

Brian Sandoval  
Governor



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Director

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Julie Butler  
Division Administrator

**RE: FBI Fee Change Effective October 1, 2016**

Dear Civil Applicant Customer:

The Federal Bureau of Investigation's (FBI) portion of the State of Nevada's Records Bureau Fingerprint Fees will be changing for fingerprint background checks effective **October 1, 2016**. The State Fee portion of the background check will remain the same.

Currently through September 30, 2016, the fee structure is as follows:

Method of Submittal	FBI Fee	State Fee	Total
LiveScan Electronically Submitted Prints (see note below)	\$14.75	\$23.50	\$38.25
Manual Hard Copy Card Submitted Prints	\$14.75	\$23.50	\$38.25
Volunteers	\$13.50	\$18.00	\$31.50

**Effective October 1, 2016, the new fee structure will be as follows:**

Method of Submittal	FBI Fee	State Fee	New Fee Total
LiveScan Electronically Submitted Prints (see note below)	<b>\$12.75</b>	\$23.50	<b>\$36.25</b>
Manual Hard Copy Card Submitted Prints	<b>\$12.75</b>	\$23.50	<b>\$36.25</b>
Volunteers	<b>\$11.50</b>	\$18.00	<b>\$29.50</b>

If you have any questions regarding the new fee structure, please feel free to contact our fiscal section supervisor at (775) 687-0170 or e-mail your questions to [ap@dps.state.nv.us](mailto:ap@dps.state.nv.us).

Sincerely,

*Signature on File*

Tammy Trio  
Administrative Services Officer II