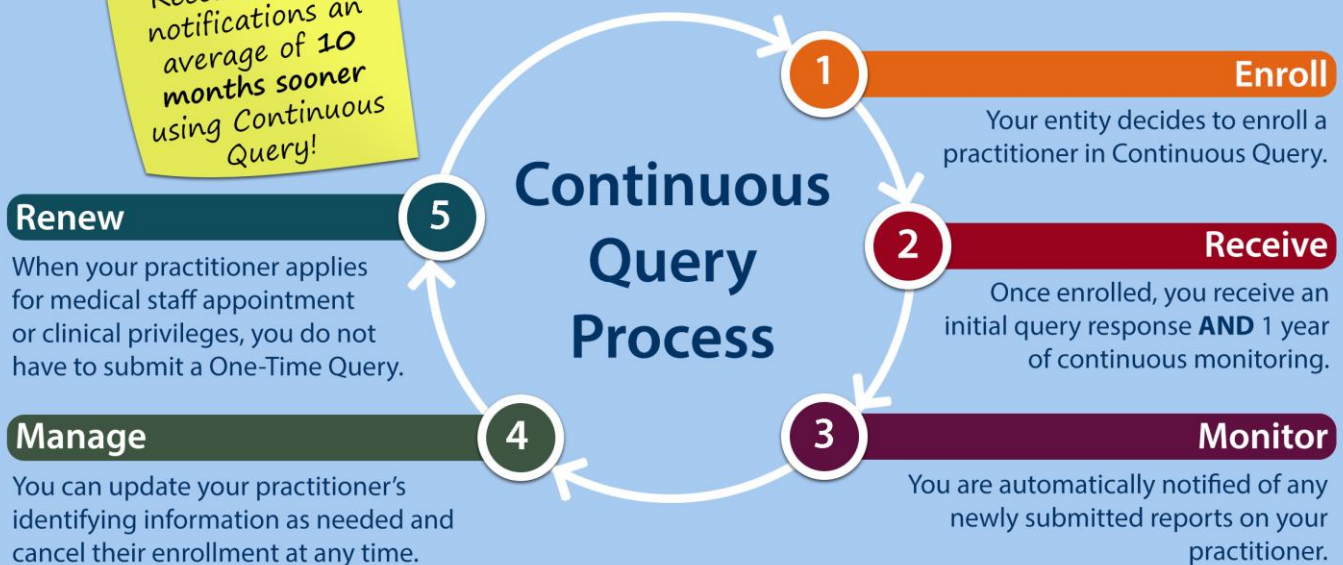
3. Review Information

4. Identity Verification

# Why Choose Continuous Query?

www.npdb.hrsa.gov

Receive report notifications an average of 10 months sooner using Continuous Query!



No more  
One-Time  
Queries needed



Accreditation  
organization  
approved



Meets hospitals'  
querying  
requirements

## Features

\$2.50 processing fee

Accepted by accreditation organizations and meets hospitals' querying requirements

Provides an initial query response

Compatible with credentialing software

Edit and update practitioners' identifying information

Notifies you when the NPDB receives new reports on your enrolled practitioners

Retrieve an updated query response at any time

Stores query responses for more than 45 days

Provides a monthly summary of all reports received on your enrolled practitioners

Renew continuous monitoring for re-credentialing

## Continuous Query One-Time Query



U.S. Department of Health and Human Services



**PROPOSED REGULATION OF  
THE BOARD OF ATHLETIC TRAINERS**

**LCB File No. R148-20**

September 11, 2020

EXPLANATION – Matter in *italics* is new; matter in brackets ~~[omitted material]~~ is material to be omitted.

AUTHORITY: §§1, 3, 10, NRS 640B.260; §§2 and 11, NRS 640B.260 and 640B.310; §4, NRS 622A.360, 622A.390 and 640B.260; §§5-8, NRS 233B.120 and 640B.260; §9, NRS 233B.100 and 640B.260; §12, NRS 640B.260 and 640B.410.

A REGULATION relating to athletic training; providing for the approval of the Board of Athletic Trainers of certain programs of study; requiring the submission of certain information to the Board by licensees and applicants for licenses; authorizing the Chair of the Board to rule on certain motions in a contested case under certain circumstances; establishing procedures concerning petitions for declaratory orders and advisory opinions; establishing procedures concerning petitions requesting the adoption, filing, amendment or repeal of a regulation; revising provisions governing certain fees charged and collected by the Board; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Under existing law, an applicant for a license to engage in the practice of athletic training must, in addition to certain other requirements, have at least a bachelor's degree in a program of study approved by the Board of Athletic Trainers. (NRS 640B.310) **Section 2** of this regulation provides Board approval of each bachelor's degree program of study that is accredited by the Commission on Accreditation of Athletic Training Education.

Under existing law, an applicant for the issuance or renewal of a license to engage in the practice of athletic training is required to provide the Board with certain information as a condition of licensure. (NRS 640B.310, 640B.330, 640B.340) **Section 3** of this regulation requires an athletic trainer who is licensed by the Board or an applicant for such a license to report to the Board, within 30 days after an event occurs, certain: (1) criminal actions or convictions; (2) disciplinary or other administrative actions; (3) civil actions relating to his or her practice as an athletic trainer; and (4) orders for protection against domestic violence. **Section 3** also establishes certain procedures that the Board will follow upon receipt of such a report.

Existing law establishes certain uniform procedures to be used in the prosecution of contested cases before certain regulatory bodies in this State, including the Board. (Chapter 622A of NRS) Those procedures govern, among other things, the filing and disposition of certain

pre-hearing motions and certain motions filed after the close of a hearing. (NRS 622A.360, 622A.390) **Section 4** of this regulation provides that if the Board hears a contested case, the Chair of the Board is authorized to rule on such motions or to call a meeting of the Board to rule on such motions.

Existing law requires certain regulatory agencies to provide by regulation for the filing and prompt disposition of petitions for declaratory orders and advisory opinions as to the applicability of any statutory provision, agency regulation or decision of the agency. (NRS 233B.120) **Sections 5-8** of this regulation establish procedures concerning petitions for declaratory orders and advisory opinions filed with the Board in compliance with the statutory requirements.

Existing law provides that any interested person may petition certain regulatory agencies requesting the adoption, filing, amendment or repeal of a regulation and requires each such agency to prescribe by regulation the form for such petitions and the procedure for their submission, consideration and disposition. (NRS 233B.100) **Section 9** of this regulation establishes procedures concerning such petitions filed with the Board.

Existing law requires that, with certain exceptions, an applicant for a license to engage in the practice of athletic training must, in addition to certain other requirements, pass the examination prepared by the National Athletic Trainers Association Board of Certification or its successor organization. (NRS 640B.310) Existing regulations provide that the passing grade on the examination will be determined by the National Athletic Trainers' Association Board of Certification, Inc. or its successor organization. (NAC 640B.040) Existing regulations also adopt by reference certain standards of professional practice and requirements to maintain certification published by that organization. (NAC 640B.030) **Sections 10 and 11** of this regulation revise the name of the organization to the Board of Certification, Inc.

Under existing law and regulations, the Board of Athletic Trainers has established certain fees. (NRS 640B.410; NAC 640B.060) **Section 12** of this regulation revises the amount of the fee for an initial application for a license to engage in the practice of athletic training. **Section 12** also establishes a fee for an initial application for a license to engage in the practice of athletic training without examination.

**Section 1.** Chapter 640B of NAC is hereby amended by adding thereto the provisions set forth as sections 2 to 9, inclusive, of this regulation.

**Sec. 2. 1. *For the purposes of NRS 640B.310, an applicant for a license who has at least a bachelor's degree in a program of study that is accredited by the Commission on Accreditation of Athletic Training Education, or its successor organization, has at least a bachelor's degrees in a program of study approved by the Board.***



*2. Information about programs of study that are accredited by the Commission on Accreditation of Athletic Training Education may be obtained at the Internet website <https://caate.net>.*

**Sec. 3.** *1. Not later than 30 days after the occurrence of the event, a licensee or an applicant for a license shall report to the Board:*

*(a) Any criminal action taken or conviction obtained against the licensee or applicant, other than a minor traffic violation, in this State or any other state, territory or possession of the United States or the District of Columbia or by the Federal Government, a branch of the Armed Forces of the United States or any local or federal jurisdiction of a foreign country.*

*(b) Any disciplinary action taken against any professional license or certificate that the licensee or applicant holds in this State or any other state, territory or possession of the United States or the District of Columbia and any other administrative action taken against the licensee or applicant initiated in this State or any other state, territory or possession of the United States or the District of Columbia.*

*(c) Any civil action filed against the licensee or applicant relating to his or her practice as an athletic trainer in this State, any other state, territory or possession of the United States, the District of Columbia or any federal court.*

*(d) Any order for protection against domestic violence issued against the licensee or applicant in this State or any other state, territory or possession of the United States or the District of Columbia or by the Federal Government, a branch of the Armed Forces of the United States or any local or federal jurisdiction of a foreign country.*

*2. The Executive Secretary of the Board or his or her designee shall review each report submitted pursuant to subsection 1 and may take any or all of the following actions:*

*(a) Conduct an investigation pursuant to NRS 640B.720.*

*(b) Require the licensee or applicant to provide additional relevant information.*

*3. If a licensee or an applicant for a license fails to report any information required by this section, the Board will determine whether or not to take disciplinary action against the licensee or refuse to issue a license to the applicant.*

*4. A licensee or an applicant for a license who fails to report to the Board any information required by this section is subject to disciplinary or other action pursuant to NRS 640B.700.*

**Sec. 4.** *If, pursuant to NRS 622A.300, the Board hears a contested case, the Chair of the Board may:*

*1. Rule on any prehearing motion filed with the Board pursuant to NRS 622A.360 or call a meeting of the Board to rule on the motion.*

*2. Rule on any motion filed with the Board after the close of the hearing pursuant to NRS 622A.390 or call a meeting of the Board to rule on the motion.*

**Sec. 5.** *1. The Board will consider a petition for a declaratory order or an advisory opinion as to the applicability of a statutory provision or a regulation or decision of the Board.*

*2. A petition for a declaratory order or an advisory opinion must be in writing on a form prescribed by the Board.*

**Sec. 6.** *1. Except as otherwise provided in subsection 2, upon receiving a petition for a declaratory order or an advisory opinion, the Executive Secretary will place the matter on the agenda for discussion at the next regularly scheduled meeting of the Board.*

*2. If the petition is received less than 30 days before the next regularly scheduled meeting, the petition may be placed on the agenda for discussion at the next meeting after that meeting.*

*3. At a meeting at which a petition has been placed on the agenda for discussion, the Board will consider any information relevant to the petition, including, without limitation:*

*(a) Oral or written testimony; and*

*(b) Any other evidence.*

*4. After consideration of the information relevant to the petition, the Board will grant or deny the petition.*

*5. If the Board denies the petition, no further action will be taken.*

*Sec. 7. 1. If the Board grants a petition pursuant to subsection 4 of section 6 of this regulation, the Board will issue a declaratory order or an advisory opinion. The Chair of the Board or other presiding officer shall assign one member of the Board to write the declaratory order or advisory opinion. Not later than 30 days after being assigned to write the declaratory order or advisory opinion, the member shall complete the draft of the declaratory order or advisory opinion, after reviewing comments by all members of the Board on the issue, researching the issue and seeking the assistance of the Attorney General, if necessary. Upon completion of the draft of the declaratory order or advisory opinion, the assigned member shall submit it to the Board for final approval at the next regularly scheduled meeting of the Board. To be issued as a final declaratory order or advisory opinion of the Board, the draft of the order or opinion must be approved by a majority of the members of the Board who are present at the meeting.*

*2. After the Board renders its declaratory order or advisory opinion, the Board will give notice of it to the petitioner.*

*Sec. 8. A petitioner shall comply with the provisions of a declaratory order or advisory opinion issued by the Board in response to his or her petition.*

**Sec. 9. 1.** *Pursuant to NRS 233B.100, any interested person may petition the Board for the adoption, filing, amendment or repeal of any regulation.*

*2. A petition for the adoption, filing, amendment or repeal of a regulation must be in writing on a form prescribed by the Board and include:*

*(a) The name and address of the petitioner;*

*(b) The reason for petitioning for the adoption, filing, amendment or repeal of the regulation;*

*(c) The proposed language of the regulation to be adopted, filed or amended or the existing language of the regulation to be repealed, as applicable;*

*(d) The statutory authority for the adoption, filing, amendment or repeal of the regulation; and*

*(e) Any relevant data, views and arguments that support the petition for the adoption, filing, amendment or repeal of the regulation.*

*3. The Board may refuse to act upon a petition for the adoption, filing, amendment or repeal of a regulation if the petition does not include the information required by subsection 2.*

*4. The Board will notify the petitioner in writing of the Board's decision regarding the petition within 30 days after the date on which the petitioner files the petition. If the Board approves the petition for the adoption, filing, amendment or repeal of a regulation, the Board will initiate regulation-making proceedings concerning that regulation within 30 days after the date on which the petitioner files the petition.*

**Sec. 10.** NAC 640B.030 is hereby amended to read as follows:

640B.030 1. The Board hereby adopts by reference the standards of professional practice and the requirements to maintain certification, including, without limitation, any requirements

for continuing education, set forth in *Standards of Professional Practice* adopted by the ~~[National Athletic Trainers' Association]~~ Board of Certification, Inc. The publication is available, free of charge, from the ~~[National Athletic Trainers' Association]~~ Board of Certification, Inc., at the Internet address <http://www.bocatc.org>.

2. The Board will periodically review the standards and the requirements in the publication described in subsection 1. Within 30 days after each review, the Board will determine whether any change made to the standards or the requirements is appropriate for application in this State. If the Board does not disapprove a change to an adopted standard or requirement within 30 days after each review, the change is deemed to have been approved by the Board.

**Sec. 11.** NAC 640B.040 is hereby amended to read as follows:

640B.040 The passing grade for the examination required by paragraph ~~[(g)]~~ *(f)* of subsection 1 of NRS 640B.310 will be determined by the ~~[National Athletic Trainers' Association]~~ Board of Certification, Inc., or its successor organization.

**Sec. 12.** NAC 640B.060 is hereby amended to read as follows:

640B.060 1. The Board will charge and collect the following fees:

For an initial application for a license .....	<del>[\$300]</del> <i>\$250</i>
<i>For an initial application for a license without examination .....</i>	<i>\$300</i>
For the renewal of a license.....	150
For the restoration of an expired license .....	300
For the issuance of a duplicate license .....	25
For a change of name on a license .....	25
For a list of business addresses of licensees.....	25

For a list of business addresses of licensees on mailing labels .....	100
For a dishonored check .....	25

2. A fee charged and collected pursuant to this section:

- (a) Must accompany the application or other documentation to which the fee pertains; and
- (b) Is not refundable.

# Invoice



Zoom Video Communications Inc.  
55 Almaden Blvd, 6th Floor  
San Jose, CA 95113

Invoice Date: Mar 7, 2022  
Invoice #: INV136842982  
Payment Terms: Due Upon Receipt  
Due Date: Mar 7, 2022  
Account Number: 7005291908  
Currency: USD  
Account Information: Nevada State Board of Athletic Trainers

Federal Employer ID Number: 61-1648780

Purchase Order Number:

Sold To Address: 6170 Mae Anne Avenue, Suite 1  
Reno, Nevada 89523  
United States  
(775) 787-2636  
atrainner@nsbat.nv.gov

Tax Exempt Certificate ID:

[Zoom W-9](#)

Bill To Address: 6170 Mae Anne Avenue, Suite 1  
Reno, Nevada 89523  
United States  
(775) 787-2636  
atrainner@nsbat.nv.gov

## Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & SURCHARGES	TOTAL
<b>Charge Name: Zoom Phone Pay As You Go -- Proration</b>				
Quantity: 1 Unit Price: \$0.00	Mar 7, 2022-Mar 25, 2022	\$0.00	\$0.00	<b>\$0.00</b>
<b>Charge Name: Zoom Phone US/Canada Unlimited Calling Named User Annual -- Proration</b>				
Quantity: 1 Unit Price: \$180.00	Mar 7, 2022-Jan 25, 2023	\$160.27	\$13.27	<b>\$173.54</b>
Subtotal				<b>\$160.27</b>
Total (Including Taxes, Fees & Surcharges)				<b>\$173.54</b>
Invoice Balance				<b>\$0.00</b>

## Taxes, Fees & Surcharge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR SURCHARGE AMOUNT
Zoom Phone Pay As You Go	Fed Universal Service Fund	Federal	\$0.00	\$0.00
Zoom Phone Pay As You Go	State Universal Service Fund	State	\$0.00	\$0.00
Zoom Phone US/Canada Unlimited Calling Named User Annual	Fed Universal Service Fund	Federal	\$160.27	\$13.11
Zoom Phone US/Canada Unlimited Calling Named User Annual	State Universal Service Fund	State	\$160.27	\$0.16
Total (Including Taxes, Fees & Surcharges)				\$13.27

## Transactions

Invoice Total				\$173.54
TRANSACTION DATE	TRANSACTION NUMBER	TRANSACTION TYPE	DESCRIPTION	APPLIED AMOUNT
Mar 7, 2022	P-154317785	Payment		(\$173.54)
Invoice Balance				\$0.00

Need help understanding your invoice?

[CLICK HERE](#)



***This plan includes products with monthly and/or yearly subscription periods. The subscription period for each plan, and the total charge, \$160.27 (plus applicable taxes and regulatory fees), per subscription period for that product are set out above in the Charge Details section. Unless you cancel, your subscription(s) will auto-renew each subscription period and each subscription period thereafter, at the price(s) listed above (plus any taxes and regulatory fees applicable at the time of renewal) and your payment method on file at [zoom.us/billing](https://zoom.us/billing) will be charged. You can cancel auto-renewal anytime, but you must cancel by the last day of your current subscription period to avoid being charged for the next subscription period. You will not be able to cancel your "base plan" (Zoom Meetings, Zoom Phone, or Zoom Rooms) without first canceling all other subscriptions in your plan. If you cancel, you will not receive a refund for the remainder of your then-current subscription period. You can cancel by navigating to [zoom.us/billing](https://zoom.us/billing) and clicking "Cancel Subscription," clicking through the prompts, and then clicking to confirm cancellation. Should Zoom change its pricing, it will provide you with notice, and you may be charged the new price for subsequent subscription.***

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.

# CARE Conference 2022 Focused on Key Regulatory Content



Pictured are Shirley Montgomery, Dave Montgomery's wife, who accepted the 2022 BOC Dave Montgomery Public Advocacy Award on Connecticut Athletic Trainers' Association behalf and Chair of the Regulatory Affairs Advisory Panel Missy Anthony.

## Compliance and Regulatory Education: Best Practices for Athletic Training

The BOC hosted the CARE Conference 2022, from July 15-16, 2022, in Omaha, Nebraska. Nearly 60 attendees, representing 29 states, the District of Columbia and Canada, from the athletic training and regulatory industries participated in the two-day event, offering regulatory best practices for the Athletic Trainer regulatory industry. The CARE Conference is designed to assist regulators in developing strategic initiatives and resolutions to protect the public.

The 2022 event kicked off with Dale Atkinson, JD of the Atkinson Firm presenting on disciplinary best practices. This program addressed the enforcement obligations of regulatory boards, covering all aspects of licensure, including issuance, renewal, grounds for discipline, administrative procedures, sanction options and post adverse action activities. Additional topics covered during the conference included the future role of licensure boards, promoting equity and inclusion in the regulatory realm, license mobility, as well as the impacts of telehealth on licensure and regulation. Attendees participated in roundtable discussions, in addition to the multiple presentations over the two-day event.

During the conference, the 2022 BOC Dave Montgomery Public Advocacy Award, which honors Dave Montgomery, a longtime advocate for the athletic training profession and made demonstrable and long-standing contributions was presented. This year's honoree was the Connecticut Interscholastic Athletic Conference (CIAC).

In the nomination letter, submitted by the Connecticut Athletic Trainers' Association (CATA), they stated, "The CIAC should be commended for their efforts in support of both the CATA, and the interscholastic athlete. This includes pursuing, supporting and enacting legislation pertaining to the health and well-being of athletes, as well as ensuring their policies and procedures protect all athletes participating within their jurisdiction."

As representatives from the CIAC and CATA were unable to attend, Shirley Montgomery, Dave's wife, accepted the award on their behalf.

This year's conference was sponsored by Scantron, Lineup, Bill Track 50, Venable, SqOne, and Mark Brengelman, Attorney at Law, LLC. Programming for the 2022 CARE Conference was developed by volunteers on the BOC Regulatory Affairs Advisory Panel.



[CARE Conference 2022 Focused on Key Regulatory Content \(bocatc.org\)](https://bocatc.org)

Archive of past BOC conferences: [BOC - State Regulation \(bocatc.org\)](https://bocatc.org)